

Mayor Holt called the meeting to order at 7:30 p.m.

Flag Salute.

Roll Call: Present – Christenson, De Cleene, Garber, Kovach, Pendergast, Schaumburg,  
Mayor Holt

**STATEMENT OF ADEQUATE NOTICE:**

Mayor Holt read the following statement: “Adequate notice of this meeting has been provided, indicating the time and place of the meeting and the proposed agenda, which notice was posted, made available to newspapers, and filed with the Clerk of the Town of Clinton in accordance with Section 3(d) of Chapter 231 of the Public Laws of 1975.”

**APPROVAL OF MINUTES**

A motion was made by Mr. Christenson, seconded by Mrs. Pendergast, to approve the minutes of December 28, 2004 as submitted.

Vote all ayes  
1 Abstention (Schaumburg)  
Motion carried

Mr. Christenson made a correction to the minutes of January 1, 2005. The swearing in of Mr. Christenson should read that he is beginning his 4<sup>th</sup> Term as Councilman, not his 3<sup>rd</sup>. A motion was made by Mrs. Kovach, seconded by Mrs. Pendergast to approve the minutes of the January 1, 2005 as amended.

Vote all ayes  
Motion carried

**APPROVAL OF MONTHLY REPORTS**

A motion was made by Mrs. Kovach, seconded by Mrs. Pendergast , to accept the monthly reports for the month of December, 2004 as submitted.

Administrator’s Report, Clerk’s Account, Cat & Dog Licensing Accounts, Construction Control Account, Fire Official’s Reports, Sewer Collector’s Report, Tax Collector’s Report, Water Collector’s Report, Treasurer’s Reports, Wastewater Treatment Plant Superintendent’s Report, Zoning Officer and Construction Official Report.

Vote all ayes  
Motion carried

**MAYOR’S COMMENTS**

1. Mrs. Garber submitted the name of Kathy Sullivan to be added to the Newsletter Committee.
2. Mayor Holt thanked the Rescue Squad for a great dinner at the Holiday Inn and expressed his appreciation to all the Council members for attending. It was a nice evening.
3. The first Budget Meeting is scheduled for Thursday, January 13, 2005 at 6:00 p.m.
4. Police Chief Matheis has requested and highly recommends that Patrolman Kramer be taken

off probation and be advanced to the next pay grade of 3<sup>rd</sup> Class Patrolman effective on his anniversary date of February 2, 2005 at the salary of \$46,760.00. A motion was made by Mr. Christenson, seconded by Mr. De Cleene, to grant the request as submitted.

Vote all ayes  
Motion carried

5. The Annual Town of Clinton/Township of Clinton Rabies Clinic will be held on Saturday, January 15, 2005 from 8:00 a.m. to 11:00 a.m.

**ANIMAL CONTRACT AGENCY**

The Clerk has requested approval by Mayor and Council to accept the contract for Community Animal Control Services to be provided by The Hunterdon Humane Animal Shelter, Inc. of Milford, New Jersey at a contract fee of \$3,682.00. A motion was made by Mrs. Kovach, seconded by Mrs. Pendergast, to grant the request as submitted.

Vote all ayes  
Motion carried

**TEMPORARY CONTRACT FOR AUDITOR**

A motion was made by Mr. Christenson, seconded by Mrs. Pendergast, to appoint William M. Colantano, R.M.A. as Auditor for the period January 1, 2005 to January 31, 2005.

Vote all ayes  
Motion carried

**INTRODUCTION OF ORDINANCE #05-01 – INDEX RATE**

A motion was made by Mrs. Schaumburg, seconded by Mrs. Kovach, to adopt Ordinance #05-01 on first reading, enabling the Town to increase the 2005 operating budget by 3.5% of 2004 appropriations within the “CAP” if needed.

Vote all ayes  
Motion carried

The Ordinance will be published in the January 19, 2005 edition of the Hunterdon Review. The second reading and public hearing will be held February 8, 2005.

