

Mayor Holt called the meeting to order at 7:30 p.m.

Flag Salute.

Roll Call: Present – Christenson, De Cleene, Garber, Kovach, Pendergast, Schaumburg, Holt

STATEMENT OF ADEQUATE NOTICE:

Mayor Holt read the following statement: “Adequate notice of this meeting has been provided, indicating the time and place of the meeting and the proposed agenda, which notice was posted, made available to newspapers, and filed with the Clerk of the Town of Clinton in accordance with Section 3(d) of Chapter 231 of the Public Laws of 1975.”

APPROVAL OF MINUTES

Mayor Holt made a correction to the minutes of February 22, 2005 on Page 1819, under the topic of the 2005 Budget introduction. Mayor Holt asked that the wording be amended to read, “The tax levy for the average home in Clinton will remain flat”. A motion was made by Mr. De Cleene, seconded by Mr. Christenson, to approve the minutes of February 22, 2005 as amended.

Vote all ayes
Motion carried

PUBLIC COMMENT

Tim Langston, Clinton Fire Chief, stated that an invitation has been received from American LaFrance, the manufacturer of emergency vehicles. The road trip is scheduled for the morning of Saturday, March 26 and the Fire Department has a few available seats. If anyone is interested, they should contact Chief Langston.

MAYOR’S COMMENTS

1. Mayor Holt introduced John Gdovin of Patriot Media who attended this evening’s Council meeting to present the Town with a check for \$12,000.00 as part of their franchise agreement for cable related needs of the Town. Another check was received earlier this month for \$3,096.40 representing the 2004 Municipal Franchise Fee.
Mr. Christenson had one request of Mr. Gdovin, to supply an emergency call number on the cable bills for reporting outage calls in a more efficient manner.
2. Mr. Cutter completed three Grant Requests and submitted them through the office of Congressman Ferguson. Two requests were for the Clinton Fire Department and one for the Clinton First Aid and Rescue Squad.
3. The Tax Collector’s Annual Receipts Report showed a 2004 Percentage of Collection of 98.83%.
4. Mayor Holt attended the School Board meeting and congratulated them on their Budget Presentation. Mayor Holt was the only person in attendance at the School Board meeting.

APPROVAL OF MONTHLY REPORTS

A motion was made by Mrs. Pendergast, seconded by Mrs. Kovach, to approve the monthly reports for the month of February as submitted.

Administrator's Report, Clerk's Account, Cat & Dog Licensing Accounts, Construction Control Account, Fire Official Report, Sewer Collector's Report, Tax Collector's Report, Water Collector's Report, Treasurer's Reports, Wastewater Treatment Plant Superintendent's Report, Zoning Officer/Construction Official Report.

Vote all ayes
Motion carried

ABSENTEEISM OF BOARD MEMBERS

Council discussed the new policy that will take place of notifying Committee chairs and asking them to inform the Mayor and Council of members that are not attending meetings. A letter will be sent to all chairs advising them of members whose terms are up. Mr. De Cleene suggested notifying all the members of the Boards.

PROFESSIONAL AGREEMENT – Carolyn B. Neighbor, P.P.

A motion was made by Mr. Christenson, seconded by Mrs. Pendergast, to approve the Professional Agreement for Carolyn B. Neighbor, Professional Planner, associated with the Firm of Schoor Depalma for the calendar year 2005.

Vote all ayes
Motion carried

SOUTH BRANCH WATERSHED

A motion was made by Mr. Christenson, seconded by Mrs. Pendergast, to donate \$300.00 to the South Branch Watershed to assist with costs of the annual river clean-up.

Vote all ayes
Motion carried

INTRODUCTION OF ORDINANCE #05-03 – ILLICIT CONNECTIONS

Mr. Cutter explained the basis for the following three ordinances and the requirements under the 1999 Clean Water Act promulgated through the Stormwater Management Program.

A motion was made by Mr. De Cleene, seconded by Mrs. Garber, to adopt Ordinance #05-03 on first reading as submitted.

Vote all ayes
Motion carried

ROLL CALL: Ayes: Christenson, De Cleene, Garber, Kovach, Pendergast, Schaumburg, Holt

This Ordinance will be published in the Hunterdon Review edition of March 16, 2005. The Public Hearing will be held on April 12, 2005.

(A copy of this Ordinance is attached to these minutes)

INTRODUCTION OF ORDINANCE #05-04 – YARD WASTE COLLECTION PROGRAM

A motion was made by Mrs. Kovach, seconded by Mrs. Schaumburg, to adopt Ordinance #05-04 as submitted.

Vote all ayes
Motion carried

ROLL CALL: Ayes: Christenson, De Cleene, Garber, Kovach, Pendergast, Schaumburg, Holt

This Ordinance will be published in the Hunterdon Review edition of March 16, 2005. The Public Hearing will be held on April 12, 2005.

(A copy of this Ordinance is attached to these minutes)

INTRODUCTION OF ORDINANCE #05-05 – CONTAINERIZED YARD WASTE

A motion was made by Mr. Christenson, seconded by Mrs. Pendergast, to adopt Ordinance #05-05 as submitted.

