

Minutes of the Reorganization Meeting of the Town of Clinton Board of Adjustment Meeting held on Monday, January 23, 2006 at 7:30pm in the Municipal Building, 43 Leigh Street, Clinton NJ.

Chairperson Hendricksen called the meeting to order at 7:30pm and read the following statement of Adequate Notice:

“Adequate notice of this meeting has been provided indicating the time and place of the meeting and the proposed agenda, which notice was posted, made available to newspapers and filed with the clerk of the Town of Clinton in accordance with Section 3 (d) of the Public Laws of 1975.”

Roll Call:

PRESENT:

Hendricksen
Gallo
Holt
Querry
Tranquilli
Trepkau
Feldmann
Penyak

ABSENT:

OATHS OF OFFICE:

Mrs. Hendricksen, Mrs. Gallo, Mr. Trepkau, Mr. Feldmann, Mr. Penyak were sworn in.

ELECTION OF CHAIRMAN:

A Motion was made by Mr. Tranquilli, seconded by Mr. Trepkau, to nominate Mr. Querry as Chairman for the year 2006.

A Motion was made by Mr. Holt, seconded by Mr. Querry, to nominate Mrs. Hendricksen as Chairperson for the year 2006.

There being no further nominations a roll call vote was taken:

Vote for Hendricksen:	Gallo, Holt,
Vote for Querry:	Tranquilli, Trepkau
Abstain from vote:	Hendricksen, Querry, Feldmann

2-2 motions failed.

A Motion was made by Mr. Tranquilli, seconded by Mr. Trepkau, to reopen the nomination and renominate Mr. Querry as Chairman for the year 2006.

A Motion was made by Mr. Holt, seconded by Mr. Querry, to renominate Mrs. Hendricksen as Chairman for the year 2006.

There being no further nominations a roll call vote was taken:

Vote for Hendricksen:	Gallo, Holt, Hendricksen
Vote for Querry:	Tranquilli, Trepkau Querry
Abstain from vote:	Feldmann

3-3 motions failed.

The board agreed to vote for a Vice Chairman to run the reorganization meeting and return back to the nomination of Chairman at the end of the reorganization meeting.

ELECTION OF VICE- CHAIRMAN:

A Motion was made by Mr. Querry, seconded by Mr. Holt, to nominate Mrs. Gallo as Vice-Chairperson for the year 2006.

Vote all ayes. Motion Carried

Chairperson Gallo then ran the reorganization meeting.

APPOINTMENT OF BOARD ATTORNEY:

A Motion was made by Mr. Tranquilli, seconded by Mrs. Hendricksen, to appoint William Caldwell as the Board’s Attorney for 2006 for professional service pursuant to the Fair and Open process.

Vote all Ayes. Motion Carried

APPOINTMENT OF BOARD ENGINEER:

A Motion was made by Mr. Tranquilli, seconded by Mrs. Hendricksen, to appoint Robert Clerico as the Board’s Engineer for 2006 for professional service pursuant to the Fair and Open process.

Vote all Ayes. Motion Carried

APPOINTMENT OF BOARD PLANNER:

A Motion was made by Mrs. Hendricksen, seconded by Mr. Tranquilli, to appoint Carolyn Neighbor as the Board’s temporary Planner for 60 days.

Vote all ayes. Motion Carried.

APPOINTMENT OF SECRETARY:

A Motion was made by Mrs. Hendricksen, seconded by Mrs. Gallo, to appoint Allison McGinley as Board Secretary for 2006.

Vote all ayes. Motion Carried.

DESIGNATION OF MEETING NIGHTS:

The board will continue to meet on the fourth Monday of each month at 7:30pm when an application is pending.

A Motion was made by Mrs. Hendricksen, seconded by Mr. Querry, to accept the schedule of Board meetings as set forth by the Board Secretary in a legal notice to be advertised in the Hunterdon Review, copy attached.

Vote all ayes. Motion Carried.

MEETING NOTIFICATION POLICY:

The Board will meet in the Municipal Building at 43 Leigh Street Clinton, NJ. The Board Secretary shall notify the Members of the Board of the meetings, which are held, and will post notice on the bulletin board and notify any one of the official newspapers of any scheduled meeting. The Chairman of the Board can schedule a special meeting at any time if he or she so wishes and it shall be advertised

A Motion was made by Mr. Holt, seconded by Mrs. Hendricksen, to accept the Meeting Notification Policy.

Vote All Aye. Motion Carried.

DESIGNATION OF THE OFFICIAL NEWSPAPERS:

A motion was made by Mr. Tranquilli seconded by Mrs. Hendricksen, that the Hunterdon Review (weekly), the Hunterdon Democrat (weekly), and the Courier News (daily) are named the official newspapers of the Board.

Vote All Aye. Motion Carried.

ADMINISTRATION POLICY STATEMENT

A Motion was made by Mrs. Hendricksen, seconded by Mr. Query, that the Board continues with the following Administrative Policy

“ Meetings are held on the fourth Monday of each month when an application is pending before the Board. The application must be filed at least 21 days prior to the meeting date. Meetings begin at 7:30pm and are adjourned at 10:30pm. Fees are charged on a per meeting basis. If the meeting must be canceled by the applicant after Friday noon for a Monday meeting and / or less than 72 hours before a special meeting, the applicant will forfeit the application fee.

Vote all ayes. Motion carried.

2006 FEES:

The fees for 2006 will remain the same:

- A. Sign Variance \$100.00 per meeting
- B. Interpretation of zoning map for zoning Regulations or decision on other special questions. \$300.00 per meeting
- C. Variances from lot area, lot dimensional, setback and yard requirements \$100.00 per meeting
- D. Variances for use regulations \$550.00 per meeting

- E. Direction for issuance for a permit for a building or structure in the bed for a mapped street or public drainageway, flood control basin or public area reserved on an official map. \$550.00 per meeting

When reviewing site plan applications or major subdivisions, the Planning Board Fee Schedule will apply.

If the applicant must cancel the meeting after Friday noon for a Monday meeting and / or less than 72 hours before a special meeting, the applicant will forfeit the application fee. (Note: The above fees shall constitute the application fee).

A Motion was made by Mr. Querry, seconded by Mrs. Hendricksen, to adopt the foregoing fee schedule:

Vote all ayes. Motion Carried.

PUBLIC MEETING RESOLUTION:

A Motion was made by Mr. Holt seconded by Mr. Feldmann, to adopt the attached Public Meeting Act Resolution:

Vote all ayes. Motion Carried.

NOMINATION FOR CHAIRPERSON:

A Motion was by Mr. Tranquilli, seconded by Mr. Holt, to conduct the voting for the Chairperson by private ballot.

Vote all ayes. Motion Carried.

A Motion was made by Mr. Tranquilli, seconded by Mr. Trepkau, to nominate Mr. Querry as Chairman for the year 2006.

A Motion was made by Mr. Holt, seconded by Mr. Querry, to nominate Mrs. Hendricksen as Chairperson for the year 2006.

Roll Call Vote by Private Ballot:

By a four to three vote Mrs. Hendricksen was elected as Chairperson for the year 2006.

A Motion was made by Mr. Querry, seconded by Mr. Tranquilli, to adjourn the Reorganization Meeting at 8:25 pm, passed unanimously.

Respectfully submitted,

Allison McGinley
Board Secretary

