

The meeting was called to order at 6:00 P.M.

Flag Salute

Roll Call: Present – Carberry, Dineen, Pendergast, Rylak, Smith, Sosidka, Mayor Kovach

**STATEMENT OF ADEQUATE NOTICE:** The following statement of adequate notice was read: “Adequate notice of this meeting has been provided, indicating the time and place of the meeting and the proposed agenda, which notice was posted, made available to newspapers, and filed with the Clerk of the Town of Clinton in accordance with Section 3 (d) of Chapter 231 of the Public Laws of 1975.”

**SWEARING IN OF MAYOR KOVACH**

Attorney Tara St. Angelo administered the Oath of Office to Mayor Janice Kovach being sworn in to a second four year term expiring December 31, 2019. Mayor Kovach’s sons, Zachary and Hunter, held the bible. Mayor Kovach also being sworn in for the position on the Land Use Board.

**SWEARING IN OF COUNCILWOMAN DINEEN**

Attorney St. Angelo administered the Oath of Office to Councilwoman Sherry Dineen being sworn in for her first three year term expiring December 31, 2018. Councilman Rylak held the Bible.

**SWEARING IN OF COUNCILWOMAN SOSIDKA**

Attorney St. Angelo administered the Oath of Office to Councilwoman Beth Sosidka to her second three year term expiring December 31, 2018. Once again, Councilman Rylak held the Bible.

**REMARKS**

Mayor Kovach wished everyone a Happy New Year and reflected on 2015 as a wonderful year of celebrating the 150<sup>th</sup> year of the Town of Clinton. The Block Party that was held in May was a huge success, Mayor Allie McGahern would have been so proud! Mayor Kovach thanked everyone and looks forward to continuing to work together. Many projects are planned for 2016 so Mayor Kovach encouraged council to “push up their sleeves and get ready to work!” Ms. Sosidka said she is grateful and honored to be a part of the Council, Ms. Dineen echoed Ms. Sosidka’s sentiments.

**REORGANIZATION:** Mayor Kovach indicated that the resolutions will not be read in their entirety. The resolutions are posted on the bulletin board and there are copies available for the public and the press. Resolution #14-16 will be tabled from this evenings agenda because Ms. Sosidka’s appointments were cut off.

**RESOLUTION #1-16 - APPOINTMENT OF MUNICIPAL ATTORNEY**

Motion made by Ms. Sosidka, seconded by Mr. Carberry that Richard P. Cushing of the Firm of Gebhardt & Keifer be appointed to serve as Municipal Attorney for the Town of Clinton for the calendar year 2016.

Vote all ayes  
Motion carried

**RESOLUTION #2-16 - APPOINTMENT OF MUNICIPAL ENGINEER**

Motion made by Mr. Carberry seconded by Ms. Sosidka to adopt Resolution #2-16 appointing Robert Clerico, P.E., of the Firm of Van Cleef Engineering Associates as the Town’s Municipal Engineer for the calendar year 2016.

Vote all ayes  
Motion carried

4280

**RESOLUTION #3-16 – APPOINTMENT OF ALTERNATE TOWN ENGINEER**

Motion made by Mr. Rylak, seconded by Mr. Carberry that Andrew S. Holt, P.E. of the Firm of Suburban Consulting Engineers, Inc., be appointed to serve as Alternate Town Engineer for the Town of Clinton for the calendar year 2016.

Vote all ayes  
Motion carried

**RESOLUTION # 4-16 – APPOINTMENT OF WATER CONSULTING ENGINEER**

A motion was made by Mr. Carberry seconded by Mr. Pendergast to appoint Andrew S. Holt, PE. of the Firm Suburban Consulting Engineers, Inc., as the Water Engineer for the Town of Clinton for the calendar year 2016.

Vote all ayes  
Motion carried

**RESOLUTION #5-16 - APPOINTMENT OF BOND COUNSEL**

Motion made by Mr. Pendergast seconded by Ms. Sosidka to adopt this resolution appointing Edward J. McManimon of the Firm of McManimon & Scotland as the Town's Bond Counsel for the calendar year of 2016.

