

Mayor Holt called the meeting to order at 7:30 p.m.

Flag Salute.

Roll Call: Present – Christenson, De Cleene, Garber, Kovach, Pendergast, Schaumburg, Holt

**STATEMENT OF ADEQUATE NOTICE:**

Mayor Holt read the following statement: “Adequate notice of this meeting has been provided, indicating the time and place of the meeting and the proposed agenda, which notice was posted, made available to newspapers, and filed with the Clerk of the Town of Clinton in accordance with Section 3(d) of Chapter 231 of the Public Laws of 1975.”

**APPROVAL OF MINUTES**

A motion was made by Mrs. Kovach, seconded by Mr. De Cleene, to approve the minutes of April 26, 2005 as submitted.

Vote all ayes  
Motion carried

**APPROVAL OF MONTHLY REPORTS**

A motion was made by Mr. Christenson, seconded by Mrs. Pendergast, to approve the monthly reports for the month of April as submitted:

Clerk’s Account, Cat & Dog Licensing Accounts, Construction Control Account, Fire Official Report, Police Report, Sewer Collector’s Report, Tax Collector’s Report, Water Collector’s Report, Wastewater Treatment Plant Superintendent’s Report, Zoning Officer/Construction Official Report.

Vote all ayes  
Motion carried

**MAYOR’S COMMENTS**

1. Mayor Holt reported on the North Hunterdon – Voorhees Regional High School Budget Meeting where 10 of the 12 sending municipalities met to discuss cutting the failed budget. The decision to cut \$700,000.00 was presented to the School Board. Councilwoman Schaumburg stated that Mayor Holt did a great job in keeping the discussion moving, the entire group worked well together. Mrs. Schaumburg also noted that Capital Items were not touched.

**RESOLUTION #64-05 – CERTIFICATION OF REGIONAL HIGH SCHOOL DISTRICT TAX LEVY**

A motion was made by Mrs. Schaumburg, seconded by Mrs. Kovach, to adopt Resolution #64-05 as submitted with Attachment A.

Vote all ayes  
Motion carried

(A copy of this Resolution is attached to these minutes)

2. The Senior Luncheon was held May 1, 2005 at the Clinton First Aid & Rescue Squad. Mayor Holt read “OLDER AMERICANS MONTH” Proclamation to the attendees and once again this evening declaring the month of May Older American’s Month.

3. NATIONAL HUNGER AWARENESS DAY PROCLAMATION was read by Mayor Holt Proclaiming June 7, 2005 a day of encouragement to citizens and businesses of this community supporting the NORWESCAP Food Bank's efforts to alleviate hunger.
4. Clinton First Aid & Rescue Squad held their Open House on Saturday, May 7, 2005. Congratulations to the Squad on receiving the Hunterdon County Planning Board Award.

#### **WATER REFUND**

Water Collector, Nancy Burgess, has requested water refund be issued as follows:

Account # 6767	6 Wild Azalea Court	\$32.28
Account # 6796	24 Indian Creek Road	\$15.83
Account # 6713	10 Plumstead Court	\$23.33

A motion was made by Mrs. Garber, seconded by Mrs. Schaumburg, to approve the requested as submitted.

Vote all ayes  
Motion carried

#### **PROFESSIONAL AGREEMENT**

Mayor Holt reviewed the Professional Agreement of Suplee, Clooney & Company and discussed the schedule of services and fees which was previously received. Taking into consideration that William Colantano has already completed items B and C, referring to the 2004 Financial Statement, Annual Debt Statement, assistance with the 2005 Municipal Budget, and the preparation of the annual PUC Report, Mayor Holt is requesting a revised Exhibit A showing amended fees from Suplee, Clooney & Company.

A motion was made by Mrs. Kovach, seconded by Mrs. Schaumburg, to accept the Professional Agreement of Suplee, Clooney & Company taking in the work to be completed for 2005, approve the amount of \$25,875.00. Suplee, Clooney & Company to provide an official Exhibit A, Schedule of Fees and Services.

Vote all ayes  
Motion carried

#### **SPECIAL EVENT – CLINTON GUILD**

Council is in receipt of a Special Event and Banner application for the Clinton Guild, to host Harry Potter Weekend, July 15 through July 17<sup>th</sup>. The times would run 10:00 a.m. to 5:00 p.m. The banner is requested to be displayed July 10<sup>th</sup> through the 17<sup>th</sup>. A motion was made by Mrs. Kovach, seconded by Mrs. Garber, to approve the application as requested.

