

Mayor Kovach called the meeting to order at 7:30 p.m.

Flag Salute.

Roll Call: Present – Carberry, Shea, Smith, Sosidka Mayor Kovach  
Absent - Pendergast, Rylak

**STATEMENT OF ADEQUATE NOTICE:**

Mayor Kovach read the following statement: “Adequate notice of this meeting has been provided, indicating the time and place of the meeting and the proposed agenda, which notice was posted, made available to newspapers, and filed with the Clerk of the Town of Clinton in accordance with Section 3(d) of Chapter 231 of the Public Laws of 1975.”

**APPROVAL OF MINUTES**

A motion was made by Mr. Carberry seconded by Ms. Sosidka, to approve the minutes of December 23 2014 as submitted.

Vote all ayes  
Motion carried

**APPROVAL OF 2015 RE-ORGANIZATION MINUTES**

A motion was made by Mr. Carberry, seconded by Ms. Sosidka, to approve the minutes of January 4, 2015 as submitted.

Vote all ayes  
1 Abstention (Shea)  
Motion carried

**APPROVAL OF MONTHLY REPORTS – DECEMBER**

A motion was made by Mr. Carberry seconded by Mr. Shea to accept the monthly reports for the month December as submitted:

Administrator’s Report, Clerk’s Account, Cat & Dog Licensing Accounts, Construction Control/Inspection Report, Police Report, Road Foreman’s Report, Sewer Collector’s Report, Tax Collector’s Report, Water Collector’s Report, Wastewater Treatment Plant, Zoning Officer’s Report.

Vote all ayes  
Motion carried

**RESOLUTION #35-15 – APPOINTMENT OF TOWN PLANNER**

Mayor Kovach introduced David Maski, PP of the Firm Van Cleef Engineering Associates. Mr. Maski had been interviewed and offered the position as the Town of Clinton professional planner. Mr. Maski gave a brief overview of his experience, working with Towns from both sides of the table, as the professional and the applicant, as well as employed by the Office of State Planning. He will be appointed by the Land Use Board at their next meeting, January 20, 2015. Council asked a few questions of Mr. Maski as to goals and visions he sees for the Town of Clinton, however Mr. Maski chose to review current availability of space before responding. Ms. Sosidka suggested he contact Mr. Rylak to discuss feedback from the Smart Growth survey.

A motion was made by Mr. Smith, seconded by Ms. Sosidka, to adopt Resolution #35-15 appointing David Maski, PP as the professional planner for the Town of Clinton for the calendar year 2015.

RESOLUTION # 35-15  
APPOINTMENT OF MUNICIPAL PLANNER

BE IT RESOLVED, that David Maski, PP of the Firm of Van Cleef Engineering Associates, be and is hereby appointed to serve as Municipal Planner for the Town of Clinton, in the County of Hunterdon, for the calendar year 2015, and

BE IT RESOLVED, that pursuant to the requirements for the statutory services for the year 2015 for the Town of Clinton, in the County of Hunterdon, and the requirements under the Local Public Contracts Law, the following resolution is hereby adopted:

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of contracts for "Professional Services" and the contract itself must be available for public inspection; and

WHEREAS, funds are or will be made available for this purpose to be certified by the local finance office;

NOW, THEREFORE BE IT RESOLVED by the Common Council of the Town of Clinton, in the County of Hunterdon, as follows:

1. The Mayor and Clerk are hereby authorized and directed to execute an agreement with:

David Maski of the Firm of Van Cleef Engineering Associates.

2. This contract is awarded as a "Professional Service" under the provisions of the Local Public Contracts Law, subject to N.J.S.A. 40A:5-11, which states that "No local unit shall be required to advertise for bids for any of the work performed pursuant to 40A:5-4."
3. A notice of the action shall be printed once in the Hunterdon Review.

Vote all ayes  
Motion carried

**MAYOR'S COMMENTS**

1. A membership application for the Clinton Fire Department for Gabriel Cruz, 152 South Bridge Street, Somerville, has been received. A motion was made by Mr. Smith seconded by Mr. Carberry to approve the application as submitted.