Vote all ayes  
Motion carried

**RESOLUTION # 6-16 – APPOINTMENT OF MUNICIPAL AUDITOR**

A motion was made by Ms. Sosidka, seconded by Ms. Dineen to appoint Warren Korecky, R.M.A. of the Firm Suplee, Clooney and Company, as Municipal Auditor for the calendar year 2016.

Vote all ayes  
Motion carried

**RESOLUTION #7-16– APPOINTMENT OF TREE EXPERT**

Motion made by Ms. Dineen, seconded by Mr. Smith to adopt this resolution appointing Lou Spanner of Spanner Shrub & Tree Care as the Town's Tree Expert for the calendar year 2016.

Vote all ayes  
Motion carried

**RESOLUTION #8-16 – APPOINTMENT OF COURT ADMINISTRATOR**

Motion made by Mr. Smith seconded by Mr. Rylak to adopt this resolution appointing Lynn Lorenz as the Court Administrator of the Town of Clinton Court for the calendar year 2016.

Vote all ayes  
Motion carried

**RESOLUTION #9-16 – APPOINTMENT OF JUDGE PERKINS**

Motion made by Mr. Rylak, seconded by Mr. Carberry to adopt this resolution appointing Eric Perkins Judge for the Town of Clinton Court for the year 2016.

Vote all ayes  
Motion carried

**RESOLUTION #10-16 – APPOINTMENT OF COURT PROSECUTOR**

Motion made by Mr. Carberry seconded by Mr. Pendergast, to adopt Resolution #10-16 appointing Robert Ballard as the Court Prosecutor of the Town of Clinton Municipal Court for 2016.

Vote all ayes  
Motion carried

4281

**RESOLUTION #11-16 – APPOINTMENT OF PUBLIC DEFENDER**

Motion made by Mr. Pendergast seconded by Ms. Sosidka, to adopt Resolution # 11-16 appointing Scott Mitzner as Public Defender for the Municipal Court of the Town of Clinton and Anthony Rotunno as the Conflict/Alternate Public Defender for the year 2016.

Vote all ayes  
Motion carried

**RESOLUTION # 12-16 – CHECK SIGNING AUTHORIZATION**

Motion made by Ms. Sosidka seconded by Ms. Dineen to adopt this resolution authorizing Councilman Robert B. Smith to sign checks in the absence of the Mayor.

Vote all ayes  
1 Abstention (Smith)  
Motion carried

**RESOLUTION #13-16 – RESOLUTION APPOINTING RISK MANAGEMENT CONSULTANT**

Motion made by Mr. Carberry seconded by Mrs. Sosidka to adopt this resolution appointing Caroline Conboy of Brown and Brown Metro, Inc. as its local Risk Management Consultant for 2016.

Vote all ayes  
Motion carried

**RESOLUTION #14-16– COUNCIL COMMITTEE APPOINTMENTS**

Due to a printing error, the column listing Ms. Sosidka's appointments was cut off and Resolution #14-16 will be presented at the regular council meeting to be held January 12, 2016.

**RESOLUTION # 15-16 – APPOINTMENT OF MUNICIPAL OFFICIALS**

Motion made by Mr. Smith to adopt resolution #15-16 appointing the various municipal officials for the terms indicated. Mr. Pendergast questioned and suggested holding off on the appointment of a new probationary employee, Beth Von der Linde as the Assistant Collector of Sewer Rents until her probationary period is completed. Mr. Smith made a motion to approve Resolution #15-16 as amended, seconded by Mr. Rylak.

Vote all ayes  
Motion carried

**RESOLUTION #16-16 – APPOINTMENT OF BOARD, COMMITTEE & COMMISSION MEMBERS:**

Motion was made by Mr. Rylak, seconded by Mr. Carberry, to adopt this resolution appointing the various boards, committee and commission members for the terms indicated.