Vote all ayes
Motion carried

ROLL CALL: Ayes: Christenson, De Cleene, Garber, Kovach, Pendergast, Schaumburg, Holt

This Ordinance will be published in the Hunterdon Review edition of March 16, 2005. The Public Hearing will be held on April 12, 2005.

(A copy of this Ordinance is attached to these minutes)

INTRODUCTION OF ORDINANCE #05-06 – BRICK PAVERS

A motion was made by Mrs. Kovach, seconded by Mrs. Schaumburg, to adopt Ordinance #05-06 authorizing the use of reserve for sidewalk funds in the capital improvement fund for repair of brick pavers.

Vote all ayes
Motion carried

ROLL CALL: Ayes: Christenson, De Cleene, Garber, Kovach, Pendergast, Schaumburg, Holt

This Ordinance will be published in the Hunterdon Review edition of March 16, 2005. The Public Hearing will be held on April 12, 2005.

(A copy of this Ordinance is attached to these minutes)

RESOLUTION #49-05 – FINES FOR OVERCROWDING

Council briefly discussed this proposed resolution which would impose fines for overcrowding in dwellings containing four or fewer units. Mrs. Schaumburg suggested that Attorney Cushing research S-1990 and A-2432 and report findings back to Council. A motion was made by Mrs. Kovach, seconded by Mrs. Schaumburg, to adopt Resolution #49-05 as submitted. Additional explanation will follow by Attorney Cushing.

Vote all ayes
Motion carried

(A copy of this Resolution is attached to these minutes)

RESOLUTION #50-05 – FULL AND FAIR FUNDING IN TEA-21 REAUTHORIZATION

A motion was made by Mr. Christenson, seconded by Mrs. Kovach to adopt Resolution #50-05 as submitted.

Vote all ayes
Motion carried

(A copy of this Resolution is attached to these minutes)

RESOLUTION #51-05 – ESCROW REFUND

A motion was made by Mrs. Kovach, seconded by Mrs. Schaumburg, to adopt Resolution #51-05 authorizing the Chief Financial Officer to issue a refund in the amount of \$724.50 to Century 21.

Vote all ayes
Motion carried

(A copy of this Resolution is attached to these minutes)

CORRESPONDENCE

1. A letter received from an Annandale resident regarding realtors placing “Open House” and “House for Sale” signs on private property.
2. Hunterdon County Department of Health is seeking volunteers to “Be a Victim” on April 7, 2005, 5:00 to 9:00 p.m. for an Emergency Preparedness Drill. To find out more information, contact the Town Clerk.
3. North Hunterdon-Voorhees Regional High School District has forwarded information about the bond referendum and included items for review. A copy is available in the Clerk’s Office.
4. Thank you received from the Clinton Assembly of God for waiving the application fee on their Board of Adjustment application.
5. Hunterdon County Green Table meeting, Thursday, March 17, 2005, 8:00 am to 10:00 am.
6. Clinton Sunrise Rotary Club sent a thank you to Mayor Holt for making the Rotary Club one of the recipient of donations made to the Mayor for performing weddings. The Clinton Fire Department and the Clinton First Aid & Rescue Squad also receive donations acquired by the Mayor.

REPORTS FROM COUNCIL & TOWN OFFICIALS

Police Chief Matheis

1. Dare Graduation, organized by Patrolman Cohen, assisted by Patrolman Jim Crilly will be held at Clinton Public School on Thursday, March 10. Patrolman Tim McGuire has completed his DARE training and will be graduating from the Police Academy.

Robert A. Cutter, PW/Business Administrator

1. Spring Clean Up will be held last week of March and the first week of April. It is suggested that yard debris be bagged because wet leaves are hard to pick up. Raked leaves must not be placed within 10 feet of the storm drains. A block ad will be placed in the Hunterdon Review and the Hunterdon County Democrat.

CFO Nancy Smith

1. Town is in receipt of the Patriot Media 2004 Municipal Franchise check in the amount of \$3,096.00.

Councilman De Cleene

1. Road Committee meeting was held March 1. Clinton Guild location sign has been installed awaiting additional information from Sign Committee.

2. Olsen Lane project to be completed when the weather improves. Top course and landscaping will complete the project.
3. The Halstead Street detour to Route 31 and the Capital Projects of School Street and Fox Hill Road milling overlay schedule were also discussed.

Councilwoman Pendergast

1. Personnel Committee discussed personnel evaluations. The topic will be further discussed in Executive Session this evening.

Councilman Christenson

1. Environmental Commission was canceled last month due to lack of business, will reconvene the 4th Monday of March.
2. Buildings and Grounds – DeMott Pond project scheduling will depend on issuance of DEP Permit.
3. Damage to the Community Center was caused by vandals throwing ice balls against the building. Miscellaneous work needed included roof repairs and/or replacement, flooring and bathrooms. Mr. Cutter is looking into an interior drinking fountain.
4. Fire Department – Membership application has been received for Matthew Ligorano, 110 Center Street. A motion was made by Mr. Christenson, seconded by Mr. De Cleene, to accept Mr. Ligorano as a member of the N.J. State Firemen’s Association.

