

Mayor Schaumburg called the meeting to order at 7:30 p.m.

Flag Salute.

Roll Call: Present – De Cleene, Garber, Insel, Kovach, Ragozine, Mayor Schaumburg
Absent - Harrison

STATEMENT OF ADEQUATE NOTICE:

Mayor Schaumburg read the following statement: “Adequate notice of this meeting has been provided, indicating the time and place of the meeting and the proposed agenda, which notice was posted, made available to newspapers, and filed with the Clerk of the Town of Clinton in accordance with Section 3(d) of Chapter 231 of the Public Laws of 1975.”

APPROVAL OF MINUTES

A motion was made by Mrs. Kovach, seconded by Mrs. Garber, to approve the minutes of February 14, 2006 as submitted.

Vote all ayes
1 Abstention (De Cleene)
Motion carried

APPROVAL OF MONTHLY REPORTS

A motion was made by Mrs. Kovach, seconded by Mr. Ragozine, to approve monthly reports for the month of January as submitted: Tax Collector’s Report and Treasurer’s Report.

Vote all ayes
Motion carried

PUBLIC COMMENTS

None

MAYORS COMMENTS

1. Police Committee met with Police Chief Matheis and the two new officers, Jeff Ollerenshaw and Peter Tilstra. The Police Committee recommends and requests that Council authorize the hiring of Jeff Ollerenshaw as 3rd class patrolman at an annual salary of \$46,760 and Peter Tilstra as 5th class patrolman at \$39,480. The men will be hired under the 2003-2005 contract and will be replacing Patrolmen Glennon and Garbolino. A motion was made by Mrs. Kovach seconded by Mr. De Cleene to grant the request as submitted.

Vote all ayes
Motion carried

2. Clinton Assembly of God recently asked Council to waive permit fees for the addition of a Handicapped-accessible ramp and bathroom on the premises. Pastor Kelly has been advised to contact John Leonard, Construction Officer, with additional information. Request has been tabled until information becomes available.

PROCLAMATION – READ ACROSS AMERICA

Mayor Schaumburg read the Proclamation naming March 2, 2006 **Read Across America and Read Across America-NJ** day, encouraging children to spend time with a caring adult to read.

WATER REFUND

Water Collector, Nancy Burgess, is requesting water refunds be made. A motion was made by Mr. De Cleene, seconded by Mrs. Garber, to refund \$7.94 to Eugene St. John.

Vote all ayes
Motion carried

GRIST MILL VILLAGE-JOSEPH MASSIMO

Mr. Cutter explained the circumstances that encompass Grist Mill Village/A.J.M. Realty. Apparently, some years ago, the owner, Mr. Massimo overpaid water connection fees for the project. Following Mr. Cutter's negotiating with Mr. Massimo, the amount due is \$13,000. A Release has been prepared for Mr. Massimo's review and signature. A motion was made by Mrs. Kovach, seconded by Mr. De Cleene, authorizing Nancy Smith, CFO, to refund said amount contingent upon receipt of Mr. Massimo signing the Release.

Vote all ayes
Motion carried

BID AWARD - WATER MAIN SERVICE LINE MATERIALS AND SUPPLIES

Thomas Tharp, PW/Water Superintendent has recommended THE LEE COMPANY, Route #46, P.O.Box 40, Denville, NJ as the lowest responsible bidder for the furnishing and delivering of water main service line material and supplies. The contract is for a period of one year in the amount of \$133,073.10. A motion was made by Mr. Ragozine, seconded by Mrs. Kovach, to award the bid as requested.

Vote all ayes
Motion carried

BID AWARD OF WELL NO. 12 IMPROVEMENTS

A recommendation was made by Andrew Holt, P.E. Water Consultant regarding the above captioned project be awarded to CFM Construction, Inc. 2293 Springfield Avenue, Vauxhall, NJ. Mr. Cutter explained the project and quoted the bid amount of \$48,400.00 pursuant to the proposal received dated February 17, 2006. A motion was made by Mr. Ragozine, seconded by Mrs. Garber to award the bid as presented.

Vote all ayes
Motion carried

RESOLUTION #45-06 - APPOINTMENT OF TOWN PLANNER

A motion was made by Mrs. Kovach, seconded by Mr. De Cleene, to adopt Resolution #45-06 appointing Carl Hintz, P.P. of the firm Clarke, Caton and Hintz, Town Planner for the calendar year 2006 beginning March 1, 2006.