Vote all ayes  
Motion carried

**RESOLUTION # 17-16 - AUTHORIZATION OF MUNICIPAL ATTORNEY AND TAX ASSESSOR TO FILE CORRECTIVE APPEALS AND COUNTER CLAIMS**

Motion was made by Mr. Carberry seconded by Mr. Pendergast to adopt Resolution # 17-16 authorizing the Municipal Attorney and Municipal Tax Assessor to file corrective appeals and counter claims with the Hunterdon County Board of Taxation on behalf of the Town of Clinton.

Vote all ayes  
Motion carried

**RESOLUTION #18-16 – REDEMPTION OF CALCULATION FEES**

A motion was made by Mr. Pendergast seconded by Ms. Sosidka, to adopt Resolution #18-16 which allows the Tax Collector to charge a fee of \$50.00 for each redemption calculation.

Vote all ayes  
Motion carried

4282

**RESOLUTION #19-16 – APPROVAL OF BANK DEPOSITORIES:**

Motion made by Mr. Smith seconded by Mr. Rylak to approve the Banks as submitted in this resolution as the Official Bank Depositories for the Town for the year 2016.

TD Bank  
Investors Savings  
Wells Fargo  
PNC Bank  
Unity Bank

New Jersey Cash Management  
Bank of America  
Peapack-Gladstone Bank

Vote all ayes  
Motion carried

**RESOLUTION # 20-16– RESOLUTION FOR INVESTMENTS:**

Motion made by Ms. Dineen seconded by Mr. Smith to adopt this resolution authorizing the Chief Financial Officer to invest and reinvest various funds as recommended by the Council Finance Committee.

Vote all ayes  
Motion carried

**RESOLUTION #21-16 – RESOLUTION APPOINTING ANIMAL CONTROL OFFICER**

A motion was made by Mr. Smith, seconded by Mr. Rylak, to appoint Nathan Barson, ACO & President of Animal Control & Investigative Services to provide animal control for the Town of Clinton for the calendar year 2016.

Vote all ayes  
Motion carried

**RESOLUTION #22-16 – RESOLUTION FOR OFFICIAL NEWSPAPERS:**

Motion made by Mr. Rylak seconded by Mr. Carberry, designating the Hunterdon Review, Hunterdon County Democrat, the Courier-News and the Star Ledger as newspapers and the Hunterdon County News, [hcnews@comcast.net](mailto:hcnews@comcast.net), as the official online newspaper to receive notices required under the Open Public Meetings Act.

Vote all ayes  
Motion carried

**RESOLUTION #23-16 – RESOLUTION ESTABLISHING INTEREST RATES**

Motion made by Mr. Carberry, seconded by Mr. Pendergast to adopt this resolution fixing the rate of interest to be charged for the non-payment of taxes, assessments, sewer use charges and water charges for the year 2016.

Vote all ayes  
Motion carried

**RESOLUTION #24-16 – RESOLUTION SETTING YEAR 2016 COUNCIL MEETING DATES:**

Motion made by Mr. Pendergast seconded by Ms. Sosidka to adopt this resolution setting 7:30 p.m. on the second and fourth Tuesdays of each month, unless otherwise noted, for the year 2016.

January

12  
26

July

12  
26

February	9 23	August	9 23
March	8 22	September	13 27
April	12 26	October 11	25
May	10 24	November	8 22
June	14 28	December	13 27

Vote all ayes  
Motion carried

**RESOLUTION #25-16 – RESOLUTION AUTHORIZING TAX COLLECTOR TO CANCEL/REFUND**

Motion made by Ms. Sosidka seconded by Ms. Dineen, to adopt this resolution, authorizing the Tax Collector to process the cancellation of any property tax refund or delinquency of less than \$5.00.

