

CLINTON, NEW JERSEY
SHADE TREE COMMISSION MEETING MINUTES
THURSDAY, FEBRUARY 15, 2018

Chairperson Deena Roberts called to order, at 6:35 pm, the Regular Monthly Meeting of the Shade Tree for the Town of Clinton, New Jersey, convening Thursday, February 15 at Town Hall.

Attendance

Deena Roberts
Dan Shea
Megan Wyckoff-Johnson (Council Representative)

Steve Kalleser
John Kashwick

1. Deena reported that we received only two quotes from arborists with regards to pricing for tree pruning and removals. Because there may have been some confusion with the specs, the commission has decided to provide another week from these vendors to provide an estimate of their costs. To determine as estimate for trimming, the Commission asked for a quote to trim the cherry trees on Main Street. The vendors so far have commented that the trees are not in need of trimming therefore another potential location needs to be determined. The Commission also needs to decide whether the trim estimate is for type A, B, or C.
2. Deena has been working on submitting the Annual Accomplishment Report to the Community Forestry Division of the DEP. The file prepared by John needed to be adapted to a new format and submitted on line. Deena need the projected budget for 2017 from the Community Forestry 5-Year Management Plan to compare to actual in the new submission. Deena will complete, get the Mayor's signature, and submit.
3. The Shade Tree article for the Town newsletter is due on February 20.
4. The property owner has requested the repair of the paver block sidewalk in front of 44 Center Street. While there was some confusion as to which department should handle, the issue has now been referred to the Road Committee to handle as sidewalks are not under the auspices of the Shade Tree Commission.
5. The Commission confirmed the planting of six trees when weather permits. Deena will ask Ceil for the list of home-owners to confirm they will accept the tree. The Commission will recommend the species of tree to be planted based on the location.
6. The next five year Community Forestry Management Plan is due to be updated, submitted, and approved by the end of 2018. Dan will provide an update to the plan and send to Steve to work on further.
7. Kathy and Steve may not have been officially appointed to the Commission. They need to submit a complete a citizen interest form and submit to Ceil so they could be officially appointed by the Mayor.

Meeting adjourned at 7:30 pm.

Respectfully submitted,

John Kashwick