Vote all ayes  
Motion carried

2. Stockton Seaview Hotel and Golf Club is hosting the Hughes Center Honors recognizing outstanding New Jerseyans for excellence in their field. Friday, February 6, 2015 at 5:30 p.m.
3. 100<sup>th</sup> Anniversary of the League of Municipalities and the William G. Dressel Jr. Retirement Banquet will be held May 7, 2015 at 6:30 p.m. at the Hilton East Brunswick, NJ Anyone interested in attending either of these events to contact the clerk for more information.

4. Envision, Cross-cultural Learning and Living project, a short term foreign exchange student program with students from China, returning to Clinton again in February from the 3<sup>rd</sup> to the 18<sup>th</sup>. Host families being sought to host, students are away from the family from 9am to 5pm Monday through Friday. All mature individuals. If interested contact clerk.
5. Craig Stem, owner of Shammy Shine, is challenging invoices from the firm of Clarke, Caton, Hintz, Town Planner for items listed in an invoice dated December 12, 2014. Mayor Kovach asked Council to consider appointing Administrator Richard Phelan to represent the Town and look into the invoices in question. A motion was made by Mr. Carberry, seconded by Mr. Shea, to appoint Mr. Phelan as suggested.

Vote all ayes  
Motion carried

6. Mr. Smith asked to address Council and to share the recognition received at the re-organization meeting by Leonard Lance, prompted by Mayor Kovach. Mr. Smith was very surprised to receive the proclamation for all his years of service on council and as Mayor and passed around the beautiful document given to him from the Congressman. Mr. Smith also received an American flag that was flown over the Capitol in his honor. Mr. Smith thanked Mayor Kovach for the wonderful recognition.

#### **BANNER REQUEST – CLINTON TOWN PICNIC**

A motion was made by Mr. Carberry, seconded by Mr. Shea to approve the banner request for the Clinton Town Picnic to be displayed September 1 through September 20, 2015.

Vote all ayes  
Motion carried

#### **SPECIAL EVENT – RUN O'THE MILL 5K**

Julie Culley has submitted the Special Event application for the 3<sup>rd</sup> annual Run O'the Mill 5k to be held Saturday, March 14, 2015. This is a rain or shine event. Chief Matheis explained that he met with Julie to discuss the parking area used in the past on the Water Authority property. Currently, it is being used as the staging area for the Halstead Street Water Main Replacement project and may still be occupied at the time of the event. There is a possibility that parking will not extend to the area being occupied with equipment and debris but alternative parking needed to be addressed. The run route is the same as previous years with no problem. A motion was made by Mr. Carberry, seconded by Mr. Shea, to approve the request as submitted.

Vote all ayes  
Motion carried

#### **RESOLUTION #36-15 – ELECTRIC SERVICES**

Mr. Phelan explained he utilized the on line auction services of EMEX, LLC for electric costs this morning and asked Council if they wish to proceed and if so at what term, 12, 18 or 24 months? The largest savings found at 24 months. After a brief discussion, Mr. Carberry made a motion, seconded by Mr. Smith to proceed with bid for a 24 month period.

**RESOLUTION #36-15**

**A RESOLUTION OF TOWN OF CLINTON AUTHORIZING THE PURCHASE OF ELECTRIC SERVICES FOR PUBLIC USE ON AN ONLINE AUCTION WEBSITE**

WHEREAS, the Town of Clinton has determined to move forward with the EMEX Reverse Auction in order procure electric services for the Town of Clinton; and

WHEREAS, the Local Unit Technology Pilot Program and Study Act (P.L. 2001, c. 30) (the “Act”) authorizes the purchase of electric service for public use through the use of an online auction service; and

WHEREAS, the Town of Clinton will utilize the online auction services of EMEX, LLC, an approved vendor pursuant to the Act, waiver number EMEX LLC-1, located at www.energymarketexchange.com; and

WHEREAS, EMEX, LLC is compensated for all services rendered through the participating supplier that a contract is awarded to; and

WHEREAS, the auction will be conducted pursuant to the Act; and be it

RESOLVED, that a certified copy of this Resolution be forwarded by the Town Clerk to the Finance Officer; and

FURTHER RESOLVED, that the Mayor of the Town of Clinton be and is hereby authorized to execute on behalf of the Town of Clinton an electric contract proffered by the participating supplier that submits the winning bid in the EMEX Reverse Auction.

