

Mayor Janice Kovach called the meeting to order at 7:30 p.m.

Flag Salute.

Roll Call: Present – Dineen, Humphrey, Intrabartola, Johnson, Karsh, Mayor Kovach  
Absent - Smith

**STATEMENT OF ADEQUATE NOTICE:**

Mayor Kovach read the following statement: “Adequate notice of this meeting has been provided, indicating the time and place of the meeting and the proposed agenda, which notice was posted, made available to newspapers, and filed with the Clerk of the Town of Clinton in accordance with Section 3(d) of Chapter 231 of the Public Laws of 1975.”

**APPROVAL OF MINUTES**

A motion was made by Ms. Intrabartola, seconded by Ms. Reilly, to approve the council meeting minutes of March 26, 2019 as submitted.

Vote all ayes  
Motion carried

**APPROVAL OF EXECUTIVE MINUTES**

A motion was made by Ms. Dineen, seconded by Ms. Karsh, to approve the executive session minutes of March 26, 2019 as submitted.

Vote all ayes  
Motion carried

**APPROVAL OF MONTHLY REPORTS – MARCH 2019**

A motion was made by Ms. Johnson, seconded by Ms. Karsh, to accept the Monthly Reports for the month of March as submitted: Administrator’s Report, Clerk’s Account, Cat and Dog Licensing Accounts, Construction Control/Inspection Report, Police Report, Sewer Collector’s Report, Tax Collector’s Report, Water Collector’s Report, Wastewater Treatment Plants Superintendent’s Report and Zoning Officer’s Report / Code Enforcement. Also accept the February 2019 Treasurer’s Report as submitted.

Vote all ayes  
Motion carried

**PUBLIC COMMENT**

1. Resident Peter Ochs, 36 Haver Farm Road, addressed Mayor and Council about drivers speeding down Mitchell Lane. Mr. Ochs stated the police do a fantastic job and this is really not a police issue. He has been living there for about six years now and has two young children. At the corner of Mitchell Lane and Haver Farm Road cars travel fast and go right through the stop sign. There are temporary speed bumps on Haver Farm Road, and there was one on Mitchell Lane just before the stop sign but it was removed for some reason. This speed bump did slow the cars down somewhat and he was asking if

something can be done about getting it back. He is very concerned someone is going to get hurt. Richard Phelan stated this was perfect timing because part of the Town's 2019 budget money is being allocated to install permanent speed bumps throughout that entire neighborhood.

**MAYOR'S COMMENTS**

1. Mayor Kovach said Arbor Day is April 26, 2019, but the Town's celebration will take place April 17, 2019 at 10:00am by the Community Center due to April 26th being during spring break for Clinton Public School. The 3<sup>rd</sup> graders from Clinton Public School will attend. There was a proclamation done for Arbor Day.

**PUBLIC HEARING – ORDINANCE #19-02**

A motion was made by Ms. Karsh, seconded by Mr. Humphrey to open the public hearing of Ordinance #19-02:

ORDINANCE #19-02  
AMENDING THE CODE OF THE TOWN OF CLINTON REGARDING THE MAINTENANCE,  
REPAIR, AND REPLACEMENT OF SIDEWALKS AND STREET TREES

Vote all ayes  
Motion carried

Councilwoman Johnson said a resident asked her if the tree in the easement of his property was his responsibility or the town's. Ms. Johnson told the homeowner it was his responsibility and wanted to confirm that her answer was correct. Mayor Kovach said it was and in the past the Shade Tree Commission would take care of the trees if there was money in the budget but it was only a courtesy. This amendment would clarify the homeowner's responsibilities.

There being no further comment or discussion, a motion was made by Ms. Johnson, seconded by Ms. Dineen, to close the public portion of the meeting.

Vote all ayes  
Motion carried

A motion was made by Ms. Intrabartola, seconded by Ms. Dineen, to adopt Ordinance #19-02 on final reading.

