

The meeting was called to order at 7:30 P.M. at the Municipal Building

Flag Salute

Roll Call: Present – Duffy, Insel, Pender, Pendergast, Shea, Valenta, Mayor Schaumburg

STATEMENT OF ADEQUATE NOTICE: The following statement of adequate notice was read: “Adequate notice of this meeting has been provided, indicating the time and place of the meeting and the proposed agenda, which notice was posted, made available to newspapers, and filed with the Clerk of the Town of Clinton in accordance with Section 3 (d) of Chapter 231 of the Public Laws of 1975.”

SWEARING IN OF COUNCILWOMAN INSEL

Attorney Richard P. Cushing administered the Oath of Office to Councilwoman Insel. Husband, Jim, mother, Barbara, daughters, Ashley, Erica, and Jaimee had the honors of holding the Bible for Mrs. Insel. Mrs. Insel was sworn into to her second 3 year appointment, expiring December 31, 2012.

SWEARING IN OF COUNCILMAN SHEA

Attorney Richard P. Cushing administered the Oath of Office to Councilman Daniel P. Shea while his daughter, Kelly, held the Bible for the swearing in. Mr. Shea was sworn into his second 3 year appointment, expiring December 31, 2012.

REMARKS – MAYOR SCHAUMBURG

Mayor Schaumburg congratulated Mrs. Insel and Mr. Shea on their appointments and wished everyone a Happy New Year 2010! Highlighting the accomplishments in the Town of Clinton in 2009, Mayor Schaumburg said it was a great year and we are looking forward to another great year ahead. Excited for Clinton, the Town is lucky to have the strengths and talents of a strong Council. Many grants were received in 2009 and we will continue to seek additional grants in 2010. The Town strives to continue doing more with less.

“Alley’s Way” was a project that was accomplished without any cost to taxpayers by selling engraved pavers and purchasing benches made by donations. Plaques are being attached to the benches that were dedicated.

We are moving forward with ways to go “green”. We have applied for an energy audit and continue to find more ways to “go green” saving taxpayers money. Mr. Cutter is enjoying the process!

The State of New Jersey has a new Governor and we look forward to the new leadership. We wish him the best and have a lot of hope for the future.

REORGANIZATION: Mayor Schaumburg indicated that the RESOLUTIONS will not be read in their entirety. The resolutions are posted on the bulletin board and there are copies available for the public and the press. (Resolutions #1-10 through #39-10 are attached to these minutes)

RESOLUTION #1-10– APPOINTMENT OF MUNICIPAL ATTORNEY

Motion made by Mr. Pendergast, seconded by Mr. Pender, that Richard P. Cushing of the Firm of Gebhardt & Keifer be appointed to serve as Municipal Attorney for the Town of Clinton for the calendar year 2010.

Vote all ayes,
Motion carried

RESOLUTION #2-10 – APPOINTMENT OF MUNICIPAL ENGINEER

Motion made by Mr. Pender, seconded by Mr. Duffy to adopt Resolution 02-10 appointing Robert Clerico, P.E., of the Firm of Van Cleef Engineering Associates as the Town's Municipal Engineer for the calendar year 2010.

Vote all ayes,
Motion carried

RESOLUTION #3-10 – APPOINTMENT OF ALTERNATE TOWN ENGINEER

Motion made by Mr. Duffy, seconded by Mrs. Insel, to adopt Resolution #3-10 appointing Susan S. Brasefield, P.E., P.P. C.M.E. of the Firm Maser Consulting, P.A. to serve as Alternate Municipal Engineer for the Town of Clinton for the calendar year 2010.

Vote all ayes,
Motion carried

RESOLUTION #4-10 – APPOINTMENT OF WATER CONSULTING ENGINEER

Motion made by Mrs. Insel seconded by Mr. Shea that Andrew S. Holt of the Firm of Suburban Consulting Engineers, Inc. be appointed to serve as Water Consulting Engineer for the Town of Clinton for the calendar year 2010.

Vote all ayes,
Motion carried

RESOLUTION #5-10 – APPOINTMENT OF ALTERNATE WATER ENGINEER

Motion was made by Mr. Shea, seconded by Mrs. Valenta, to adopt Resolution #5-10, appointing Susan S. Brasefield, P.E. P.P., C.M.E. of the Firm of Maser Consulting, P.A. as Alternate Water Engineer for the Town of Clinton during the calendar year 2010.

