

Mayor Kovach called the meeting to order at 7:30 p.m.

Flag Salute.

Roll Call: Present – Carberry, Pendergast, Rylak, Smith, Sosidka Mayor Kovach
Absent - Shea

STATEMENT OF ADEQUATE NOTICE:

Mayor Kovach read the following statement: “Adequate notice of this meeting has been provided, indicating the time and place of the meeting and the proposed agenda, which notice was posted, made available to newspapers, and filed with the Clerk of the Town of Clinton in accordance with Section 3(d) of Chapter 231 of the Public Laws of 1975.”

APPROVAL OF MINUTES

A motion was made by Mr. Carberry seconded by Mr. Rylak to approve the minutes of June 24, 2014 as submitted.

Vote all ayes
1 Abstention (Sosidka)
Motion carried

APPROVAL OF EXECUTIVE SESSION MINUTES

A motion was made by Mr. Carberry seconded by Mr. Shea, to approve the Executive Session minutes of June 24, 2014 as submitted.

Vote all ayes
1 Abstention (Sosidka)
Motion carried

APPROVAL OF MONTHLY REPORTS – JUNE

A motion was made by Mr. Carberry seconded by Mr. Rylak to accept the monthly reports for the month June as submitted:

Administrator’s Report, Clerk’s Account, Cat & Dog Licensing Accounts, Police Report, Road Foreman’s Report, Sewer Collector’s Report, Tax Collector’s Report, Treasurer’s Report, Water Collector’s Report.

Vote all ayes
Motion carried

PUBLIC COMMENT – None

MAYOR’S COMMENTS

1. Clinton/Glen Gardner School district has an opening on the Board of Education. If anyone is interested, the filing date if July 28, 2014 at the County Clerk’s office.
2. There will be a guided tour of the 1759 Vought House, a Revolutionary War Loyalist Homestead, with architect Michael J. Margulies, AIS at noon on July 13, 2014. If interested, contact the clerk’s office for more information.
3. The Rubber Ducky Race and Sprintin’ Clinton will be held Saturday, July 12, 2014.

4. HART annual breakfast and awards ceremony will take place July 24, 2014 at the Grand Colonial. The Town of Clinton will be recognized for obtaining Sustainable Jersey Certification!
5. A proclamation has been prepared for Brody Longo, Rescue Squad member, joining the Army medics. There will be a dinner for him on July 12, 2014. Mayor Kovach read the proclamation.
6. A second proclamation was prepared for Union Forge Heritage Association and the opening of the Solitude Heritage Museum on July 5, 2014.
7. Mayor Kovach requested the Board of Recreation consider moving their summer recreation employees up to the minimum wage level.

RESOLUTION #101-14 – CERTIFICATION OF ANNUAL AUDIT

A motion was made by Mr. Carberry, seconded by Mr. Pendergast, to adopt Resolution #101-14 certifying the Council has reviewed the Annual Audit of 2013 prepared and submitted by Warren Korecky, R.M.A. of Suplee, Clooney, and Company.

**RESOLUTION # 101-14
CERTIFICATION OF ANNUAL AUDIT**

WHEREAS, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions, and

WHEREAS, the Annual Report of Audit for the year 2013 has been filed by a Registered Municipal Accountant with the Municipal Clerk as per the requirements of N.J.S.A. 40A:5-6, and a copy has been received by each member of the governing body, and

WHEREAS, R.S. 52:27BB-34 authorizes the Local Finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs; and,

WHEREAS, the Local Finance Board has promulgated N.J.S.C. 5:30-6.5, a regulation requiring that the governing body of each municipality shall by resolution certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled “Comments and Recommendations” and

WHEREAS, the members of the governing body have personally reviewed as a minimum the Annual Report of Audit, and specifically the sections of the Annual Audit entitled “Comments and Recommendations as evidenced by the group affidavit form of the governing body attached hereto; and,

WHEREAS, such resolution of certification shall be adopted by the Governing Body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5; and

WHEREAS, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board, and

WHEREAS, failure to comply with the promulgations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27 BB-54 to wit:

R.S.52:27 BB-52 – “A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the (Director of Local Government Services), under provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office.”

