

Minutes of the Reorganization Meeting of the Town of Clinton Board of Adjustment Meeting held on Monday, January 24, 2005 at 7:30pm in the Municipal Building, 43 Leigh Street, Clinton NJ.

Chairperson Hendricksen called the meeting to order at 7:30pm and read the following statement of Adequate Notice:

“Adequate notice of this meeting has been provided indicating the time and place of the meeting and the proposed agenda, which notice was posted, made available to newspapers and filed with the clerk of the Town of Clinton in accordance with Section 3 (d) of the Public Laws of 1975.”

Roll Call:

PRESENT:

Hendricksen
Harrison
Lindsay
Query
Walton
Tranquilli
Gallo

ABSENT:

Holt
Ragozine

ELECTION OF CHAIRMAN:

A motion was made by Mr. Harrison, seconded by Mr. Walton, to nominate M. Hendricksen as Chairman for the year 2005.

Vote all ayes. Motion Carried

ELECTION OF VICE- CHAIRMAN:

A motion was made by Mr. Walton, seconded by Mr. Query to nominate Mr. Harrison as Vice-Chairman for the year 2005.

Vote all ayes. Motion Carried

APPOINTMENT OF BOARD ATTORNEY:

Motion by Mr. Harrison, seconded by Mrs. Hendricksen, to appoint William Caldwell as the Board's Attorney for 2005, contract without competitive bidding as a professional service pursuant to N.J.S.A. 40A: 11-5 (1) (a).

Vote all Ayes. Motion Carried

APPOINTMENT OF BOARD ENGINEER:

Motion by Mrs. Hendricksen, seconded by Mr. Walton, to appoint Robert Clerico as the Board's Engineer for 2005, contract without competitive bidding as a professional service pursuant to N.J.S.A. 40A: 11-5 (1) (a).

Vote all Ayes. Motion Carried

APPOINTMENT OF BOARD PLANNER:

Motion by Mrs. Hendricksen, seconded by Mr. Harrison, to appoint Carolyn Neighbor and Alternate James Dodge as the Board's Planner for 2005, contract without competitive bidding as a professional service pursuant to N.J.S.A. 40A:11-5 (1) (a).

Vote all ayes. Motion Carried.

APPOINTMENT OF SECRETARY:

Motion by Mr. Harrison, seconded by Mr. Lindsay, to appoint Allison McGinley as Board Secretary for 2005.

Vote all ayes. Motion Carried.

SIGN COMMITTEE:

Chairman Hendricksen appointed Mr. Ragozine to serve as Chairman of the Sign Committee, Mr. Walton and Mr. Query were appointed as regular members, and Mr. Holt was appointed as an alternate.

CROSS ACCEPTANCE COMMITTEE:

Chairman Hendricksen appointed Mr. Harrison and Mr. Lindsay to serve as the Board of Adjustment's representative to the Cross Acceptance Committee.

DESIGNATION OF MEETING NIGHTS:

The board will continue to meet on the fourth Monday of each month at 7:30pm when an application is pending.

Motion by Mr. Walton, seconded by Mr. Harrison, to accept the schedule of Board meetings as set forth by the Board Secretary in a legal notice to be advertised in the Hunterdon Review, copy attached.

Vote all ayes. Motion Carried.

Meeting Notification Policy:

The Board will meet in the Municipal Building at 43 Leigh Street Clinton, NJ. The Board Secretary shall notify the Members of the Board of the meetings, which are held, and will post notice on the bulletin board and notify any one of the official newspapers of any scheduled meeting. The Chairman of the Board can schedule a special meeting at any time if he or she so wishes and it shall be advertised

Motion by Mr. Walton, seconded by Mr. Harrison, to accept the Meeting Notification Policy.

Vote All Aye. Motion Carried.

Designation of Official Newspapers:

A motion was made by Mr. Harrison, seconded by Mr. Query that the Hunterdon Review (weekly), the Hunterdon Democrat (weekly), and the Courier News (daily) be named the official newspapers of the Board.

Aye: Harrison, Hendricksen, Lindsay, Query, Tranquilli, Gallo
Nay: Walton

Motion Carried.

ADMINISTRATION POLICY STATEMENT

Motion by Mr. Harrison, seconded by Mr. Walton, that the Board continues with the following Administrative Policy

“ Meetings are held on the fourth Monday of each month when an application is pending before the Board. The application must be filed at least 21 days prior to the meeting date. Meetings begin at 7:30pm and are adjourned at 10:30pm. Fees are charged on a per meeting basis. If the meeting must be canceled by the applicant after Friday noon for a Monday meeting and / or less than 72 hours before a special meeting, the applicant will forfeit the application fee.

Vote all ayes. Motion carried.

2005 FEES:

The fees for 2005 will remain the same:

- A. Sign Variance \$100.00 per meeting
- B. Interpretation of zoning map for zoning regulations or decision on other special questions. \$300.00 per meeting
- C. Variances from lot area, lot dimensional, setback and yard requirements \$100.00 per meeting
- D. Variances for use regulations \$550.00 per meeting
- E. Direction for issuance for a permit for a building or structure in the bed for a mapped street or public drainageway, flood control basin or public area reserved on an official map. \$550.00 per meeting

When reviewing site plan applications or major subdivisions, the Planning Board Fee Schedule will apply.

If the applicant must cancel the meeting after Friday noon for a Monday meeting and / or less than 72 hours before a special meeting, the applicant will forfeit the application fee. (Note: The above fees shall constitute the application fee).

Motion to adopt the foregoing fee schedule by Mr. Harrison, seconded by Mr. Query.

Vote all ayes. Motion Carried.

PUBLIC MEETING RESOLUTION:

Motion by Mr. Query seconded by Mr. Harrison, to adopt the attached Public Meeting Act Resolution.

Vote all ayes. Motion Carried.

Motion by Mr. Harrison, seconded by Mr. Lindsay, to adjourn the Reorganization Meeting at 7:55 pm, passed unanimously.

Respectfully submitted,

Allison McGinley
Board Secretary