ROLL CALL: Ayes: Dineen, Humphrey, Intrabartola, Johnson, Karsh, Mayor Kovach

Vote all ayes  
Motion carried

**RESOLUTION #61-19 – APPOINTING SUBURBAN CONSULTING ENGINEERS FOR WEST MAIN STREET WATER MAIN REPLACEMENT PROJECT**

A motion was made by Ms. Karsh, seconded by Ms. Johnson to adopt Resolution #61-19 as submitted:

**RESOLUTION # 61-19  
APPOINTING SUBURBAN CONSULTING ENGINEERS FOR WEST MAIN STREET  
WATER MAIN REPLACEMENT PROJECT**

**WHEREAS**, The Town of Clinton has the need to appoint an Engineer for the W. Main Street Water Main Replacement Project; and

**WHEREAS**, Suburban Consulting Engineers has been recommended by Town of Clinton Water Committee;

**NOW, THEREFORE, BE IT RESOLVED**, that the Mayor and Council of the Town of Clinton hereby appoints Suburban Consulting Engineers for the W. Main Street Water Main Replacement Project at an amount not to exceed \$195,100.00.

ROLL CALL: Ayes: Dineen, Humphrey, Intrabartola, Johnson, Karsh, Mayor Kovach

Vote all ayes  
Motion carried

**RESOLUTION #62-19 – APPOINTING SUBURBAN CONSULTING ENGINEERS FOR WATER METER REPLACEMENT PROJECT**

A motion was made by Ms. Dineen, seconded by Mr. Humphry to adopt Resolution #62-19 as submitted:

**RESOLUTION #62-19  
RESOLUTION APPOINTING SUBURBAN CONSULTING ENGINEERS  
FOR WATER METER REPLACEMENT PROJECT**

**WHEREAS**, The Town of Clinton has the need to appoint an Engineer for the Water Meter Replacement Project;

**WHEREAS**, Suburban Consulting Engineers has been recommended by Town of Clinton Water Committee;

**NOW, THEREFORE, BE IT RESOLVED**, that the Mayor and Council of the Town of Clinton hereby appoints Suburban Consulting Engineers for the Water Meter Replacement Project at an amount not to exceed \$83,500.00.

ROLL CALL: Ayes: Dineen, Humphrey, Intrabartola, Johnson, Karsh, Mayor Kovach

Vote all ayes  
Motion carried

**RESOLUTION #63-19 – AUTHORIZING THE SUBMISSION OF THE RECYCLING TONNAGE GRANT APPLICATION**

A motion was made by Ms. Johnson, seconded by Ms. Dineen to adopt Resolution #63-19 as submitted:

**RESOLUTION # 63-19  
RESOLUTION AUTHORIZING THE SUBMISSION OF THE  
RECYCLING TONNAGE GRANT APPLICATION**

WHEREAS, The Mandatory Source Separation and Recycling Act, P.L.1987, c.102, has established a recycling fund from which tonnage grant may be made to municipalities in order to encourage local source separation and recycling programs; and

WHEREAS, It is the intent and the spirit of the Mandatory Source Separation and Recycling Act to use the tonnage grants to develop new municipal recycling programs and to continue and to expand existing programs; and

WHEREAS, The New Jersey Department of Environmental Protection has promulgated recycling regulations to Implement the Mandatory Source Separation and Recycling Act; and

WHEREAS, The recycling regulations impose on municipalities certain requirements as a condition for applying for tonnage grants, including but not limited to, making and keeping accurate, verifiable records of materials collected and claimed by the municipality; and

WHEREAS, A resolution authorizing this municipality to apply for the 2018 Recycling Tonnage Grant will memorialize the commitment of this municipality to recycling and to indicate the assent of Mayor and Council of the Town of Clinton to the efforts undertaken by the municipality and the requirements contained in the Recycling Act and recycling regulations; and

WHEREAS, Such a resolution should designate the individual authorized to ensure the application is properly completed and timely filed.

