

The meeting was called to order at 7:30 P.M. at the Municipal Building

Flag Salute

Roll Call: Present – Duffy, Insel, Pendergast, Shea, Valenta, Mayor Schaumburg

STATEMENT OF ADEQUATE NOTICE: The following statement of adequate notice was read: “Adequate notice of this meeting has been provided, indicating the time and place of the meeting and the proposed agenda, which notice was posted, made available to newspapers, and filed with the Clerk of the Town of Clinton in accordance with Section 3 (d) of Chapter 231 of the Public Laws of 1975.”

SWEARING IN OF COUNCILMAN RICHARD L. DUFFY

Attorney Richard P. Cushing administered the Oath of Office to Council to Richard L. Duffy, who is being sworn in for a three year term expiring December 31, 2013.

SWEARING IN OF COUNCILMAN ROBERT B. SMITH, P.E.

Attorney Richard P. Cushing administered the Oath of Office to Councilman Robert B. Smith, P.E. Mr. Smith was welcomed back to the Town council after a six year hiatus. He returns with expertise in the Town’s utilities, water and sewer. He was elected to a three year term, expiring December 31, 2013.

REMARKS – MAYOR SCHAUMBURG

Mayor Schaumburg congratulated Mr. Duffy and Mr. Smith on their appointments and wished everyone a Happy New Year 2011! Mr. Duffy has completed his firefighting training and is now a full fledged firefighter with the Clinton Fire Department. Mr. Smith returns to Council with his knowledge of the Town’s utilities and will serve on the Water Committee as Chairman, as well as the Sewer Committee and Roads in addition to the Police Committee.

Mayor Schaumburg recognized the retirement of Deputy Clerk, Sara Peterson, who worked for the Town 18 years. Sara was wished a happy, healthy retirement. Angela Schwaikert-Hawes has replaced Mrs. Peterson and was welcomed to the Town.

Also retiring, Robert A. Cutter, PW/Business Administrator, who has been with the Town for 15 years. Mr. Cutter was recognized for his hard work and dedicated service to the Town. He was very loved by the staff, residents, merchants and police, and was wished the best.

Mr. Cutter will act as a consultant with the Town to assist the new administrator in the transition period.

Mayor Schaumburg welcomed James T. Naples as the new PW/Business Administrator who will begin January 10, 2011. Mr. Naples comes to the Town from Bridgewater Township where he worked for 7 years.

Congratulations to Richard P. Cushing, Town Attorney, for 30 years of service to the Town of Clinton. Mr. Cushing was presented with a Proclamation from Mayor Schaumburg at the League of Municipalities in November. We look forward to many more years of working with Dick.

Many thanks to our Fire Department and Rescue Squad volunteers and all our employees as we look forward to 2011. Council members continue to work closely toward to move forward to passing a budget within 2% CAP. Finance Officer, Kathy Olsen, will work diligently with Warren Korecky, the Town’s Registered Municipal Accountant to do so.

Clinton Town was fortunate to host the Governor’s Town Hall meeting in December. It was a fantastic event and the Governor’s office praised the Town for their efforts in making this Town Hall meeting the most successful out of the all the others held.

REORGANIZATION: Mayor Schaumburg indicated that the RESOLUTIONS will not be read in their entirety. The resolutions are posted on the bulletin board and there are copies available for the public and the press. (Resolutions #1 through 36-11 are attached to these minutes)

RESOLUTION #1-11 APPOINTMENT OF MUNICIPAL ATTORNEY

Motion made by Mr. Duffy, seconded by Mrs. Valenta, that Richard P. Cushing of the Firm of Gebhardt & Keifer be appointed to serve as Municipal Attorney for the Town of Clinton for the calendar year 2011.

Vote all ayes,
Motion carried

RESOLUTION #2-11 – APPOINTMENT OF MUNICIPAL ENGINEER

Motion made by Mrs. Valenta, seconded by Mr. Pendergast to adopt Resolution 02-11 appointing Robert Clerico, P.E., of the Firm of Van Cleef Engineering Associates as the Town's Municipal Engineer for the calendar year 2011.

Vote all ayes,
Motion carried

RESOLUTION #3-11 – APPOINTMENT OF ALTERNATE TOWN ENGINEER

Motion made by Mr. Pendergast, seconded by Mrs. Insel, to adopt Resolution #3-11 appointing Susan S. Brasefield, P.E., P.P. C.M.E. of the Firm Maser Consulting, P.A. to serve as Alternate Municipal Engineer for the Town of Clinton for the calendar year 2011.