Vote all ayes,
Motion carried

RESOLUTION #6-10 – APPOINTMENT OF SEWER CONSULTING ENGINEER

Motion was made by Mrs. Valenta, seconded by Mr. Pendergast, to appoint Susan S. Brasefield, P.E., P.P.. C.M.E. of the firm Maser Consulting. P.A. to serve as Sewer Consulting Engineer for the Town of Clinton during the calendar year 2010.

Vote all ayes,
Motion carried

RESOLUTION #7-10 – APPOINTMENT OF ALTERNATE SEWER ENGINEER

Motion was made by Mr. Pendergast, seconded by Mr. Pender, to appoint Andrew S. Holt, P.E, P.P. of the firm Suburban Consulting Engineers, Inc. to serve as Alternate Sewer Engineer for the Town of Clinton for the calendar year 2010.

Vote all ayes,
Motion carried

RESOLUTION #8-10 – APPOINTMENT OF SPECIAL LABOR COUNSEL

Motion was made by Mr. Pender, seconded by Mr. Duffy, to appoint Matthew J. Giacobbe of the Firm of Scarinci & Hollenbeck, LLC, to serve as Special Labor Counsel for the Town of Clinton for the calendar year 2010.

Vote all ayes,
Motion carried

RESOLUTION #9-10 - APPOINTMENT OF BOND COUNSEL

Motion made by Mr. Duffy, seconded by Mrs. Insel to adopt this resolution appointing Edward J. McManimon of the Firm of McManimon & Scotland as the Town's Bond Counsel for the calendar year of 2010.

Vote all ayes,
Motion carried

RESOLUTION #10-10 – APPOINTMENT OF MUNICIPAL PLANNER

Motion was made by Mrs. Insel, seconded by Mr. Shea, to adopt Resolution #10-10 appointing Carl E. Hintz,, PP, AICP, CLA, ASLA, of the Firm of Clarke, Caton, and Hintz, as Municipal Planner for the calendar year 2010.

Vote all ayes,
Motion carried

RESOLUTION #11-10 – APPOINTMENT OF MUNICIPAL AUDITOR:

A motion was made by Mr. Shea, seconded by Mrs. Valenta, to appoint Warren Korecky, R.M.A. of the Firm Suplee, Clooney and Company, as Municipal Auditor for the calendar year 2010.

Vote all ayes,
Motion carried

RESOLUTION #12-10– APPOINTMENT OF TREE EXPERT:

Motion made by Mrs. Valenta, seconded by Mr. Pendergast, to adopt this resolution appointing Lou Spanner of Spanner Shrub & Tree Care as the Town’s Tree Expert for the calendar year 2010.

Vote all ayes,
Motion carried

RESOLUTION #13-10– MUNICIPAL COURT BUDGET:

Motion made by Mr. Pendergast, seconded by Mr. Pender, to adopt this resolution approving the proposed budget of the Joint Municipal Court of North Hunterdon for the calendar year 2010.

ROLL CALL: Duffy, Insel, Pender, Pendergast, Shea, Valenta, Mayor Schaumburg

Vote all ayes,
Motion carried

(Budget attached to these minutes)

RESOLUTION #14-10 – APPOINTMENT OF COURT ADMINISTRATOR:

Motion made by Mr. Pender, seconded by Mr. Duffy, to adopt this resolution appointing Robin A. Manfredi as the Court Admininstrator for the North Hunterdon Court for the year 2010 at a salary established in the Court’s 2010 budget.

Vote all ayes,
Motion carried

RESOLUTION #15-10 – APPOINTMENT OF MUNICIPAL PROSECUTOR:

Motion made by Mr. Duffy seconded by Mrs. Insel, to adopt this resolution ratifying the appointment of Robert A. Ballard, Esq. as Regional Municipal Prosecutor for a term ending December 31, 2010.

Vote all ayes,
Motion carried

RESOLUTION #16-10 – APPOINTMENT OF ALTERNATE REGIONAL MUNICIPAL COURT PROSECUTOR

Motion made by Mrs. Insel, seconded by Mr. Shea , to adopt this resolution appointing Katherine Erickson, Esq. as Alternate Regional Municipal Court Prosecutors, as well as Mary Rose Mott, Esq., for the calendar year 2010.