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the Town of Clinton hereby endorses the submission of the recycling tonnage grant application to the New Jersey Department of Environmental Protection and designates Richard Phelan to ensure that the application is properly filed; and

BE IT FURTHER RESOLVED that the monies received from the recycling tonnage grant be deposited in a dedicated recycling trust fund to be used solely for the purposes of recycling.

ROLL CALL: Ayes: Dineen, Humphrey, Intrabartola, Johnson, Karsh, Mayor Kovach

Vote all ayes  
Motion carried

**RESOLUTION #64-19 REDEMPTION OF LEIN – FAJARDO**

A motion was made by Ms. Dineen, seconded by Ms. Johnson to adopt Resolution #64-19 as submitted:

**RESOLUTION # 64-19**

**WHEREAS**, the Tax Collector of the Town of Clinton has been paid \$329.57, the amount necessary to redeem Tax Sale Certificate #2018-5 on Block 31, Lot 7 C1106, is assessed to Fajardo, Alfonso & Maria, and purchased by US Bankcust for Actlien Holding.

**NOW THEREFORE BE IT RESOLVED**, on this 9th day of April, 2019 by the Mayor and Council of the Town of Clinton, County of Hunterdon, that the Chief Financial Officer be authorized to issue a check in the amount of \$329.57 to US Bankcust for Actlien Holding, 50 South 16<sup>th</sup> Street, Suite 2050, Philadelphia, PA 19102 upon receipt of the Original Tax Sale Certificate endorsed for cancellation, and

**BE IT FURTHER RESOLVED** that the Tax Collector be authorized to cancel Lien on Block 31, Lot 7 C1106, is assessed to Fajardo, Alfonso & Maria, from the Town of Clinton Tax Records.

ROLL CALL: Ayes: Dineen, Humphrey, Intrabartola, Johnson, Karsh, Mayor Kovach

Vote all ayes  
Motion carried

**RESOLUTION #65-19 – AUTHORIZING THE SUBMISSION OF A GRANT THROUGH THE HUNTERDON COUNTY OFFICE OF ECONOMIC DEVELOPMENT**

A motion was made by Ms. Karsh, seconded by Ms. Johnson to adopt Resolution #65-19 as submitted:

**RESOLUTION #65-19  
RESOLUTION AUTHORIZING THE SUBMISSION OF A GRANT THROUGH THE  
HUNTERDON COUNTY OFFICE OF ECONOMIC DEVELOPMENT**

WHEREAS, the Town of Clinton has recently been made aware of a grant opportunity through the Hunterdon County Office of Economic Development (HCOED); and

WHEREAS, the Hunterdon County Economic Development Grant Program (EDGP) provides funding to Hunterdon municipalities looking to explore, create, or implement programs, policy, or procedure consistent with the goals and objectives of the HCOED; and

WHEREAS, the Town of Clinton Economic Development Committee (TOCEDC) is desirous in applying for funding under the above-referenced County program in accordance with the attached terms and conditions.

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the Town of Clinton hereby endorses the submission of the grant application through the Hunterdon County Economic Development Grant Program, and authorizes the Mayor to sign the attached letter to start the application process.

BE IT FURTHER RESOLVED that a copy of this resolution, along with the executed letter referenced above, be forwarded to the Hunterdon County Economic Development Office.

ROLL CALL: Ayes: Dineen, Humphrey, Intrabartola, Johnson, Karsh, Mayor Kovach

Vote all ayes  
Motion carried

**RESOLUTION #66-19 – TO HIRE BRENDA KARCHER – WWTP**

A motion was made by Ms. Karsh, seconded by Ms. Johnson to adopt Resolution #66-19 as submitted:

**RESOLUTION # 66-19**

WHEREAS, the Town of Clinton Sewer Utility requires the hiring of one replacement laborer, and;

WHEREAS, the position was advertised for, applications accepted and interviews performed, and;

WHEREAS, the Public Works/Business Administrator and the Sewer Superintendent recommend that the following person be hired to fill the open position at a rate of \$18.40 per hour;

Brenda Karcher

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Town of Clinton hire Brenda Karcher to fill the open position at the Town of Clinton Sewer Utility effective April 29, 2019.