Vote all ayes  
Motion carried

#### **SPECIAL EVENT – BLOCK PARTY**

Council is in receipt of a Special Event application to hold the annual Fairview Avenue Block Party on June 11, rain date, June 12 from 2:30 p.m. to 7:00 p.m. A motion was made by Mr. De Cleene, seconded by Mrs. Schaumburg, to approve the application as requested.

Vote all ayes  
Motion carried

**RAFFLE APPLICATION**

Council has received a raffle license application from the Whitehouse Rotary to hold the off premise Rubber Ducky Race on Sunday July 10, 2005 from 11:00 a.m. to 2:00 p.m. Proceeds will be donated to the American Cancer Society. A motion was made by Mr. Christenson, seconded by Mrs. Pendergast to approve the raffle application as submitted.

Vote all ayes  
Motion carried

**RESOLUTION #61-05 – LIQUOR LICENSE CLINTON FIRE DEPARTMENT**

A motion was made by Mr. Christenson, seconded by Mrs. Pendergast, to approve Resolution #61-05 approving the renewal of the 2005-2006 Club License #1005-31-002-001 for the Clinton Fire Department, New Street, Clinton.

Vote all ayes  
Motion carried

(Resolution attached to these minutes)

**RESOLUTION #62-05 – LIQUOR LICENSE QUICK CHEK**

A motion was made by Mrs. Pendergast, seconded by Mrs. Schaumburg, to approve Resolution #62-05 approving the renewal of the 2005-2006 for Quick Chek Food Stores/Shoprite Liquors, 40-41 & 41 ½ Old Highway Route 22, Clinton.

Vote all ayes  
Motion carried

(Resolution attached to these minutes)

**RESOLUTION #63-05 – CELEBRATE NEW JERSEY! MONTH**

A motion was made by Mr. De Cleene, seconded by Mrs. Schaumburg, to adopt Resolution #63-05 declaring June, 2005 as New Jersey's first annual **Celebrate New Jersey** month, directing Town agencies and authorities to participate in showcasing all that makes our Town a great place to live and work.

Vote all ayes  
Motion carried

(Resolution attached to these minutes)

**METRO ENERGY SOLUTIONS**

Mr. Cutter explained that over recent years, the Buildings and Grounds Committee have been reviewing and soliciting quotes for Lighting Retro-Fit and Energy Rebates. After a complete review by the Committee of all proposals submitted, a recommendation has been made to award said work in accordance with their proposal of May 2003 to Metro Energy Solution, 1140 Bloomfield Avenue, Suite 200, West Caldwell, New Jersey, verified again on September 29, 2004, in the amount of not to exceed \$8,385.00. Mr. Cutter further explained that a lump sum payment has been requested in the contract.

Mayor Holt stated for the record that Attorney Cushing reviewed the proposal and has submitted a written statement as to whether a conflict of interest would exist if a contract was made by the Town of Clinton to Metro Energy, arising from the fact that Robert Ragozine, a person nominated in the primary election to run for a Council seat, is a principal in Metro Energy. It was stated that if Mr. Ragozine is elected, he would not be permitted to participate in decisions or any votes with respect to the matter which is the subject of the contract or any payments due under the contract. A motion was made by Mr. Christenson to accept the proposal from Metro energy Solutions for the Lighting Retro-Fit and Energy Rebates for the Municipal Building in accordance with their

proposal which was originally submitted in May, 2003, and updated September 29, 2004. This motion was seconded by Mrs. Schaumburg.

Vote all ayes  
Motion carried

### **CORRESPONDENCE**

1. Click It or Ticket Program Mobilization May 23 – June 5, 2005. The Town of Clinton will receive \$4,000.00 from the Division of Highway Traffic Safety Administration.
2. South Branch Watershed Association hosting Hunterdon County Green Table, Friday, May 20, 2005, 8:00 to 10:00 a.m., Field Session at Hoffman Park, Baptist Church Road, Union Township.
3. Correspondence received from Mr. Barry Bittenmaster, thanking Patrolman James Kramer for his prompt response and professionalism he displayed on November 13, 2004, when he responded to a call. Mr. Bittenmaster fell at his home and fractured his arm in two places.