Vote all ayes  
Motion carried

**RESOLUTION #26-16 – RESOLUTION FOR TEMPORARY BUDGET:**

A motion was made by Ms. Dineen seconded by Mr. Smith, to adopt the temporary budget for 2016 as submitted:

**2016 TEMPORARY BUDGET RESOLUTION**

WHEREAS, N.J.S.A. 40A:4-19 provides that where any contract, commitment or payments are to be made prior to the final adoption of the 2016 budget, temporary appropriations should be made for the purpose and amounts required in the manner and time therein provided; and

WHEREAS, the date of this resolution is within the first thirty days of January 2016; and

WHEREAS, the total appropriations in the 2015 budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement fund and public assistance, is the sum of \$870,914.00 for Current, and \$211,550.00 for the Water Utility; and

WHEREAS, 26.25% of the total appropriations in the 2015 budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement fund and public assistance in said 2015 budget is the sum of \$228,615.00 for Current, and \$55,532.00 for the Water Utility;

NOW, THEREFORE, BE IT RESOLVED that the following appropriations be made and that a certified copy of this resolution be transmitted to the Chief Financial Officer for his/her records:

4284

<u>DEPARTMENT</u>	<u>SALARY &amp; WAGES</u>	<u>OTHER EXPENSE</u>
Mayor and Council	\$ 3,000.00	\$ 300.00
Municipal Clerk	25,000.00	6,879.00
Financial Administration	5,000.00	2,000.00
Computerized Data Processing		2,600.00
Revenue Administration	3,900.00	150.00
Tax Assessment	2,500.00	50.00
Legal Services		5,000.00
Engineering Services		1,000.00
Planning Board	1,450.00	500.00
Zoning Officer	1,000.00	50.00
Liability Insurance		30,000.00
Workers Compensation		18,000.00

<u>DEPARTMENT</u>	<u>SALARY &amp; WAGES</u>	<u>OTHER EXPENSE</u>
Employee Group Health Ins.		20,000.00
Unemployment Insurance		800.00
Public Safety	1,800.00	100.00
Office of Emergency Mgmt.	375.00	600.00
Streets & Roads	40,000.00	13,167.00
Recycling		500.00
Buildings & Grounds		2,000.00
Vehicle Maintenance		4,500.00
Animal Control		700.00
Parks & Playgrounds		300.00
Celebration Public Events		100.00
Electricity		5,000.00
Street Lighting		3,600.00
Telephone		1,000.00
Water		100.00
Natural Gas		3,594.00
Gasoline		5,000.00
Landfill Costs		8,000.00
Social Security		6,000.00
Municipal Court		3,000.00

<b>TOTALS</b>	<b>\$ 84,025.00</b>	<b>\$ 144,590.00</b>
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<b>Debt Service</b>		<b>\$ 70,000.00</b>
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<u>DEPARTMENT</u>	<u>SALARY &amp; WAGES</u>	<u>OTHER EXPENSE</u>
Water Utility	\$ 30,000.00	\$ 23,532.00
Social Security		2,000.00
<b>TOTALS</b>	<b>\$ 30,000.00</b>	<b>\$ 25,532.00</b>

<b>Debt Service (Water Utility)</b>		<b>\$ 28,000.00</b>
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ROLL CALL: Ayes: Carberry, Dineen, Pendergast, Rylak, Smith, Sosidka, Mayor Kovach

Vote all ayes  
Motion carried

**RESOLUTION #27-16 - 2016 SALARIES FOR POLICE**

Motion made by Mr. Smith, seconded by Mr. Rylak to fix the maximum amounts of salaries to be paid for the police positions submitted.