Vote all ayes
Motion carried

(A copy of this Resolution is attached to these minutes)

CONTRACT AWARD TO SERVICE MASTER

Mr. Cutter requested authorization to award the bid for a cleaning service to Service Master By Round the Clock Cleaning Service, 2320 Brodhead Road, Bethlehem, Pa. 18020. Office cleaning has been reduced from five (5) to three (3) nights per week beginning March, 2006. Monthly cost of \$825.00 has been reduced to \$510.00 at an annual savings of \$3,780.00. A motion was made by Mrs. Kovach, seconded by Mrs. Insel to award the cleaning service contract as requested.

Vote all ayes
Motion carried

RESOLUTION #39-06 - FIBRODYSPLASIA OSSIFICANS PROGRESSIVE (F.O.P.)

Mayor Schaumburg read Resolution #39-06 which expressed the support of the Mayor and Council for additional funding for research and encourages the health care community to increase awareness of F.O.P. A motion was made by Mrs. Garber, seconded by Mr. Ragozine, to adopt Resolution #39-06 as submitted.

Vote all ayes
Motion carried

(A copy of this Resolution is attached to these minutes)

RESOLUTION #40-06 – REFUND OF TAXES

A motion was made by Mr. Ragozine, seconded by Mrs. Garber authorizing the Chief Financial Office to refund \$1,318.54 to Michael F. Cobb. Mr. Cobb has been declared 100% disabled by the Veteran’s Administration.

Vote all ayes
Motion carried

(A copy of this Resolution is attached to these minutes.)

RESOLUTION #41-06 – TRANSFER OF FUNDS

A motion was made by Mrs. Insel, seconded by Mr. Ragozine, to adopt Resolution #41-06 which permits the Citizens Advisory trust funds to be used for the start up expenses of the Emergency Services Foundation, a not-for-profit corporation.

Vote all ayes
Motion carried

(A copy of this Resolution is attached to these minutes)

RESOLUTION #42-06 – DISCHARGE OF MORTGAGE

A motion was made by Mr. Ragozine, seconded by Mrs. Kovach, to adopt Resolution #42-06 authorizing the Mayor to execute a Discharge of Mortgage given by Dana Kacedon to the Town of Clinton Affordable Housing Authority.

Vote all ayes
Motion carried

(A copy of this Resolution is attached the these minutes)

RESOLUTION #43-06 – TENANT REFUND

A motion was made by Mr. Ragozine, seconded by Mrs. Garber to adopt Resolution #43-06 authorizing the Chief Financial Officer to issue a check in the amount \$73.45 to Mr. Hlasney

replacing the original Tenant Refund check that was mailed on December 16, 2005 and never received.

Vote all ayes
Motion carried

(A copy of this Resolution is attached to these minutes)

RESOLUTION #44-06 – SEWER ARGREEMENT - ANSUYA ENTERPRISES OF CLINTON LLC & Z&F LLC

Mr. Cushing explained the sewer capacity request from Ansuya Enterprises of Clinton LLC and Z & F, LLC which will be connected to the Clinton Township Sewerage Authority, Deer Meadow Pump Station. Mr. Cushing listed the conditions of the approval:

- Town of Clinton will consent but not provide funds.
- Final agreement must be reviewed and approved by Mr. Cutter, PW/Bus. Adm, Mr. Cushing, Town Attorney, and Mr. Clerico, Town Engineer.
- Payment of Escrow Fees

A motion was made by Mrs. Kovach, seconded by Mr. Ragozine to authorize the Mayor and Clerk to execute the agreement contingent on the conditions listed.

Vote all ayes
Motion carried

(A copy of this Resolution is attached to these minutes)

CORRESPONDENCE

1. Patriot Media has submitted a check in the amount of \$3,052.16 in payment of the 2005 Municipal Franchise fee which is based on 2% of the gross revenues.
2. Correspondence received from Al Rylak regarding the proposed bank on Route 513, Union Township. Scott Wintermute of Clinton Fire Department is in receipt of a set of the plans and will furnish the Council with a copy to review.

