

Town of Clinton, NJ
Environmental Commission

Minutes from Regular Meeting on September 9th, 2013

In attendance / Members: Ken Carberry (Council Liaison), Véronique Lambert, Jean Pierson, Deena Roberts (Shade Tree Commission Liaison), Jeff Schaumburg (Chairperson) / **Non-members:** Patty Smeltzer, Thomas Smeltzer, Stephanie Willis
Absent : Deb Schaffer

Start: 7:35 pm

Welcome to new Green Team members

Jeff Schaumburg welcomed Patty and Thomas Smeltzer and Stephanie Willis as new members of Clinton's Green Team. They became aware of the opportunity to be part of the Green Team by reading the Environmental Commission minutes posted online. Jeff outlined the role of the EC to the new attendees.

Sustainable Jersey application update

Members went through actions included on Sustainable Jersey application to update everyone on progress made and on what still needs to be done before 2nd submission of application on 9-15-2013. Summary:

Action	Who	Notes
Create Green Team (MANDATORY)	D/V	Required information uploaded
Hold a Green Fair	Jean	Jean will get in touch with Red Mill contact re how town can support Harvest Festival
Energy Audits for One Building	Veronique	Required information uploaded
Community or School Gardens	Deena	Doubt we will get points for this.
Farmers Markets	Veronique	Need vendors list from Harvey at book shop
Safe Routes to School	Deena	Required information uploaded
Raingardens	Veronique	Need to upload a photo and education plan
Support Local Businesses	Veronique	Need to write up info and upload

Action	Who	Notes
Environmental Commission	Jeff	Write up and upload annual report
Natural Resource Inventory(PRIORITY)	Jeff / Jean	Jean converting to electronic format; Jeff to review for updates
Water Conservation Ordinance (PRIORITY)	Veronique	Uploaded current water restriction letter
Clustering Ordinance	Jeff	Review Ord 88-52 to see if it applies
Environmental Assessment Ordinance	Jeff	Determine if Clinton has an ordinance that qualifies
Habitat Conservation Ordinance	Jeff	Bird Sanctuary - #42 Does it apply?
Tree Protection Ordinance	Deena	In progress
Community Forestry Plan and Canopy Goal	Deena	May not be completed in time for submission
Tree Maintenance Programs	Deena	CFP is a pre-requisite for submission
Tree Planting Programs	Deena	CFP is a pre-requisite for submission
Energy Appliances	Veronique	Required information uploaded
Green Cleaning Products	Veronique	Follow-up with external contractor who provides cleaning service
Community Asset Map	Patty	Review requirements to see if we can meet them
Community Visioning	Jeff	See if Clinton's master plan fulfills requirements

Ken Carberry leaves meeting at 8:05 pm

Green Team

Deena Roberts reported that she is working to arrange a meeting with Union Township's Green Team to learn tips and strategies from them. A meeting date of 9-25-2013 is being considered.

Website development

- Deena reported what she learned from her meeting with the town's website administrator. Clinton is in the process of re-designing its website with the services of an external contractor.
- She reviewed what is currently on the Environmental Commission's pages (membership and meeting minutes) and asked for feedback on proposed new content (information about the Green Team, activities and projects).

- Initial upload of content is free, but subsequent updates will incur a fee.
- There was discussion about including a link from the town's website to a Facebook page or blog that could be easily updated as needed.
- Stephanie Willis volunteered to create a Facebook page for the Green Team.

Future Projects / Community Garden

Briefly discussed possibility of starting a community garden: gauging interest from residents; finding a space; assessing different operating models, their merits and requirements.

Next meeting

Monday, October 14th, 2013, at 7:30pm

End: 9:05 pm

Recorded by Véronique Lambert