ROLL CALL: Ayes: Carberry, Shea, Smith, Sosidka, Mayor Kovach

Vote all ayes  
Motion carried

**RESOLUTION #37-15 – AFFORDABLE HOUSING TRANSACTION**

A motion was made by Mr. Carberry, seconded by Ms. Sosidka, to adopt Resolution #37-15 as submitted:

**RESOLUTION # 37 -15  
A RESOLUTION CONCERNING  
AFFORDABLE HOUSING TRANSACTION**

**WHEREAS** former Town of Clinton resident, Rita G. Huck, purchased a home at 23 Woodcrest Lane, Clinton, New Jersey, on January 20, 1999; and

**WHEREAS** this home was designated as an Affordable Housing unit in the Town of Clinton;  
and

**WHEREAS**, the deed received by Ms. Huck from the developer included references to the State of New Jersey Department of Community Affairs, Division of Housing regulations which bound the unit;  
and

**WHEREAS**, Rita G. Huck has now sold the unit to Amanda Boukema, who has executed a mortgage to the Affordable Housing Authority in compliance with the State of New Jersey Department of Community Affairs, Division of Housing regulations;

**NOW THEREFORE BE IT RESOLVED** that such transaction shall be entered into the records of the Town of Clinton Affordable Housing Authority.

Vote all ayes  
Motion carried

**RESOLUTION #38-15 – TRANSFER OF FUNDS**

A motion was made by Mr. Smith, seconded by Ms. Sosidka, to adopt Resolution #38-15 as submitted:

**RESOLUTION # 38-15**

**WHEREAS**, various 2014 bills have been presented for payment this year, which bills were not covered by order number and/or recorded at the time of transfers between the 2014 Budget Appropriation Reserve in the last two months of 2014; and

**WHEREAS**, N.J.S. 40A:4-59 provides that all unexpended balances carried forward after the close of the year are available, until lapsed at the close of the succeeding year, to meet specific claims, commitments or contracts incurred during the preceding fiscal year, and allow transfers to be made from unexpended balances which are expected to be insufficient during the first three months of the succeeding year;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Town of Clinton that transfers in the amount of \$8,500.00 be made between the 2014 Budget Appropriation Reserves as follows:

	<b><u>FROM</u></b>	<b><u>TO</u></b>
Solid Waste Disposal		
Other Expenses	\$8,500.00	
Police Department		
Salary & Wages		\$7,500.00
Telephone		
Other Expenses		\$1,000.00
<b>TOTALS</b>	<b><u>\$8,500.00</u></b>	<b><u>\$8,500.00</u></b>

ROLL CALL: Ayes: Carberry, Shea, Smith, Sosidka, Mayor Kovach

Vote all ayes  
Motion carried

**RESOLUTION #39-15 – SUPPORT OF POLICE DEPARTMENTS**

Mr. Carberry requested this resolution be drafted, adopted and circulated to Hunterdon County Municipalities. A motion was made by Mr. Carberry, seconded by Mr. Smith, to adopt Resolution #39-15 as submitted:

**RESOLUTION # 39-15**

**WHEREAS** the Town Council would like to commend and support the Town of Clinton Police Department as well as all municipal police departments; and

**WHEREAS** particularly at a time in this Country when there is such discontent and misguided emotions toward police departments; and

**WHEREAS** at this time it is important that all Police Departments be singled out for commendation and praise; and

**WHEREAS** in the light of the illegal and un-American statements by various activists and politicians,

**NOW, THEREFORE, BE IT RESOLVED**, that the Mayor and Council of the Town of Clinton, strongly support and respect all police departments and may all residents and citizens participate in this resolution.