REPORTS FROM COUNCIL & TOWN OFFICIALS

Councilwoman Kovach

1. Mrs. Kovach spoke to the graduate class of planners at NJIT and encouraged municipalities to strengthen relationships with planners. The presentation was well received.
2. Attended the swearing in of DEP Commissioner Lisa Jackson today in Trenton.
3. Through the efforts of the Town of Clinton, the Hunterdon Museum of Art has been given a 90 day extension in the amount of time required to apply for the loan application regarding the dam/dike.

Councilman De Cleene

1. Road Committee meeting Tuesday, March 7, 2006 at 9:30 a.m.

Councilwoman Garber

1. Guild meeting February 27, 2006. A few dates to keep in mind, Shakespeare Festival, July 17; and the Garden Party, May 6. The first prize winner of Sweetheart Week was Pat Capperkino.

2. Emergency Services Foundation meetings will be held the third Tuesdays of the month at 7:00 p.m. The next meeting will be held March 21, 2006.
3. The next Clinton Guild meeting is scheduled for March 15, at 7:30 p.m.

Councilman Ragozine

1. Correspondence received from Attorney Cushing regarding the Sign Committee and possibly giving more authority to the Committee. After researching the topic, Mr. Cushing discovered that was not possible. The Committee will “re-group” and make recommendations to Council. Committee will address sign requests and concerns, but final decisions will remain the duty of the Board of Adjustment.
2. Payroll bids have been received, the lowest bidder appears to be Action data Services. Council will be given copies the three bids received and make an award in two weeks.

Nancy E. Smith, CFO

1. Notification received from the State of New Jersey, budgets may not be adopted until after March 21; Public Hearing may still be heard on March 14.
2. An ordinance is being prepared authorizing the expenditures of the \$914,000 Grant monies Received for the Dam/Dike. Ordinance #06-05 will be introduced at the meeting of March 14, 2006.

Robert A. Cutter, PW/Business Administrator

1. The South Branch Watershed Association’s Annual South Branch Raritan River Clean Up will take place Saturday, April 22, 2006 from 9:00 am to 12:00 p.m. For more information contact Don Goeh, Environmental Commission Chair.
2. Kathleen Olsen, new Chief Financial Officer, will be working in tandem with Nancy Smith beginning March 1, 2006. Mrs. Smith is retiring on March 31, 2006.
3. Regarding the duties of the Sign Committee, a decision was made to hire a Code Enforcement Officer / Housing Code Enforcement Officer who will enforce the Sign Ordinance and be responsible for the newly adopted, Overcrowding Ordinance. Mr. Cutter stated after interviewing 11 candidates, he is able to make a recommendation of a candidate. Mr. Cutter’s question to Council and Attorney Cushing, is a possible starting date. After a brief discussion it was decided to offer employment contingent upon the 2006 Budget being passed. The Ordinance which references the title of Code Enforcement Officer must be amended. The Ordinance will be introduced at the next regular Council meeting.

Police Chief Matheis

1. Exit 15 construction is progressing with isolated problems with traffic signalization. Police Chief Matheis has been in constant contact with NJDOT and the contractor. The project is going as well as can be expected.

Councilwoman Insel

None

APPROVAL OF OVERTIME & STANDBY PAY:

A motion was made by Mrs. Kovach, seconded by Mrs. Garber, to approve the attached overtime and standby pay for the period of February 9 – 22, 2006.

Vote all ayes
Motion carried

PAYMENT OF BILLS

A motion was made by Mrs. Kovach, seconded by Mr. Ragozine, to approve the voucher list attached to these minutes.

Vote all ayes
Motion carried

EXECUTIVE SESSION

A motion was made by Mayor Schaumburg, seconded by Mr. Ragozine, to enter into Executive Session to discuss Contract Negotiations at 8:10 p.m.

Vote all ayes
Motion carried

A motion was made by Mrs. Kovach, seconded by Mr. Ragozine to come out of Executive Session at 8:24 p.m.

Vote all ayes
Motion carried

ADJOURNMENT: There being no further business, a motion was made by Mrs. Garber, seconded by Mr. Ragozine to adjourn the meeting at 8:25 p.m.

Vote all ayes
Motion carried

Cecilia Covino, RMC/CMC
Town Clerk

APPROVED BY MAYOR & COUNCIL

Christine Schaumburg , Mayor