(A copy of this Ordinance is attached to these minutes)

**RESOLUTION #30-05 – RESOLUTION URGING OPPOSITION TO A-3529**

A motion was made by Mr. Christenson, seconded by Mr. De Cleene, to adopt Resolution #30-05 urging opposition to A-3529, the Disability Pension Enhancement Bill, which would permit government workers to receive a full ordinary disability pension and workers compensation benefits at the same time for the same injury. Passage of this bill would have a significant negative financial impact on New Jersey’s already fiscally stressed municipalities.

Vote all ayes  
Motion carried

**BANNER REQUEST**

Council is in receipt of a Banner Request from the Red Mill Museum Village to hang a banner advertising their “Vintage Dollhouses Exhibition” beginning May 22 through the summer. The banner request dates are May 9 through May 23 and August 29 through September 12, 2005. A

motion was made by Mrs. Kovach, seconded by Mrs. Schaumburg to grant the request as requested.

Vote all ayes  
Motion carried

### **SPECIAL EVENT AND BANNER REQUEST**

Council is in receipt of a Special Event application to hold the "Annual Town of Clinton Fishing Derby" at DeMott Pond on Saturday, April 30, 2005 and to display a banner from April 15 through May 7<sup>th</sup>. Due to scheduling conflicts in banner hanging, the display dates will be April 20 through May 4, 2005. A motion was made by Mrs. Kovach, seconded by Mr. Christenson to grant the requests as submitted.

Vote all ayes  
Motion carried

### **CORRESPONDENCE**

1. A letter has been received from E. Patrick McGuire, 94 Center Street. Mayor Holt requested that the Planning Board also be copied.
2. State of New Jersey Department of Transportation has notified the Town of Clinton that the 2005 Local Aid application requesting funding for proposed projects in the municipality was unable to be granted this year.
3. Correspondence received from Bob Rittelman, of Dickens Lane Jewelers, regarding parking on Main Street and East Main Street. The letter will be forwarded to the Road Committee and Mr. Cutter for consideration.
4. Ron Wieder, Sign Committee member, has forwarded information on signage and has asked that Mr. Cutter and Chief Matheis review the present parking signs in Town. Mayor Holt has forwarded to information to all members of the Sign Committee and Mr. Cutter reported that the Road Committee has already reviewed the information.

### **REPORTS FROM COUNCIL & TOWN OFFICIALS**

#### **Councilwoman Garber**

1. First Newsletter Committee meeting of 2005 to take place January 17<sup>th</sup> at 6:30 p.m. here in the Municipal Building.
2. Clinton Guild meeting Wednesday, January 19 at 6:30 p.m. at the Holiday Inn.

#### **Councilwoman Schaumburg**

1. Historic Commission to meet Wednesday, January 19<sup>th</sup> at 7:00 p.m. The Commission is looking for one member and will be appointing a new chairperson.

#### **Councilwoman Kovach**

1. The first meeting of the COAH 3<sup>rd</sup> Round Sub-committee will meet on January 18<sup>th</sup> at 7:30 p.m. and meet regularly thereafter on the third Wednesday of each month.
2. The Highlands Committee met on January 6<sup>th</sup> at their Chester, NJ office. The Committee hired Dante DiPirro as their Deputy Director. The next meeting is scheduled for January 20, 2005 at 10:00 a.m.

**Councilman Christenson**

1. Buildings and Grounds Committee meetings will now be held the first Tuesday of each month at 6:00 p.m.
2. Water Committee meetings will now be held the first Wednesday of each month at 6:00 p.m.
3. Fire Department submitted an incident by district summary of 2004, outlining their response calls. Scott Wintermute, Assistant Chief, stated the Fire Department will attempt to produce monthly reports and will forward them to Mr. Christenson.

**Attorney Cushing**

Due to many variations in Professional Service Contracts, Attorney Cushing will be preparing a standard form of contract for all professionals and will have them submitted for the next meeting.