### **REPORTS FROM COUNCIL & TOWN OFFICIALS**

#### **Councilwoman Garber**

1. Next Newsletter deadline is Friday, May 13, 2005.
2. S.W.A.C. meeting, May 17, 2005
3. Clinton Guild meeting May 18, 2005.
4. Mrs. Garber also expressed her thanks to Clinton Canoe & Kayak for hosting the annual Fishing Derby, April 30, 2005. Approximately 100 came out to fish and have fun.

#### **Councilwoman Schaumburg**

1. Clinton First Aid & Rescue Squad held their Open House on May 7<sup>th</sup> at 1:00 p.m. There was a great turnout of residents and dignitaries. Rooms in the new Squad Building were dedicated to the following. The Milligan Day Room, in honor of over 55 years of combined service and dedication of Rose & Bob Milligan, and The Frank P. Setnick Vehicle Bay Room, in honor of his years of committed work on the design and construction of the building and The Martha W. Subber Community Room, in honor of her years of insight, creativity and determination toward the design and construction the building itself.
2. Shade Tree Commission held Arbor Day Celebration on April 29<sup>th</sup>. Thank you to Tree Expert Lou Spanner for donating the Cherry Tree which was planted in front of the Old Grandin Library and thank you to Allie McGaheran for her involvement at the ceremony.
3. Historic Commission received a new Citizen Involvement Application from Holly Leone
4. Mrs. Schaumburg met with Attorney Cushing, who will be gathering information for the next meeting of the Overcrowding Committee, May 23, 2005 at 6:30 p.m.
5. Buildings and Grounds Committee will attend the next Historic Commission meeting, May 18<sup>th</sup> to discuss the restoration of 47 Leigh Street. Also, 18-21 Main Street interested in replacing windows, the Planning Board will address this issue at their June 7<sup>th</sup> meeting.

**Councilwoman Kovach**

1. Highlands Coalition will be meeting May 19<sup>th</sup> in Parsippany at 10:00 a.m.
2. Hunterdon and Warren County Freeholders presenting with Dick Zimmer at the Highland Committee meeting May 19<sup>th</sup> on the litigation of the Highlands legislations. Spruce Run Initiative was grant money given to 5 municipalities to study the Route 31, I-78 and Route 22 corridor. The packet is available in the Clerk's office for anyone interested in receiving a copy.
3. The Planning Board adopted the Stormwater Management Plan which includes model regulations. Mr. Cushing to review and possibly introduce at the next Council meeting.
4. COAH Committee meeting with Carolyn Neighbor on May 12<sup>th</sup>. Ms. Neighbor will be presenting the Housing Element and a model ordinance for review and possible introduction in June.

**Councilman Christenson**

1. Buildings and Grounds Committee met, discussed the new entrance to the Municipal Building and the acquisition of a new flag pole. Mr. Christenson and Mr. Cutter studying the height of the new flag pole.
2. As recently reported, the Water Committee engaged the services of a hydro-geologist to gather data from the draw down analysis conducted on Well 15. A report expected next week on the study.
3. Environmental Commission – at the request of a home owner, has drafted a letter petitioning the State to perform another noise study for the Town. The Environmental Commission, at their own expense, performed a highway noise study a few years ago and was advised that the study did not warrant sound barriers. Mayor Holt has signed and forwarded the letter to Senators, Assembly, and Legislators, seeking their involvement and asking them to reconsider the study.

**Councilwoman Pendergast**

1. Parks and Playgrounds hosted the Senior Citizen Luncheon on May 1<sup>st</sup> at the Clinton First Aid Rescue Squad. Approximately 64 seniors attended and had a wonderful time. Thank you to the Clinton Canoe & Kayak for donating the lovely hanging baskets. The next Parks and Playgrounds meeting will be May 19<sup>th</sup> at 7:00 p.m. at the Community Center.
2. Personnel meeting to be rescheduled.

**Councilman De Cleene**

1. Roads Committee – will be meeting to tour other municipalities such as Princeton to get ideas and to discuss plans for Main Street and East Main Street projects.
2. Milling overlay project to take place this summer on Fox Hill and School Street.
3. Olsen Lane Project COMPLETE!
4. Next Roads meeting, June 7, 2005.