Vote all ayes,
Motion carried

RESOLUTION #4-11 – APPOINTMENT OF WATER CONSULTING ENGINEER

Motion made by Mrs. Insel seconded by Mr. Shea that Andrew S. Holt of the Firm of Suburban Consulting Engineers, Inc. be appointed to serve as Water Consulting Engineer for the Town of Clinton for the calendar year 2011.

Vote all ayes,
Motion carried

RESOLUTION #5-11– APPOINTMENT OF ALTERNATE WATER ENGINEER

Motion was made by Mr. Shea, seconded by Mr. Smith, to adopt Resolution #5-11, appointing Susan S. Brasefield, P.E. P.P., C.M.E. of the Firm of Maser Consulting, P.A. as Alternate Water Engineer for the Town of Clinton during the calendar year 2011.

Vote all ayes,
Motion carried

RESOLUTION #6-11– APPOINTMENT OF SEWER CONSULTING ENGINEER

Motion was made by Mr. Smith, seconded by Mr. Duffy to appoint Susan S. Brasefield, P.E., P.P., C.M.E. of the firm Maser Consulting, P.A. to serve as Sewer Consulting Engineer for the Town of Clinton during the calendar year 2011.

Vote all ayes,
Motion carried

RESOLUTION #7-11 – APPOINTMENT OF ALTERNATE SEWER ENGINEER

Motion was made by Mr. Duffy seconded by Mrs. Valenta to appoint Andrew S. Holt, P.E, P.P. of the firm Suburban Consulting Engineers, Inc. to serve as Alternate Sewer Engineer for the Town of Clinton for the calendar year 2011.

Vote all ayes,
Motion carried

RESOLUTION #8-11 – APPOINTMENT OF SPECIAL LABOR COUNSEL

Resolution #8-11 read the appointment of Matthew J. Giacobbe for the calendar year 2011. Requests for Proposals were advertised and will be received January 13, 2011. Following review of submittals, an appointment will be made, until then, Mr. Giacobbe will be a hold over appointment until January 31, 2011. Motion was made by Mrs. Valenta, seconded by Mr. Pendergast to amend Resolution #8-11 and to appoint Matthew J. Giacobbe of the Firm of Cleary, Giacobbe, Alfieri, Jacobs, LLC to serve as Special Labor Counsel for the Town of Clinton until January 31, 2011.

Vote all ayes,
Motion carried

RESOLUTION #9-11 - APPOINTMENT OF BOND COUNSEL

Motion made by Mr. Pendergast, seconded by Mrs. Insel to adopt this resolution appointing Edward J. McManimon of the Firm of McManimon & Scotland as the Town's Bond Counsel for the calendar year of 2011.

Vote all ayes,
Motion carried

RESOLUTION #10-11– APPOINTMENT OF MUNICIPAL PLANNER

Motion was made by Mrs. Insel, seconded by Mr. Shea, to adopt Resolution #10-11 appointing Carl E. Hintz., PP, AICP, CLA, ASLA, of the Firm of Clarke, Caton, and Hintz, as Municipal Planner for the calendar year 2011.

Vote all ayes,
Motion carried

RESOLUTION #11-11 – APPOINTMENT OF MUNICIPAL AUDITOR:

A motion was made by Mr. Shea, seconded by Mr. Smith to appoint Warren Korecky, R.M.A. of the Firm Suplee, Clooney and Company, as Municipal Auditor for the calendar year 2011.

Vote all ayes,
Motion carried

RESOLUTION #12-11– APPOINTMENT OF TREE EXPERT:

Motion made by Mr. Smith, seconded by Mr. Duffy to adopt this resolution appointing Lou Spanner of Spanner Shrub & Tree Care as the Town's Tree Expert for the calendar year 2011.

Vote all ayes,
Motion carried

RESOLUTION #13-11– MUNICIPAL COURT BUDGET:

Motion made by Mr. Duffy seconded by Mrs. Valenta, to adopt this resolution approving the proposed budget of the Joint Municipal Court of North Hunterdon for the calendar year 2011.

ROLL CALL: Duffy, Insel, Pendergast, Shea, Smith, Valenta, Mayor Schaumburg

Vote all ayes,
Motion carried

(Budget attached to these minutes)

RESOLUTION #14-11 – APPOINTMENT OF COURT ADMINISTRATOR:

Motion made by Mrs. Valenta, seconded by Mr. Pendergast, to adopt this resolution appointing Robin A. Manfredi as the Court Administrator for the North Hunterdon Court for the year 2011 at a salary established in the Court's 2011 budget.

Vote all ayes,
Motion carried

RESOLUTION #15-11 – CHECK SIGNING AUTHORIZATION

Motion made by Mr. Pendergast seconded by Mr. Shea, to adopt this resolution authorizing Councilwoman Laurie Insel to sign checks in the absence of the Mayor.