**RESOLUTION #27-16**  
**2016 SALARY RESOLUTION**

**BE IT ORDAINED** by the Mayor and Town Council of the Town of Clinton in the County of Hunterdon and State of New Jersey as follows:

That the following position titles within the Town of Clinton in the County of Hunterdon, the respective salaries or compensation set forth below are hereby fixed as the maximum amounts to be paid for the year 2016:

<b><u>POSITION</u></b>	<b><u>SALARY</u></b> <b><u>2016</u></b>
Sergeant	106,510.25
Patrolman-First Class	97,715.82
Patrolman-Second Class	92,691.53
Patrolman-Third Class	87,667.21
Patrolman-Fourth Class	82,642.89
Patrolman-Fifth Class	77,618.57
Patrolman-Sixth Class	72,594.25
Patrolman-Seventh Class	67,569.93
Patrolman-Eighth Class	62,545.60
Patrolman-Ninth Class	57,521.28
Patrolman-Tenth Class	52,496.96
Patrolman-Eleventh Class	47,472.64
Recruit	42,448.32

ROLL CALL: Ayes: Carberry, Dineen, Pendergast, Rylak, Smith, Sosidka, Mayor Kovach

Vote all ayes  
Motion carried

**RESOLUTION #28-16 – 2016 SALARIES FOR TEAMSTERS**

A motion was made by Mr. Rylak, seconded by Mr. Carberry, to adopt the 2016 Salary Resolution for the Teamsters Union as presented:

**RESOLUTION # 28-16**  
**2016 SALARY RESOLUTION**

**BE IT ORDAINED** by the Mayor and Town Council of the Town of Clinton in the County of Hunterdon and State of New Jersey as follows:

That the following position titles within the Town of Clinton in the County of Hunterdon, the respective salaries or compensation set forth below are hereby fixed as the maximum amounts to be paid for the year 2016:

4286

**POSITION**

**SALARY**

Public Works Employee #1	\$29.95/Hr.-Howie
Public Works Employee #2	20.59/Hr.-Bobby
Public Works Employee #3	17.74/Hr.-Drew
Public Works Employee #4	16.98/Hr.-Travis
Public Works Employee #5	16.98/Hr.-Matt
Public Works Employee #6	16.98/Hr.-Andrew
Public Works Employee #7	16.65/Hr.-David
Public Works Employee #8	16.32/Hr.-Steve
Public Works Employee #9	16.32/Hr.-Colin
Stand-by Pay	5.00/Hr.

ROLL CALL: Ayes: Carberry, Dineen, Pendergast, Rylak, Smith, Sosidka, Mayor Kovach

Vote all ayes  
Motion carried

**RESOLUTION #29– 2016 SALARIES FOR NON-CONTRACTUAL EMPLOYEES**

A motion was made by Mr. Carberry, seconded by Mr. Pendergast, to adopt the 2016 Salary list for all non-contractual employees as submitted.

**RESOLUTION # 29-16**

**2016 SALARY RESOLUTION**

**BE IT ORDAINED** by the Mayor and Town Council of the Town of Clinton in the County of Hunterdon and State of New Jersey as follows:

That the following position titles within the Town of Clinton in the County of Hunterdon, the respective salaries or compensation set forth below are hereby fixed as the maximum amounts to be paid for the year 2016:

**POSITION**

**SALARY**

Mayor	5,500.00
Council Members	5,000.00
Town Clerk	45,186.58 Ceil
Assessment Search Officer	1,302.27 Ceil
Collector of Taxes	3,048.32 Kathy
Deputy Tax Collector	15,668.07 Joy
Tax Search Officer	1,289.73 Joy
Tax Assessor	21,648.77Fran
Assistant to Tax Assessor	5,202.00 Louise
Collector of Water Rents	55,428.88 Nancy
Collector of Sewer Rents	29,082.28 Ceil
Chief Financial Officer	32,518.90 Kathy
Deputy Treasurer	12,626.66 Joy
Treasurer of Water Utility	21,931.45 Kathy
Treasurer of Sewer Utility	21,186.01 Kathy
Finance Assistant #1	32,145.65 Joy
Finance Assistant #2	23,580.08 Allison
Secretary to Land Use Board	16,691.68 Allison
Secretary to Board of Health	2,345.29 Ceil



