

The meeting was called to order at 6:00 P.M. at the Municipal Building

Flag Salute

Roll Call: Present – Carberry, Pendergast, Shea, Smith, Sosidka (6:05 PM) Mayor Kovach
Absent: Rylak

Also in attendance: Assemblyman Erik Peterson and Walter Hetzel

STATEMENT OF ADEQUATE NOTICE: The following statement of adequate notice was read: “Adequate notice of this meeting has been provided, indicating the time and place of the meeting and the proposed agenda, which notice was posted, made available to newspapers, and filed with the Clerk of the Town of Clinton in accordance with Section 3 (d) of Chapter 231 of the Public Laws of 1975.”

Mayor Kovach welcomed everyone and wished all a Happy New Year! The Town is once again gearing up for another busy year ahead!

Mayor Kovach explained the procedure that will be used this evening by using a consent agenda. Resolutions will be grouped in categories and voted upon in groups. All matters listed under Resolution 1 – 11 are for professional appointments and considered routine by the Council and will be enacted by one motion. There will be no separate discussion of these items. If discussion of an item is required it will be removed from the Consent Agenda and considered separately.

SWEARING IN OF COUNCILMAN AI RYLAK AND ROBERT B. SMITH, P.E.

In the absence of Mr. Rylak and Attorney Richard P. Cushing this evening, Mr. Rylak was sworn in by the Municipal Clerk on January 2, 2014 and Mr. Smith was sworn in by Mr. Cushing on January 6, 2014.

RESOLUTIONS 1 THROUGH 11

A motion was made by Mr. Carberry, seconded by Mr. Pendergast, to approve Resolutions 1 through 11 as presented.

Vote all ayes
Motion carried

RESOLUTION #1-14 APPOINTMENT OF MUNICIPAL ATTORNEY:

Richard P. Cushing of Gebhardt & Keifer

RESOLUTION #2-14 – APPOINTMENT OF MUNICIPAL ENGINEER:

Robert J. Clerico, Van Cleef Engineering

RESOLUTION #3-14 – APPOINTMENT OF ALTERNATE TOWN ENGINEER:

Andrew S. Holt, P.E., P.P. of Suburban Consulting Engineers, Inc.

RESOLUTION #4-14 – APPOINTMENT OF WATER CONSULTING ENGINEER:

Andrew S. Holt, P.E., P.P. of Suburban Consulting Engineers, Inc.

RESOLUTION #5-14– APPOINTMENT OF ALTERNATE WATER ENGINEER:

Susan S. Brasefield, P. E., P.P. of Maser Consulting, P. A.

RESOLUTION #6-14– APPOINTMENT OF SEWER CONSULTING ENGINEER:

Susan S. Brasefield, P. E., P.P. of Maser Consulting, P.A.

RESOLUTION #7-14 – APPOINTMENT OF ALTERNATE SEWER ENGINEER:

Andrew S. Holt, P.E., P.P., of Suburban Consulting Engineers, Inc.

RESOLUTION #8-14 - APPOINTMENT OF BOND COUNSEL:

Edward J. McManimon of McManimon, Scotland & Baumann

RESOLUTION #9-14– APPOINTMENT OF MUNICIPAL PLANNER:

Carl Hintz P.P.PP, AICP, CLA, ASLA of the Firm Clarke, Caton & Hintz.

RESOLUTION #10-14 – APPOINTMENT OF MUNICIPAL AUDITOR:

Warren Korecky R.M.A. of the Firm Suplee, Clooney and Company

RESOLUTION #11-14– APPOINTMENT OF TREE EXPERT:

Lou Spanner of Spanner Shrub & Tree Care

RESOLUTIONS #12 THROUGH 15

Resolutions 12 through 15 are considered routine regarding the Court. A motion was made by Mr. Smith, seconded by Mr. Carberry, to approve as submitted.

Vote all ayes
Motion carried

RESOLUTION #12-14 – APPOINTMENT OF COURT ADMINISTRATOR:

Court Administrator Lynn Lorenz

RESOLUTION #13-14 – APPOINTMENT OF JUDGE

Judge Eric Perkins

RESOLUTION #14-14 – RESOLUTION APPOINTING PROSECUTOR

Prosecutor Robert Ballard

RESOLUTION #15-14 – RESOLUTION APPOINTING PUBLIC DEFENDER AND ALTERNATE

Public Defender Scott Mitzner and Alternate Public Defender Anthony Rotunno

RESOLUTIONS 16 THROUGH 31

Resolutions 16 through 31 are considered to be routine. A motion was made by Mr. Pendergast, seconded by Mr. Carberry to approve as submitted.

Vote all ayes
Motion carried

RESOLUTION #16-14 – CHECK SIGNING

Mr. Smith will sign in the absence of the Mayor.

RESOLUTION #17-14 - APPOINTING FUND COMMISSIONER

Richard Phelan, Public Works/Business Administrator

RESOLUTION #18-14 – RISK MANAGEMENT CONSULTANT’S AGREEMENT

On file in clerk’s office

RESOLUTION #19-14 – RISK MANAGEMENT CONSULTANT

Brown and Brown Metro, Inc.

RESOLUTION #20-14 – APPOINTMENT OF MUNICIPAL INSURANCE AGENT

Caroline Conboy of Brown and Brown Metro, Inc.