Vote all ayes
1 Abstention (Insel)
Motion carried

RESOLUTION #16-11 – RESOLUTION APPOINTING FUND COMMISSIONER

Motion was made by Mrs. Insel, seconded by Mr. Shea, to appoint James T. Naples, Public Works/Business Administrator as Fund commissioner for the Town of Clinton.

Vote all ayes
Motion carried

RESOLUTION #17-11 – RESOLUTION APPOINTING RISK MANAGEMENT CONSULTANT

Motion made by Mr. Shea, seconded by Mr. Smith, to adopt this resolution appointing Brown and Brown Metro, Inc. its local Risk Management Consultant.

Vote all ayes,
Motion carried

RESOLUTION #18-11 – APPOINTMENT OF MUNICIPAL INSURANCE AGENT

Motion was made by Mr. Smith seconded by Mr. Duffy to adopt this resolution appointing Caroline Conboy of Brown and Brown Metro, Inc. to serve as Insurance Agent for the Town of Clinton for the calendar year 2011.

Vote all ayes,
Motion carried

RESOLUTION #19-11 – COUNCIL COMMITTEE APPOINTMENTS

Council read their committee assignments. A motion was made by Mr. Duffy, seconded by Mrs. Valenta, that the Council Appointments for the Year 2011 be approved as presented.

Vote all ayes,
Motion carried

RESOLUTION #20-11 – APPOINTMENT OF MUNICIPAL OFFICIALS

Motion made by Mrs. Valenta, seconded by Mr. Pendergast to adopt this resolution appointing the various municipal officials for the terms indicated.

Vote all ayes,
Motion carried

RESOLUTION #21-11 – APPOINTMENT OF BOARD, COMMITTEE & COMMISSION MEMBERS:

Motion was made by Mr. Pendergast, seconded by Mrs. Insel, to adopt this resolution appointing the various boards, committee and commission members for the terms indicated with two amendments as stated.

Vote all ayes,
Motion carried

RESOLUTION #22-11 - AUTHORIZATION OF MUNICIPAL ATTORNEY AND TAX ASSESSOR TO FILE CORRECTIVE APPEALS AND COUNTER CLAIMS

Motion was made by Mrs. Insel, seconded by Mr. Shea to adopt Resolution #22-11 authorizing the Municipal Attorney and Municipal Tax Assessor to file corrective appeals and counter claims with the Hunterdon County Board of Taxation on behalf of the Town of Clinton.

Vote all ayes,
Motion carried

RESOLUTION #23-11 – APPROVAL OF BANK DEPOSITORIES:

Motion made by Mr. Shea seconded by Mr. Smith, to approve the Banks as submitted in this resolution as the Official Bank Depositories for the Town for the year 2011.

Vote all ayes,
Motion carried

RESOLUTION #24-11 – RESOLUTION FOR INVESTMENTS:

Motion made by Mr. Smith seconded by Mr. Duffy, to adopt this resolution authorizing the Chief Financial Officer to invest and reinvest various funds as recommended by the Council Finance Committee.

Vote all ayes,
Motion carried

RESOLUTION #25-11– RESOLUTION FOR OFFICIAL NEWSPAPERS:

Motion made by Mr. Duffy seconded by Mrs. Valenta, designating the Hunterdon Review, Hunterdon County Democrat, the Courier-News and the Star Ledger as newspapers and the Hunterdon County News, www.thehcnews.com, as the official online newspaper to receive notices required under the Open Public Meetings Act.

Vote all ayes,
Motion carried

RESOLUTION #26-11– RESOLUTION ESTABLISHING INTEREST RATES

Motion made by Mrs. Valenta, seconded by Mr. Pendergast, to adopt this resolution fixing the rate of interest to be charged for the non-payment of taxes, assessments, sewer use charges and water charges for the year 2011.

Vote all ayes,
Motion carried

RESOLUTION #27-11 – RESOLUTION SETTING YEAR 2011 COUNCIL MEETING DATES:

Motion made by Mr. Pendergast, seconded by Mr. Insel to adopt this resolution setting 7:30 p.m. on the second and fourth Tuesdays of each month, unless otherwise noted, as Council Meeting dates for the year 2011.

Vote all ayes,
Motion carried

RESOLUTION #28-11 –RESOLUTION AUTHORIZING TAX COLLECTOR TO CANCEL/REFUND

Motion made by Mrs. Insel, seconded by Mr. Shea, to adopt this resolution, authorizing the Tax Collector to process the cancellation of any property tax refund or delinquency of less than \$5.00.