ROLL CALL: Ayes: Dineen, Humphrey, Intrabartola, Johnson, Karsh, Mayor Kovach

Vote all ayes  
Motion carried

**RESOLUTION #67-19 – AWARD OF CONTRACT – WEST MAIN STREET PEDESTRIAN SAFETY PROJECT**

Resolution #67-19 was TABLED to the next meeting of April 23, 2019.

**RESOLUTION #68-19 – FIREWORKS – TOWN PICNIC**

A motion was made by Ms. Johnson, seconded by Ms. Intrabartola to adopt Resolution #68-19 as submitted:

**RESOLUTION # 68-19**

WHEREAS, the Town of Clinton Board of Recreation Commission has requested permission from the Mayor and Council of the Town of Clinton to have a Fireworks Display at the Town Picnic to be held on June 8, 2019, rain date June 15, 2019 at Hunts Mill Park, and

WHEREAS, Garden State Fireworks, Inc., has provided a Certificate of Insurance in the amount of \$5,000,000 naming the Town of Clinton as an additional insured, and

WHEREAS, the Town of Clinton Board of Recreation Commission will request the Clinton Fire Department and Clinton First Aid & Rescue Squad to standby at the scene;

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the Town of Clinton that the Board of Recreation Commission's request for a fireworks display at the Town Picnic on Saturday, June 8, 2019, at dark, at the Hunts Mill Park, be approved.

ROLL CALL: Ayes: Dineen, Humphrey, Intrabartola, Johnson, Karsh, Mayor Kovach

Vote all ayes  
Motion carried

**CORRESPONDENCE**

1. Mayor Kovach announced the Town of Clinton received a grant in the amount of \$97,900 for roadway preservation under the New Jersey Municipal Aid Grant program. She appreciates all the support and the work of our engineer to help get us this grant.

2. Mayor Kovach stated each year she receives a letter from the National Association of Letter Carriers about their annual nationwide food drive on the second Saturday in May. The letter carriers in Clinton will be participating in the NALC Stamp Out Hunger Food Drive again this year on May 11, 2019. Mayor Kovach is asking council to help get the word out about this event. We should definitely try to support them.

## **REPORTS FROM COUNCIL & TOWN OFFICIALS**

### **Councilwoman Intrabartola**

Historic Commission: Hosted their walking tour this past weekend. Had a great turn out. There was a waiting list also. The Historic Commission received a check in the amount of \$200.00 from the Hunterdon 300<sup>th</sup> as a donation. Mayor Kovach would like to thank Marcia Karrow as the chair of the Hunterdon County Tricentennial Celebration, and the Red Mill Museum for allowing parking and use of the back area for the tour.

### **Councilwoman Dineen**

Shade Tree Commission: The Arbor Day celebration will be April 17, 2019, 10:00am at the community center. The tree being planted, a swamp oak, is dedicated to the Shade Tree Commission. The third graders from Clinton Public School will be attending. All are welcome.

### **Councilwoman Karsh**

Economic Development Committee: Next meeting is tomorrow, April 10, 2019. Ms. Karsh thanked Mayor and Council for passing the resolution for the grant which was adopted tonight, she will be submitting that to the Economic Development Commission right away.

Clinton Guild: Ms. Karsh was not able to make the meeting.

Ms. Karsh did meet with Paul Muir, from the Red Mill Museum and President of the Clinton Guild, Marjorie Nathanson from the Hunterdon Art Museum, and Bill Brokaw, a photographer from Frenchtown about a potential photo project in town. They would like to do “a Day in the Life of Clinton” sometime during the summer.

### **Councilman Humphrey**

Fire Department: Mr. Humphrey thanked the Clinton Fire Department and the Clinton First Aid and Rescue Squad as well as the Clinton Police Department for hosting the Touch a Truck in the municipal parking lot this past weekend. It was great weather and had a great turn out. The favorite attractions were the rescue boat and the police car. The Fire department had 28 calls in March, and 92 calls year to date (88 calls at this point in 2018). The Clam Bake is set for August 17<sup>th</sup> and the Beerfest is set for September 21<sup>st</sup>.