RESOLUTION #21-14 – COUNCIL COMMITTEE APPOINTMENTS

Attached

RESOLUTION #22-14 – APPOINTMENT OF MUNICIPAL OFFICIALS

Attached

RESOLUTION #23-14– APPOINTMENT OF BOARD, COMMITTEE & COMMISSION MEMBERS:

Attached

RESOLUTION #24-14 - AUTHORIZATION OF MUNICIPAL ATTORNEY AND TAX ASSESSOR TO FILE CORRECTIVE APPEALS AND COUNTER CLAIMS

Municipal Attorney and the Tax Assessor to file appeals.

RESOLUTION #25-14 – REDEMPTION CALCULATIONS FEE

\$50.00 for each calculation of a redemption for a lienholder.

RESOLUTION #26-14 – APPROVAL OF BANK DEPOSITORIES:

TD Bank, PNC Bank, Unity Bank, Wells Fargo, Bank of America, Peapack-Gladstone Bank, New Jersey Cash Management, Investors Savings, Capitol One.

RESOLUTION #27-14– RESOLUTION FOR INVESTMENTS:

Chief Financial Officer authorized to made investments

RESOLUTION #28-14 RESOLUTION FOR OFFICIAL NEWSPAPERS:

Hunterdon Review, Hunterdon County Democrat, Courier-News, Star Ledger, Hunterdon On-Line News, NJ.com

RESOLUTION #29-14– RESOLUTION ESTABLISHING INTEREST RATES

Permitting the governing body to fix the rate of interest to be charged for nonpayment of taxes, assessments, or other municipal charges.

RESOLUTION #30-14– RESOLUTION SETTING YEAR 2014 COUNCIL MEETING DATES

RESOLUTION #31-14 –RESOLUTION AUTHORIZING TAX COLLECTOR TO CANCEL/REFUND

Cancel any property tax refund or delinquency of less than \$5.00

RESOLUTION #32-14 – RESOLUTION FOR TEMPORARY BUDGET:

Motion made by Mr. Carberry, seconded by Mr. Smith, to adopt this resolution setting forth the Temporary Budget as presented.

ROLL CALL: Ayes: Carberry, Pendergast, Shea, Smith, Sosidka, Mayor Kovach

Vote all ayes,
Motion carried

RESOLUTION #33-14 – AUTHORIZATION TO SIGN CHECKS FOR MAILING OF UTILITY BILLS:

A motion was made by Mr. Pendergast, seconded by Mr. Smith, authorizing the Mayor to sign check for the mailing of utility bills between Council meetings and that it be included on the next Council meeting bill list.

RESOLUTION # 34-14 – AUTHORIZATION TO MAINTAIN PETTY CASH FUND FOR MUNICIPAL CLERK

A motion was made by Mr. Smith, seconded by Mrs. Sosidka authorizing the Municipal Clerk to maintain a petty cash fund in the amount of \$100.00.

ROLL CALL: Ayes: Carberry, Pendergast, Shea, Smith, Sosidka, Mayor Kovach

Vote all ayes,
Motion carried

RESOLUTION #35-14 – AUTHORIZATION TO MAINTAIN PETTY CASH FUND FOR POLICE

A motion was made by Mr. Carberry, seconded by Mr. Shea authorizing the Police Chief to maintain a petty cash fund in the amount of \$250.00.

ROLL CALL: Ayes: Carberry, Pendergast, Shea, Smith, Sosidka, Mayor Kovach

Vote all ayes,
Motion carried

RESOLUTION #36-14 – TRANSFER OF FUNDS

A motion was made by Mr. Pendergast, seconded by Mr. Carberry to approve the Transfer of Funds as presented:

RESOLUTION #38-14

WHEREAS, various 2013 bills have been presented for payment this year, which bills were not covered by order number and/or recorded at the time of transfers between the 2013 Budget Appropriation Reserve in the last two months of 2013; and

WHEREAS, N.J.S. 40A:4-59 provides that all unexpended balances carried forward after the close of the year are available, until lapsed at the close of the succeeding year, to meet specific claims, commitments or contracts incurred during the preceding fiscal year, and allow transfers to be made from unexpended balances which are expected to be insufficient during the first three months of the succeeding year;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Town of Clinton that transfers in the amount of \$3,000.00 be made between the 2013 Budget Appropriation Reserves as follows:

	<u>FROM</u>	<u>TO</u>
Police Department Other Expenses	\$3,000.00	
Police Department Salary & Wages		\$3,000.00
TOTALS	<u>\$3,000.00</u>	<u>\$3,000.00</u>

PAYMENT OF BILLS

Motion was made by Mr. Carberry seconded by Mr. Pendergast to authorize payment of the bill list attached to these minutes.

ROLL CALL: Ayes: Carberry, Pendergast, Shea, Smith, Sosidka, Mayor Kovach

Vote all ayes,
Motion carried

STANDBY AND OVERTIME

A motion was made by Mr. Smith, seconded by Mr. Carberry, to accept the standby and overtime as submitted and attached to these minutes.

ROLL CALL: Ayes: Carberry, Pendergast, Shea, Smith, Sosidka, Mayor Kovach

Vote all ayes,
Motion carried

ANNOUNCEMENTS

Mark your calendars for two upcoming events: The Yuletide Bonfire will be held Saturday, January 25, 2014 at Hunts Mill Park beginning at 6:00 p.m. and the annual free Rabies Clinic Saturday, January 18, 2014 from 8:00 a.m. to 11:00 a.m. in the Municipal Barn.

ADJOURNMENT: There being no further business, a motion to adjourn was made by Mr. Carberry seconded by Mrs. Sosidka to adjourn the meeting at 6:10 P.M.

Cecilia Covino, RMC/CMC
Town Clerk

Mayor Janice Kovach