Vote all ayes,
Motion carried

RESOLUTION #29-11 – RESOLUTION FOR TEMPORARY BUDGET:

Motion made by Mr. Shea, seconded by Mr. Smith, to adopt this resolution setting forth the Temporary Budget as presented.

ROLL CALL: Ayes: Duffy, Insel, Pendergast, Shea, Smith, Valenta, Mayor Schaumburg
Vote all ayes,
Motion carried

RESOLUTION # 30-11- 2011 SALARY

Motion made by Mr. Smith seconded by Mr. Duffy, to fix the maximum amounts of salaries to be paid for the positions submitted.

ROLL CALL: Ayes: Duffy, Insel, Pendergast, Shea, Smith, Valenta, Mayor Schaumburg
Vote all ayes
Motion carried

RESOLUTION #31-10 – AUTHORIZATION UTILIZING SENSUS WATER METERS:
Withdrawn - no longer using Sensus Water Meters

RESOLUTION #32-10 – AUTHORIZATION TO SIGN CHECKS FOR MAILING OF UTILITY BILLS:

Motion was made by Mr. Duffy. seconded by Mrs. Valenta authorizing the Mayor to sign checks providing the voucher for said payment be included on the bill list for approval at the next Council meeting.

ROLL CALL: Ayes: Duffy, Insel, Pendergast, Shea, Smith, Valenta, Mayor Schaumburg
Vote all ayes,
Motion carried

RESOLUTION # 33-11 – AUTHORIZATION TO MAINTAIN PETTY CASH FUND FOR MUNICIPAL CLERK

A motion was made by Mr. Pender, seconded by Mr. Duffy, authorizing the Municipal Clerk to maintain a petty cash fund in the amount of \$100.00.

ROLL CALL: Ayes: Duffy, Insel, Pendergast, Shea, Smith, Valenta, Mayor Schaumburg
Vote all ayes,
Motion carried

RESOLUTION #34-11 – AUTHORIZATION TO MAINTAIN PETTY CASH FUND FOR POLICE

A motion was made by Mr. Duffy, seconded by Mrs. Insel authorizing the Police Chief to maintain a petty cash fund in the amount of \$250.00.

ROLL CALL: Ayes: Duffy, Insel, Pendergast, Shea, Smith, Valenta, Mayor Schaumburg
Vote all ayes,
Motion carried

RESOLUTION #35-11 – APPOINTMENT OF REGIONAL PUBLIC DEFENDER

Motion made by Mr. Pendergast, seconded by Mr. Smith, to adopt this resolution ratifying the appointment of Thomas B. Mading, Esq. as Regional Municipal Public Defender for a term ending December 31, 2011.

Vote all ayes,
Motion carried

RESOLUTION #36-11 – APPOINTMENT OF REGIONAL MUNICIPAL COURT PROSECUTOR and ALTERNATE COURT PROSECUTOR

Motion made by Mr. Shea, seconded by Mr. Smith, to adopt this resolution appointing Robert A. Ballard, Esq. as Regional Prosecutor and Katherine Errickson, Esq. as Alternate Regional Municipal Court Prosecutors, for the calendar year 2011.

Vote all ayes,
Motion carried

PAYMENT OF BILLS

Motion was made by Mrs. Insel, seconded by Mr. Shea, to authorize payment of the Bill List attached to these minutes.

ROLL CALL: Ayes: Duffy, Insel, Pendergast, Shea, Smith, Valenta, Mayor Schaumburg

Vote all ayes,
Motion carried

CONSULTANT AGREEMENT – ROBERT A. CUTTER

A motion was made by Mrs. Valenta, seconded by Mr. Pendergast, to accept the Consultant Agreement for Robert A. Cutter as presented.

ROLL CALL: Ayes: Duffy, Insel, Pendergast, Shea, Smith, Valenta, Mayor Schaumburg

Vote all ayes,
Motion carried

TERMS AND CONDITIONS OF EMPLOYMENT – JAMES T. NAPLES

A motion was made by Mr. Smith, seconded by Mrs. Pendergast, to accept the Terms and Conditions of Employment for James T. Naples as presented.

ROLL CALL: Ayes: Duffy, Insel, Pendergast, Shea, Smith, Valenta, Mayor Schaumburg

Vote all ayes,
Motion carried

ANNOUNCEMENT: Mayor Schaumburg once again congratulated Mr. Duffy, and Mr. Smith on their appointments, thanked everyone for coming and invited them to the Clinton House for refreshments.

ADJOURNMENT: There being no further business, a motion to adjourn was made by Mr. Pendergast, seconded by Mrs. Insel. The meeting adjourned at 7:35 P.M.

Cecilia Covino, RMC/CMC
Town Clerk

Mayor Christine Schaumburg