The fire department held their elections on April 1, 2019:

Bob Hoffman – President  
Tim Van Saleous – Vice President  
Matt Brown – Secretary  
Bill Wintermute – Treasurer  
Jack Daniels – Trustee

Environmental Commission: 1. The Environmental Commission is exploring recertification by Sustainable Jersey, contingent on being able to assemble a Green Team to help shepherd the process along this year. One of the benefits of certification that has not truly been publicized is a free energy star home assessment for residents. 2. The Raritan Watershed Spring Cleanup will be held this Saturday at 9:00am starting at the Red Mill. 3. Discussion was about the Interstate 78 and the Leigh Street overpass included a request for water testing from Raritan Watershed. A member of the Clinton Public School PTO stated there was discussion about the children's safety as that is the walking path to and from the school. Mayor Kovach asked if a report will be sent back to Dr. Seth Cohen, School Superintendent, about the findings. Mr. Humphrey said not at this time, right now they are just finding out how much of a concern it is with the parents. More data is being collected.

**Councilwoman Johnson**

NJ Local Government 2019 week, April 7-13 continues. Today Ms. Johnson, Mr. Humphrey, Ms. Karsh, and Mayor Kovach were all present at Clinton Public School with 7 & 8<sup>th</sup> graders for the first kid's town hall. It was a huge success. The students were very much involved asking questions about affordable housing and the development of the property where the A & P is located. Ms. Karsh said she received a positive phone call from a parent from the affordable housing questions. Ms. Johnson invited the students to shadow any government official for a day, visit the water and sewer plants, look into a committee they are interested in to help develop their growth. Tomorrow is a fitness trail walk at the Hunts Mill Park. Thursday afternoon from 3:30pm to 5:00pm. there is a Kindness Rock Painting at the North Branch Hunterdon Library. The kindness rock painting was created to spread positivity through communities. You paint a rock with pretty designs with the Clinton name on it. Whoever has it can hide it and then who ever finds it should post on social media that they found the rock. This is a fun event for all ages. If bad weather the event will be in the community center. The list of the other events are located in the clerk's office.

**Richard Phelan, Business Administrator**

The Clinton public works will pick up the trash that the Raritan Headwaters collects out of the Raritan River from the river clean up to be held on Saturday.

The special leaf collection notice will be going out to the residents through the e-mail notification system. The dates are April 22, 23 and 24. This will give the residents two weeks to clean their properties. This collection will only be for leaves. Brush will start in May.

**Nancy Burgess, Deputy Clerk**

Ms. Burgess reminded Mayor and Council the financial disclosure forms are due by April 30, 2019. Caitlin Haughey e-mailed out the information with the web site link to submit the annual forms. If you have submitted the form in the past all your information gets carried over to the next year therefore making the process a little easier.

**APPROVAL OF STANDBY AND OVERTIME**

A motion was made by Ms. Dineen, seconded by Ms. Intrabartola, to approve the standby and overtime pay attached to these minutes for March 22, 2019 through April 4, 2019.

ROLL CALL: Ayes: Dineen, Humphrey, Intrabartola, Johnson, Karsh, Mayor Kovach

Vote all ayes



Motion carried

**PAYMENT OF BILLS**

A motion was made by Ms. Dineen, seconded by Mr. Humphrey to approve the voucher list as attached to these minutes.

ROLL CALL: Ayes: Dineen, Humphrey, Intrabartola, Johnson, Karsh, Mayor Kovach

Vote all ayes  
Motion carried

**ADJOURNMENT:** There being no further business, a motion was made by Ms. Intrabartola, seconded by Ms. Karsh to adjourn the meeting at 8:00 P.M.

Vote all ayes  
Motion carried

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Nancy A. Burgess, Deputy Clerk

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Mayor Janice Kovach