Councilwoman Kovach

1. The Affordable Housing Round 3, COAH Committee interviewed two planners, Arthur Bernard of THP, Inc. and Carl Hintz, of the firm Clarke, Caton and Hintz. The committee will meet to discuss the candidates and make a recommendation to the Planning Board.
2. Highlands Coalition will be meeting March 17th.
3. The Cross Acceptance met February 22, 2005 and changed the 4B Zone back to a 4, the recommendation will be sent back to the State.

Councilwoman Schaumburg

1. The Historical Commission will meet on March 16, 2005 at 7:00 p.m. A resignation letter has been received from Jacqueline Harney, creating two open positions on the Commission.
2. Attended the Clinton First Aid & Rescue Squad meeting, Joe Korkuch commended Mr. Cutter on his efforts in submitting the grant request. The Squad is entertaining visits from two neighboring Towns, Lebanon Borough and Clinton Township, in hopes of receiving contributions.
3. Shade Tree Commission is hosting their annual Arbor Day Celebration on April 29th. A tree will be planted in front of the Grandin Library.
4. Mrs. Schaumburg offered her congratulations to Councilwoman Kovach who is running for the assembly seat vacated by Connie Myers.

Councilwoman Garber

1. Solid Waste and Recycling Services is holding a Hazardous Waste Clean Up on March 12, at the Route 12, County Complex.
2. Clinton Guild will hold their next meeting Wednesday, March 16 at 6:30 p.m.
3. Next Newsletter will be going out in June.

Mayor Holt

1. Sewer Committee – discussion pertaining to the proposed pole barn at the Treatment Plant.
2. Excessive monthly flows continue to be monitored for a customer, contact to be made.
3. Mr. Cutter updated the Committee on the Stormwater Management Plan.

APPROVAL OF OVERTIME & STANDBY PAY:

A motion was made by Mr. De Cleene, seconded by Mrs. Pendergast, to pay the following overtime and standby pay for the period of February 10 – February 23, 2005.

<u>Public Works Department</u>	<u>Standby & Lead Op</u>	<u>B & G Roads</u>	<u>Water</u>	<u>Sewer</u>
Peter Bross	--	--	--	--
David Burdge	8 sb	--	9 ot	--
Michael Cobb	--	--	--	--
Howard Deemer	--	1ot /11dt	--	--
Arthur Dysart	8 sb	1ot/ 11dt	4 ot	--
John Giordano	--	1 ot/11dt	--	--
George Moore	--	1 ot/11dt	4 ot	--
Robert Niezgoda	8 sb	--	--	6 ot
Roger Plaisted	--	--	6 ½ ot	4 ot/3 dt
Jeff Reed	12 sb	--	--	6 ot/3 dt
Wayne Smith	12 sb	4½ ot / 11 dt	11½ ot /3 dt	--
Donald Tharp	--	--	--	--
David Zyck	--	4 ½ ot/11 dt	--	--

<u>Police Department</u>	<u>Hours</u>	<u>Jobs</u>
Sgt.Cory Kubinak	--	--
Ptl. Jay Hunter	1 ot	--
Ptl. Leon Cohen	9 ot	--
Ptl. Jeffrey Glennon	--	--
Ptl. James Crilly	9 ot	--
Ptl. Tim McGuire	--	--
Ptl. Matt Thompson	--	--
Ptl. James Kramer	3 ot	--
Ptl. Ryan Garbolino	--	--

RESOLUTION #52-05 – TRANSFER OF FUNDS

A motion was made by Mr. De Cleene, seconded by Mrs. Pendergast to adopt Resolution #52-05 authorizing a Transfer of Funds.

Vote all ayes
Motion carried

(A copy of this Resolution is attached to these minutes)

PAYMENT OF BILLS

A motion was made by Mrs. Garber, seconded by Mrs. Schaumburg, to approve the voucher list attached to these minutes.

Vote all ayes
Motion carried

EXECUTIVE SESSION

A motion was made by Mayor Holt, seconded by Mrs. Schaumburg, to enter into Executive Session to discuss matters of Personnel at 8:35 p.m.

Vote all ayes
Motion carried

A motion was made by Mr. Christenson, seconded by Mr. De Cleene, to return to the regular meeting at 9:15 a.m.

POLICE COMMITTEE

Mayor Holt scheduled a meeting of the Police Committee for March 15 at 6:00 p.m. Mr. Christenson is unable to attend, Mr. Cutter, Mr. De Cleene and Chief Matheis will be there.

ADJOURNMENT: There being no further business, a motion was made by Mrs. Kovach, seconded by Mr. De Cleene, to adjourn the meeting at 9:20 p.m.

Vote all ayes
Motion carried

Cecilia Covino, RMC/CMC
Town Clerk

APPROVED BY MAYOR & COUNCIL

J. Matthew Holt, Mayor