**Nancy E. Smith, C.F.O.**

1. Thank you to Dena Pender and the Clinton Canoe & Kayak for donating ten hanging baskets to the Seniors at their luncheon.
2. Tax Collector and Treasurer Association are sponsoring 4<sup>th</sup> Annual Municipal Government day at Six Flags, Great Adventure on Sunday, June 26<sup>th</sup>.

**Robert A. Cutter, PW/Business Administrator**

1. Mr. Cutter circulated pictures of Hunts Mill Park which were vandalized by someone driving in circles and destroying the grass. Mr. Cutter asked residents present to be aware of anyone driving on the fields and to report them to the Police Department.

**Police Chief Matheis**

1. Chief Matheis informed Council that Detective Jay Hunter has been ordered to report to back active duty with the Marine Corp. Reserves. Chief Matheis also thanked Councilwoman Schaumburg for getting the Clinton Public School children involved with sending well wishes to Jay while he is away. In the past, the Town of Clinton has made up Detective Hunter's salary differential. CFO, Nancy Smith explained the Town make up the difference between his Marine pay and base salary. Mayor Holt suggested the Town support Detective Hunter's work that he has been asked to do. A motion was made by Mrs. Pendergast, seconded by Mr. De Cleene to provide the supplemental income for Detective Hunter.

Vote all ayes  
Motion carried

**Mayor Holt**

1. Sewer Committee – prior to beginning the Fox Hill and School Street road projects, the Committee will be looking at the sewer lines and inlets.
2. Committee attempting to get the pole barn started at the Treatment Plant this year.
3. Recently, residents, Ron and Martha Subber were honored by the YMCA as “Lend a Hand Leaders of 2005”. The Subbers were recognized at a dinner with approximately 300 attendees, including Mayor Holt, who was asked to speak at the dinner. The dinner raised a large amount of money for the Youth Program.

**APPROVAL OF OVERTIME & STANDBY PAY:**

A motion was made by Mr. De Cleene, seconded by Mrs. Pendergast to pay the following overtime and standby pay for the period of April 21 – May 4, 2005.

<u>Public Works Department</u>	<u>Standby &amp; Lead Op</u>	<u>B &amp; G Roads</u>	<u>Water</u>	<u>Sewer</u>
Peter Bross	8 sb	--	6 ot	--
David Burdge	8 sb	--	6 ot	--
Michael Cobb	--	--	--	--
Howard Deemer	--	--	--	--
Arthur Dysart	--	--	--	--
John Giordano	--	--	--	--
George Moore	--	--	--	--
Robert Niezgoda	--	--	--	3 ot

Roger Plaisted	--	--	--	--
Jeff Reed	8 sb	--	--	9 ot
Wayne Smith	--	3 ot	--	--
Donald Tharp	8 sb	--	--	6 ot
David Zyck	--	--	--	--

<u>Police Department</u>	<u>Hours</u>	<u>Jobs</u>
Sgt. Cory Kubinak	4 ot	--
Ptl. Jay Hunter	--	--
Ptl. Leon Cohen	22 ot	--
Ptl. Jeffrey Glennon	3 ot	--
Ptl. James Crilly	8 ot	--
Ptl. Tim McGuire	--	--
Ptl. Matt Thompson	7 ot	--
Ptl. James Kramer	--	--
Ptl. Ryan Garbolino	--	--

**PAYMENT OF BILLS**

A motion was made by Mr. Christenson, seconded by Mrs. Garber, to approve the voucher list attached to these minutes.

Vote all ayes  
Motion carried

**EXECUTIVE SESSION**

A motion was made by Mayor Holt, seconded by Mrs. Schaumburg, to enter into Executive Session to discuss matters of Personnel at 8:20 p.m.

Vote all ayes  
Motion carried

A motion was made by Mrs. Schaumburg, seconded by Mrs. Pendergast to return to the regular meeting to adjourn.

Vote all ayes  
Motion carried

**ADJOURNMENT:** There being no further business, a motion was made by Mrs. Kovach, seconded by Mr. De Cleene, to adjourn the meeting at 8:35 p.m.

Vote all ayes  
Motion carried

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Cecilia Covino, RMC/CMC  
Town Clerk

APPROVED BY MAYOR & COUNCIL

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J. Matthew Holt, Mayor