Vote all ayes  
Motion carried

### **CORRESPONDENCE**

1. A thank you card has been received on behalf of Milt Hagerstrom, the longtime police department volunteer who was injured in a head on collision on Christmas Eve. He is at a rehabilitation center and is working hard and making progress. Mayor Kovach sent a flower arrangement on behalf of the Council.
2. A copy of a letter received from Patrick McGuire addressing the hazardous parking situation and walking path coming from the Trans Bridge lot. The letter was addressed to the Mayor of Clinton Township to address the problem before a tragic incident takes place. Council discussed the letter and the suggestions made for better lighting, designated crosswalks, walking lanes, although they would not eliminate the hazards they could help. Mayor Kovach has had discussions with former Mayor Kevin Cimei and current Mayor John Higgins to work together and reach out to the State of New Jersey to work out a safer situation. Clinton Township is considering zoning changes that may help improve the lots that commuters are using on Grayrock Road.
3. Discussion continued directed at the crosswalks in front of the Clinton House. The owner of the Clinton House has agreed to put up signs directing patrons to the crosswalk and the owners, along with the gas station owners, are interested in putting up a light. Chief Matheis explained it is a State highway and mentioned an island with a crosswalk that was considered years ago.
4. Mayor Kovach displayed a bottle of white wine being sold by Balic of Clinton in honor of the 150<sup>th</sup> celebration in 2015.

### **REPORTS FROM COUNCIL & TOWN OFFICIALS**

#### **Police Chief Matheis**

Chief Matheis thanked Council for recognizing the Police Departments for all that they do. He will share the resolution with his department.

#### **Richard Phelan, Business Administrator**

At the request of Mayor Kovach, Mr. Phelan explored the possibility of utilizing a third party to oversee COAH units. After a brief discussion, Council chose not to pursue that option at this time.

**Councilman Smith**

1. Rescue Squad – sent a thank you for past donations and would like to discuss a new ambulance for 2016 which has been included in 2013 and 2014 requests. Approximate cost will be \$200,000. Elections have taken place, officers are Squad President, Joe Olivo; Vice President, Becky Setnicky; Chief, Frank Setnicky; Deputy Chief of EMS Bucky Buchanan; Deputy Chief of the entire department Matthew Stiff. All other officers remained the same. Year end total of response calls 2,614.
2. Buildings and Grounds - new railings have been installed at the Municipal Building. Committee discussed EMEX for electric as discussed earlier. Cleaning company proposals have been explored. Maintenance items for the Community Center and the Board of Recreation bullet items have been addressed. A rug for the entrance has been purchased, inside painting will be done, locks on windows and screens fixed. Possible purchase of industrial fans wall mounted will be considered, remnant carpet for upstairs room.  
The committee also discussed fuel tank conversion which is in the final stages.
3. Mr. Smith questioned the status of Animal Control shared services with the County. Mr. Phelan explained he has not received anything more than a scope of services and the Town continues to use our current ACO on a month to month basis. Some discussion with the County is to combine the ACO with the Board of Health contract.

**Councilwoman Sosidka**

1. Board of Health – Rabies clinic Saturday, January 17, 2015 from 8:00 a.m. to 11:00 a.m.
2. Board of Recreation – Bonfire, Saturday, January 17, 2015 beginning at 6:00 pm

**Councilman Carberry**

1. Green Team will be hosting a workshop at the Community Center on February 28, 2015 from 2:00 to 4:00 p.m. with a demonstration of making natural shampoo, laundry detergent and dish detergent to name a few items.
2. Roads Committee discussed improving the lighting in front of the Clinton House and plan to arrange a meeting with the owners.

**Mayor Kovach**

Start setting dates for Budget meetings. February 18, 2015 at 6:00 pm was chosen for the first meeting and other dates will be discussed when all council members are present.

**STANDBY AND OVERTIME**

A motion was made by Mr. Carberry seconded by Mr. Smith to approve the standby and overtime submitted for December 19 through January 1, 2015 attached to these minutes.

ROLL CALL: Ayes: Carberry, Shea, Smith, Sosidka, Mayor Kovach

Vote all ayes  
Motion carried

**PAYMENT OF BILLS**

A motion was made by Mr. Smith, seconded by Mr. Sosidka to approve the voucher list attached to these minutes.

ROLL CALL: Ayes: Carberry, Shea, Smith, Sosidka, Mayor Kovach

Vote all ayes  
Motion carried

**ADJOURNMENT**: There being no further business, a motion was made by Mr. Carberry seconded by Mr. Shea to adjourn the meeting at 8:32 p.m.

---

Cecilia Covino, RMC/CMC  
Town Clerk

---

Mayor Janice Kovach