**Councilwoman Pendergast**

1. Personnel Committee to meet Wednesday, January 19<sup>th</sup> at 1:30 p.m.
2. Parks and Playgrounds to meet January 27<sup>th</sup> at 7:30 p.m.

**Councilman De Cleene**

1. Road Committee reviewed the recommendation of the Sign Committee to approve one sign for the Clinton Guild to be placed near the Clinton House directing traffic to the Historical District. A motion was made by Mrs. Kovach, seconded by Mrs. Schaumburg, to grant the request of the Sign Committee.

Vote all ayes  
Motion carried

**Robert A. Cutter, PW/Business Administrator**

1. Mr. Cutter would like to have notices in the Newsletter and Web Page regarding keeping leaves out of the gutters and to remind residents of the Spring Leaf Collection.

**Mayor Matthew Holt**

1. Sewer Committee discussed that due to staffing shortage in 2004 and medical issues, Paul Klitsch WWTP, Superintendent and Robert Niezgoda, Foreman have five vacation days outstanding. The Committee agreed to allow the men to carry them over in 2005, however they must be taken prior to April 1, 2005.
2. Clinton Station monthly sewer usage flows continue to be monitored.
3. Grease traps enforcement continues with the assistance of Paul Klitsch and Bob Niezgoda.
4. Paul Klitsch looking into NEXTEL phones/pagers for the WWTP employees.
5. Finance Committee met on January 5, 2005 to discuss the Request for Proposal for auditing Services. The Committee will meet again on January 20<sup>th</sup> to review proposals.

**RESOLUTION 31-05 – TRANSFER OF FUNDS**

A motion was made by Mrs. Pendergast, seconded by Mr. Christenson, to approve Resolution #31-05 authorizing a Transfer of Funds.

Vote all ayes  
Motion carried

(A copy of this Resolution is attached to these minutes)

**APPROVAL OF OVERTIME & STANDBY PAY:**

A motion was made by Mr. De Cleene seconded by Mrs. Pendergast, to pay the following overtime and standby pay for the period of December 2 – 15, 2004.

<u>Public Works Department</u>	<u>Standby &amp; Lead Op</u>	<u>B &amp; G Roads</u>	<u>Water</u>	<u>Sewer</u>
Peter Bross	4 sb	--	3 dt	--
David Burdge	--	6 ½ ot	--	--
Michael Cobb	--	--	--	--
Howard Deemer	8 sb	3 ot	6 ot	--
Arthur Dysart	--	--	--	--
John Giordano	--	--	--	--
George Moore	--	--	--	--
Robert Niezgoda	12 sb	--	--	9 ot/ 3 dt
Roger Plaisted	--	--	--	--
Jeff Reed	--	--	--	--
Wayne Smith	8 sb	9 ½ ot	6 ot	--
Donald Tharp	8 sb	--	--	12 ot/ 3 dt
David Zyck	--	--	--	--

<u>Police Department</u>	<u>Hours</u>	<u>Jobs</u>
Sgt. Cory Kubinak	14 ½ Hrs.	--
Ptl. Leon Cohen	3 Hrs.	--
Ptl. James Crilly	15 Hrs.	--
Ptl. Jeffrey Glennon	--	--
Ptl. Jay Hunter	--	--
Ptl. Tim McGuire	3 Hrs.	--
Ptl. Matt Thompson	6 Hrs.	--
Ptl. James Kramer	12 Hrs.	--
Ptl. Ryan Garbolino	--	--

**PAYMENT OF BILLS**

A motion was made by Mrs. Pendergast, seconded by Mrs. Garber, to approve the voucher list attached to these minutes.

Vote all ayes  
Motion carried

**ADJOURNMENT:** There being no further business, a motion was made by Mrs. Kovach seconded by Mr. De Cleene to adjourn the meeting at 8:15 p.m.

Vote all ayes  
Motion carried

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Cecilia Covino, RMC/CMC  
Town Clerk

APPROVED BY MAYOR & COUNCIL

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J. Matthew Holt, Mayor