NOW, THEREFORE, BE IT RESOLVED, That the Governing Body of the Town of Clinton, hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

Vote all ayes
Motion carried

Certifying that Council has reviewed the 2013 Annual Audit, the Governing Body signed the Group Affidavit. An original copy will be forward to the Division of Local Government Services along with Resolution #101-14 and a proof of publication of the summary of the audit.

RESOLUTION #102-14 – SUBMISSION OF GRANT APPLICATION

A motion was made by Mr. Carberry, seconded by Mr. Pendergast, to adopt Resolution #102-14 as submitted:

RESOLUTION # 102-14

WHEREAS, the northern portion of Union Road is in need of Improvement and;

WHEREAS, this road functions as an alternate access route for Rt 78 and serves as major east / west access to the Town of Clinton and;

WHEREAS, the Town has attempted to find funding source to complete improvements to this vital portion of its road network and;

WHEREAS, the Town intends to request funding from the NJDOT under the Discretionary Aid program of the Transportation Trust Fund and;

WHEREAS, Robert J. Clerico, P.E., Town of Clinton Engineer, has prepared a cost estimate for improvements to this road along with the Discretionary Aid application

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Town of Clinton that the Discretionary Aid grant application for the above stated project is formally approved.

3879

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to sign and file the grant application with the New Jersey Department of Transportation on behalf of the Town of Clinton.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of the Town of Clinton and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approved the execution of the grant agreement.

Vote all ayes
Motion carried

RESOLUTION #103-14 – DISCHARGE OF MORTGAGE – CORRECTION

A motion was made by Ms. Sosidka, seconded by Mr. Pendergast, to adopt Resolution #103-14 authorizing the correction to the original Discharge of Mortgage documents.

RESOLUTION # 103-14

**A RESOLUTION CONCERNING CORRECTION TO DISCHARGE OF
AFFORDABLE HOUSING MORTGAGE**

WHEREAS, the Mayor executed a Discharge of Mortgage documents in accordance with Resolution # 93-14; and

WHEREAS, such Discharge of Mortgage documents contained a typographical error which needs to be corrected prior such document's recordation;

NOW THEREFORE BE IT RESOLVED that the Mayor has the authority to initial the correction which has been made to that certain Discharge of the Mortgage given by Robert Niezgoda to the Town of Clinton Affordable Housing Authority.

Vote all ayes
Motion carried

RESOLUTION #104-14 – OVERPAYMENT OF TAXES

A motion was made by Mr. Pendergast seconded by Mr. Smith, to adopt Resolution #104-14 as submitted:

RESOLUTION # 104-14

WHEREAS, the Tax Collector of the Town of Clinton has received an overpayment for the following block and lot due to a Tax Court Judgment,

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Town of Clinton that the Chief Financial Officer be authorized to refund the overpayment to the following account:

<u>BLOCK</u>	<u>LOT</u>	<u>OWNER</u>	<u>AMOUNT</u>
10	4	Castle Ridge Properties LLC	\$ 12,485.86

BE IT FURTHER RESOLVED that the Tax Collector remove the overpayment on the above block and lot for the 4th Quarter of 2011 and 3RD & 4TH Quarter of 2012.

ROLL CALL: Ayes: Carberry, Pendergast, Rylak, Smith, Sosidka, Mayor Kovach

Vote all ayes
Motion carried

CORRESPONDENCE- NONE

REPORTS FROM COUNCIL & TOWN OFFICIALS

R. Phelan, Public Works/Business Administrator

1. The Leigh Street project is near completion.
2. There is a little family of skunks living under the Community Center building. Traps will be set tomorrow morning, Wednesday, July 9, 2014.

Kathy Olsen, CFO

1. Tax bills will not be available until the County certified the tax rate. Additional grace period will be given to taxpayers.
2. Ms. Olsen announced she will be on vacation week of July 14, 2014.

Councilman Smith

1. Buildings and Grounds – approval has been received from the State Historic Preservation Office (SHPO) to make repairs to the Municipal Building. Mr. Smith commented on the long process of four months to receive the approval. Due to the fact that the Municipal building is on the State Register of Historic Sites, SHPO must review plans and give their approval before any work or repairs can be made.
2. Rescue Squad reported 238 calls for June, down 2 from this time in 2013 and up 39 from last year and year to date 1236 calls.