Vote all ayes,
Motion carried

RESOLUTION #17-10 – APPOINTMENT OF PUBLIC DEFENDER

Motion made by Mr. Shea, seconded by Mrs. Valenta to adopt this resolution ratifying the appointment of Thomas B. Mading, Esq., as Regional Municipal Public Defender for a term ending December 31, 2010.

Vote all ayes,
Motion carried

RESOLUTION #18-10 – CHECK SIGNING AUTHORIZATION

Motion made by Mrs. Valenta, seconded by Mr. Pendergast, to adopt this resolution authorizing Councilwoman Laurie Insel to sign checks in the absence of the Mayor.

Vote all ayes,
Motion carried

RESOLUTION #19-10 – RESOLUTION APPOINTING FUND COMMISSIONER

Motion was made by Mr. Pendergast, seconded by Mr. Pender, to Robert A. Cutter, Public Works/Business Administrator as Fund commissioner for the Town of Clinton.

Vote all ayes
Motion carried

RESOLUTION #20-10 – RESOLUTION APPOINTING RISK MANAGEMENT CONSULTANT

Motion made by Mr. Pender seconded by Mr. Duffy, to adopt this resolution appointing Brown and Brown Metro, Inc. its local Risk Management Consultant.

Vote all ayes,
Motion carried

RESOLUTION #21-10 – APPOINTMENT OF MUNICIPAL INSURANCE AGENT

Motion was made by Mr. Duffy, seconded by Mrs. Insel, to adopt this resolution appointing Caroline Conboy of Brown and Brown Metro, Inc. to serve as Insurance Agent for the Town of Clinton for the calendar year 2010.

Vote all ayes,
Motion carried

RESOLUTION #22-10 – COUNCIL COMMITTEE APPOINTMENTS

Council read their committee assignments. A motion was made by Mrs. Insel, seconded by Mr. Shea, that the Council Appointments for the Year 2010 be approved as presented.

Vote all ayes,
Motion carried

RESOLUTION #23-10 – APPOINTMENT OF MUNICIPAL OFFICIALS

Motion made by Mr. Shea, seconded by Mrs. Valenta, to adopt this resolution appointing the various municipal officials for the terms indicated.

Vote all ayes,
Motion carried

RESOLUTION #24-10 – APPOINTMENT OF BOARD, COMMITTEE & COMMISSION MEMBERS:

Motion was made by Mrs. Valenta, seconded by Mr. Pendergast, to adopt this resolution appointing the various boards, committee and commission members for the terms indicated.

Vote all ayes,
Motion carried

RESOLUTION #25-10 - AUTHORIZATION OF MUNICIPAL ATTORNEY AND TAX ASSESSOR TO FILE CORRECTIVE APPEALS AND COUNTER CLAIMS

Motion was made by Mr. Pendergast, seconded by Mr. Pender to adopt Resolution #25-10 authorizing the Municipal Attorney and Municipal Tax Assessor to file corrective appeals and counter claims with the Hunterdon County Board of Taxation on behalf of the Town of Clinton.

Vote all ayes,
Motion carried

RESOLUTION #26-10 – APPROVAL OF BANK DEPOSITORIES:

Motion made by Mr. Pender seconded by Mr. Duffy, to approve the Banks as submitted in this resolution as the Official Bank Depositories for the Town for the year 2010.

Vote all ayes,
Motion carried

RESOLUTION #27-10 – RESOLUTION FOR INVESTMENTS:

Motion made by Mr. Duffy, seconded by Mrs. Insel, to adopt this resolution authorizing the Chief Financial Officer to invest and reinvest various funds as recommended by the Council Finance Committee.

Vote all ayes,
Motion carried

RESOLUTION #28-10– RESOLUTION FOR OFFICIAL NEWSPAPERS:

Motion made by Mrs. Insel, seconded by Mr. Shea, designating the Hunterdon Review, Hunterdon County Democrat, the Courier-News and the Star Ledger as newspapers to receive notices required under the Open Public Meetings Act.

Vote all ayes,
Motion carried

RESOLUTION #29-10 – RESOLUTION FOR OFFICIAL ONLINE NEWSPAPER:

Motion made by Mr. Shea, seconded by Mrs. Valenta designating the Hunterdon County News, [.thehcnews](#), as the official online newspaper, and will receive agendas, legal notices and public notices at no charge.

Vote all ayes,
Motion carried

RESOLUTION #30-10– RESOLUTION ESTABLISHING INTEREST RATES

Motion made by Mrs. Valenta, seconded by Mr. Pendergast, to adopt this resolution fixing the rate of interest to be charged for the non-payment of taxes, assessments, sewer use charges and water charges for the year 2010.