Re-organization meeting  
January 5, 2016

		4287
Registrar of Vital Statistics	2,345.29	Ceil
Public Works/Business Administrator	113,655.38	Rich
Superintendent of Water Department	78,098.78	Roger
Assistant Superintendent of Water Department	70,082.24	Art
Superintendent of Wastewater Treatment Plant	102,936.37	Paul
Laboratory Supervisor/Manager	83,013.68	Barbara
Public Works Foreman	40.96	Wayne
Wastewater Treatment Plant Foreman	37.24	Bob N.
Water Department Foreman	31.37	Dave
Chief of Police	125,459.78	Brett
School Crossing Guard	19.90	
Clerical	14.00/16.00/Hr.	Beth
Emergency Management Coordinator	2,653.02	Jack
Emergency Management Administrative Assistant	551.83	Nancy
Building Sub-Code Official	4,416.32	Jim Fania
Fire Sub-Code Official	1,656.12	Ralph Price
Fire Inspector	1,104.08	Jim Fania
Plumbing Sub-Code Official	8,135.90	Dan Niro
Construction Control Official	26,313.17	Allison
Zoning Officer	1,447.60	Allison
Fire Prevention Officer	16,704.93	Jack
Code Enforcement/Housing Officer	13,908.29	Jack
Electric Sub-Code Official	5,745.28	Kevin F.
Construction Official	7,539.67	Kevin F.
Building Inspector	2,319.89	Kevin F.
Janitor Community Center	17.27	Suzanne
Mileage		Per IRS Regulations

ROLL CALL: Ayes: Carberry, Dineen, Pendergast, Rylak, Smith, Sosidka, Mayor Kovach  
Vote all ayes  
Motion carried

**RESOLUTION #30-16 – AUTHORIZATION TO SIGN CHECKS FOR MAILING OF UTILITY BILLS:**

A motion was made by Mr. Pendergast, seconded by Ms. Sosidka, to adopt Resolution #30-16 authorizing the Mayor to sign checks for postage needed for the mailing of utility bills.

Vote all ayes  
Motion carried

**RESOLUTION # 31-16 – AUTHORIZATION TO MAINTAIN PETTY CASH FUND FOR MUNICIPAL CLERK**

A motion was made by Ms. Sosidka seconded by Ms. Dineen, authorizing the Municipal Clerk to maintain a petty cash fund in the amount of \$100.00.

ROLL CALL: Ayes: Carberry, Dineen, Pendergast, Rylak, Smith, Sosidka, Mayor Kovach

Vote all ayes  
Motion carried

4288

**RESOLUTION #32-16 – AUTHORIZATION TO MAINTAIN PETTY CASH FUND FOR POLICE**

A motion was made by Ms. Dineen, seconded by Mr. Smith, authorizing the Police Chief to maintain a petty cash fund in the amount of \$250.00.

ROLL CALL: Ayes: Carberry, Dineen, Pendergast, Rylak, Smith, Sosidka, Mayor Kovach

Vote all ayes  
Motion carried

**PAYMENT OF BILLS**

A motion was made by Mr. Smith, seconded by Mr. Rylak, to approve the bill list attached to these minutes as submitted.

ROLL CALL: Ayes: Carberry, Dineen, Pendergast, Rylak, Smith, Sosidka, Mayor Kovach

Vote all ayes  
Motion carried

**ANNOUNCEMENTS**

Mayor Kovach announced that Relay for Life will be January 13, 2016.

Mr. Smith announced that the Clinton First Aid & Rescue Squad received their new truck and wish to thank the Mayor and Council and invite everyone to visit and see the new truck!

The Mayor and Council will be attending a joint meeting of the Council and the Land Use Board following this meeting at 7:00 p.m.

**ADJOURNMENT:** There being no further business, a motion to adjourn was made by Mr. Rylak, seconded by Mr. Carberry. The meeting adjourned at 6:24 p.m.

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Cecilia Covino, RMC/CMC  
Town Clerk

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Mayor Janice Kovach