Councilwoman Sosidka

1. Summer Recreation program is off to a great start with 120 children signed up! Julie Culley, local Olympian, has donated \$900 to support the Board of Recreation!
2. Website/Newsletter – requesting feedback on the changes to the website. Other vendors are being explored and seeking ideas for home page. Face Book comments and dialogue discussed among council. Mr. Cushing has prepared guidelines for procedures for council's review, they will be distributed when received. Mr. Smith commented that he would prefer see people come to a Council meeting so all members can respond to questions and concerns. Mr. Carberry agreed with Mr. Smith. Mr. Cushing suggested after a comment is submitted, it can be distributed to the Council for comment.

Ms. Sosidka asked the Fire Department to forward information and updates to the Town website as the Police Department does. Scott Wintermute agreed to do so.

A woman from Whitehouse Station who is a freelance writer offered assistance in improving the look of the Town Newsletter, Ms. Sosidka said she will contact the woman.

Councilman Pendergast

1. Clinton Fire Department held Grill Night June 20th and there was a great turnout. Next

Grill Night August 15, 2014. The Town Picnic also went well grilling up dogs and burgers!

The Fire Department is in receipt of a quote from the Statewide Insurance Fund and is currently reviewing it. They will be reaching out to Mr. Carberry in August after everyone has a chance to review.

The Fire Department is also in the early planning stages of celebrating their 150th anniversary in 2017. They are hoping to work in conjunction with the Clinton First Aid and Rescue Squad who will be celebrating their 50th anniversary in 2017. Their next meeting is in September if anyone is interested in getting involved or has ideas to offer.

Councilman Rylak

1. Smart Growth Committee is accepting suggestions.

STANDBY AND OVERTIME

A motion was made by Mr. Pendergast, seconded by Mr. Carberry to approve the standby and overtime submitted for June 20 through July 3, 2014 attached to these minutes.

ROLL CALL: Ayes: Carberry, Pendergast, Rylak, Smith, Sosidka, Mayor Kovach

Vote all ayes
Motion carried

PAYMENT OF BILLS

A motion was made by Mr. Carberry, seconded by Mr. Smith to approve the voucher list attached to these minutes.

ROLL CALL: Ayes: Carberry, Pendergast, Rylak, Smith, Sosidka, Mayor Kovach

Vote all ayes
Motion carried

CLINTON FIRE DEPARTMENT

Fire Chief Walt Dorf and President, Scott Wintermute came before Council to present their findings of seeking proposals for a new fire truck. After reviewing bid proposals for the 2000 GPM custom pumper, the Fire Truck Committee recommends accepting the bid from Fire & Safety Services, Ltd. for a Pierce Triple Combination Pumper. The cost would be \$668,138.26 which is \$59,749.53 more than their original estimated cost of \$650,000 and the members voted to pay any amount above the \$650,000. Mr. Rylak understands the process the fire department goes through and can rely on the expertise of the fireman to make an educated decision. Bucky Buchanan of the Rescue Squad forwarded a message to the mayor that legislation is being reintroduced for first aid squads to have the ability for recovery from responding to incidents on Route 78. Mayor Kovach will look into this and check if the fire department will also have the ability.

Council appreciated the thorough research the truck committee did and asked the fire department to come up with a 1 – 3 -5 – 10 – 15 year plan so Council can be prepared to future costs and

purchases. Council plans to restart the truck funds for the fire and rescue squads and do capital planning.

Chief Dorf thanked the Mayor and Council for their consideration and explained how the fire department plans for large purchases such as the \$17,000 just spent on new equipment.

A motion was made by Mr. Pendergast, seconded by Mr. Carberry authorizing Bond Counsel to prepare a Bond Ordinance to purchase a Pierce Triple Combination Pumper for the Clinton Fire Department with an amount not to exceed \$675,000 of which the Town is responsible for \$650,000, the difference to be the responsibility of the Clinton Fire Department. Mr. Smith said he would like to see the final write up after all is prepared.

ROLL CALL: Ayes: Carberry, Pendergast, Rylak, Smith, Sosidka, Mayor Kovach

ADJOURNMENT: There being no further business, a motion was made by Mr. Carberry seconded by Mr. Rylak to adjourn the meeting at 9:00 p.m.

Cecilia Covino, RMC/CMC
Town Clerk

Mayor Janice Kovach