

BOARD OF RECREATION COMMISSIONERS

April 18, 2019

Members Present:

Megan Johnson	Lisa Intrabartola
Mary Ann Shea	Sean Rogan
Nancy Smith	Fran Daley
David Kelleher	Brad Cohen
Rosemary Pendergast	Paul Arnold
Jeremy Padmos	

Rosemary opened the meeting at 7:40 pm

MINUTES

Motion by Brad Cohen, seconded by David Kelleher, to approve the minutes of the March 21st, 2019 meeting. Vote all ayes, motion carried.

SENIOR LUNCHEON

The Senior Luncheon will be held on Sunday, May 5th, 2019 at the Clinton Fire House and Dino from the Towne Restaurant will again provide the meal. Dave will pick up the food at 11 am. The Commission members will meet at 11 am to set up the tables and chairs at the Fire House. The letters have gone out to 150 residents. Mary Ann will coordinate with ShopRite to pick up the 10 hanging baskets that have been donated. Rosemary will make up the numbers for the raffle for the gift cards and the plants.

SUMMER RECREATION

Tiffany was in attendance to discuss an extended day for recreation. She presented the following ideas.

Before Care: 7:30 am start time located in the All-Purpose Room

Regular Recreation: 9-noon

Extended Day:

- Lunch from 12:10 – 12:40
- Gym Time: 12:40 - 1:40
- Game Room/Arts and Crafts Room: 1:40 - 2:40
- Outside/Gym Time: 2:40 – 3:40
- Snack Time: 3:40 – 4:00
- Library (if available): 4:00 – 5:00

After Care: 5:00pm – 6:00 pm (All Purpose Room)

Salary for adults in before/extended/after care = \$20/hour (Current salary of an After-Care provider at CPS during the regular school year is \$16/hour. Youth get \$12/hour)

Salary for youth in before/extended/after care = Minimum Wage

Before care cost: \$10/day flat rate

Regular Recreation: Approximately \$18 per day

Extended Day: \$60 per day

After Care: \$10/day flat rate

Total cost per day: \$98 per day

Total cost per week: \$490

Discussion followed. The following items were presented

1. Banner to promote the Recreation Program
2. Advertising would need to start in January
3. Magic number – 150 registrations, due to limited space at school
4. Staff ratio
5. Four or three weeks, dates and times

Brad asked what do we need to decide now? Jeremy said to go forward with full day program.

Rosemary suggested an incentive for early sign up, no refunds, 4 weeks, one week at a time.

After discussion, the Commission members agreed to move forward with planning. Lisa said she is willing to help with advertising.

TENNIS PROGRAM

Brad did not have anything to report, but he is working with the High School

TOWN PICNIC

Megan said she has given the list of donations to Kim. The plan is to have a helicopter, tethered balloon, and inflatables. The Fire Department will be grilling. Volunteers are needed to set up and clean up.

COMMUNITY CENTER PLAYGROUND

Suburban Engineering has submitted a proposal to provide the following:

1. Overall Park Master Plan	\$ 5,900
2. Partial Existing Conditions & Topographic Survey	\$ 3,000
3. Design Development	\$ 8,000
4. Grant Application Assistance	\$ 5,000
5. Final Design & Construction Document	\$ 5,000
6. Advertisement & Bidding	\$ 2,100
7. Construction Administration & Observation	<u>\$ 9,500</u>
TOTAL LUMP SUM FEE	\$38,500

After discussion, Jeremy Padmos made a motion, seconded by Brad Cohen, to authorize Suburban Engineering to perform items #1, 2, 3, and 4 of their proposal at a cost of \$21,900. Vote all ayes, motion carried.

REQUESTS FOR COMMUNITY CENTER

The following requests were approved:

1. CPS – Mrs. Bulger, Recycling Program by the County Division of Health – May 20th, 2019, 11 am to 1:00 PM
2. Delaware Bead Society – Jewelry Show – November 9th, 3:00 pm Set up for Sunday Show
November 10th, 8:00 am – 7:00 pm Show
3. HC Library, Outdoor Concerts @ Gebhardt Field, July 24th and August 7th.
4. CI Twps. Dem. Club – Affordable Housing Informational Event – Friday May 10th, 6:30 – 10:00 pm
5. CPS – P2P Closing Ceremony, Thursday, May 9th, 6:00 am – 9:00 am

FIELD REQUESTS – Gebhardt Field

No requests received

VOUCHERS FOR APPROVAL

The following vouchers were approved:

Robert Stowers	Refund Basketball Program	18-56-857-2-300	\$ 110.00
Destination Athlete	Basketball Trophies	18-56-857-2-300	\$ 198.00
Stockton Carriage Tours	Horse & Wagon – Bonfire	18-56-857-2-300	\$ 1,700.00
Saint Ann’s of Hampton	Pipes & Drums – Bonfire	18-56-857-2-300	\$ 500.00
Garden State Fireworks	Town Picnic Fireworks	18-56-857-2-300	\$ 5,500.00
Walmart	Senior Luncheon Gift Cards	01-28-370-2-200	\$ 150.00
ShopRite	Senior Luncheon Gift Cards	01-28-370-2-200	\$ 150.00
ShopRite	Supplies for Senior Luncheon	01-28-370-2-200	\$ 19.94
Nancy E. Smith	Paper products for Sr. Lunch	01-28-370-2-200	\$ 113.98

ADJOURNMENT

The meeting was adjourned at 9:00 pm. The next meeting will be held on May 16th, 2019 at 7:30 pm, at the Town of Clinton Municipal Building.

Respectfully submitted,

Nancy E. Smith