Vote all ayes,
Motion carried

RESOLUTION #31-10 – RESOLUTION SETTING YEAR 2010 COUNCIL MEETING DATES:

Motion made by Mr. Pendergast, seconded by Mr. Pender, to adopt this resolution setting 7:30 p.m. on the second and fourth Tuesdays of each month, unless otherwise noted, as Council Meeting dates for the year 2010.

Vote all ayes,
Motion carried

RESOLUTION #32-10 – RESOLUTION AUTHORIZING TAX COLLECTOR TO CANCEL/REFUND

Motion made by Mr. Pender, seconded by Mr. Duffy, to adopt this resolution, authorizing the Tax Collector to process the cancellation of any property tax refund or delinquency of less than \$5.00.

Vote all ayes,
Motion carried

RESOLUTION #33-10 – RESOLUTION FOR TEMPORARY BUDGET:

Motion made by Mr. Duffy, seconded by Mrs. Insel, to adopt this resolution setting forth the Temporary Budget as presented.

ROLL CALL: Ayes: Duffy, Insel, Pender, Pendergast, Shea, Valenta, Mayor Schaumburg

Vote all ayes,
Motion carried

RESOLUTION # 34-10 - 2010 SALARY

Motion made by Mrs. Insel, seconded by Mr. Shea, to fix the maximum amounts of salaries be paid for the positions submitted.

ROLL CALL: Ayes: Duffy, Insel, Pender, Pendergast, Shea, Valenta, Mayor Schaumburg

Vote all ayes
Motion carried

RESOLUTION #35-10 – AUTHORIZATION UTILIZING SENSUS WATER METERS:

A motion was made by Mr. Shea, seconded by Mrs. Valenta, authorizing the Water Department to purchase supplies from National Waterworks Supply.

Vote all ayes,
Motion carried

RESOLUTION #36-10 – AUTHORIZATION TO SIGN CHECKS FOR MAILING OF UTILITY BILLS:

Motion was made by Mrs. Valenta, seconded by Mr. Pendergast, authorizing the Mayor to sign check providing the voucher for said payment be included on the bill list for approval at the next Council meeting.

ROLL CALL: Ayes: Duffy, Insel, Pender, Pendergast, Shea, Valenta, Mayor Schaumburg

Vote all ayes,
Motion carried

RESOLUTION #-37-10 – ANIMAL CONTROL AGENCY:

A motion was made by Mr. Pendergast, seconded by Mr. Pender, to enter into an agreement with the Hunterdon Humane Animal Shelter of Milford, New Jersey.

Vote all ayes,
Motion carried

RESOLUTION # 38-10 – AUTHORIZATION TO MAINTAIN PETTY CASH FUND FOR MUNICIPAL CLERK

A motion was made by Mr. Pender, seconded by Mr. Duffy, authorizing the Municipal Clerk to maintain a petty cash fund in the amount of \$100.00.

ROLL CALL: Ayes: Duffy, Insel, Pender, Pendergast, Shea, Valenta, Mayor Schaumburg

Vote all ayes,
Motion carried

RESOLUTION #39-10 – AUTHORIZATION TO MAINTAIN PETTY CASH FUND FOR POLICE

A motion was made by Mr. Duffy, seconded by Mrs. Insel authorizing the Police Chief to maintain a petty cash fund in the amount of \$250.00.

ROLL CALL: Ayes: Duffy, Insel, Pender, Pendergast, Shea, Valenta, Mayor Schaumburg

Vote all ayes,
Motion carried

PAYMENT OF BILLS

Motion was made by Mrs. Insel, seconded by Mr. Shea , to authorize payment of the Bill List attached to these minutes.

ROLL CALL: Ayes: Duffy, Insel, Pender, Pendergast, Shea, Valenta, Mayor Schaumburg

Vote all ayes,
Motion carried

ANNOUNCEMENT: Mayor Schaumburg once again congratulated Mrs. Insel and Mr. Shea on their appointments, thanked everyone for coming and invited them to the Clinton House for refreshments.

ADJOURNMENT: There being no further business, a motion to adjourn was made by Mr. Pendergast, seconded by Mrs. Insel The meeting adjourned 7:55 p.m.

Cecilia Covino, RMC/CMC
Town Clerk

Mayor Christine Schaumburg