



# TOWN OF CLINTON

INCORPORATED APRIL 5, 1865

43 Leigh St., P.O. Box 5194

Clinton, N.J. 08809-5194

(908) 735-8616 FAX (908) 735-8082

Dear Tenant:

To have the water bill put in your name and sent directly to you, please fill out the information below and return to The Town of Clinton, PO Box 5194, Clinton, NJ, 08809 with a \$100.00 deposit, which is refundable at the time you move out. Any questions please call 908-735-2265.

## **TENANT REQUEST FORM** (PLEASE PRINT CLEARLY)

Owner Information: Name \_\_\_\_\_

Address: \_\_\_\_\_

Owner Signature: \_\_\_\_\_

**Rental Property Address:** \_\_\_\_\_

Tenant Information: Name: \_\_\_\_\_

Billing Address: \_\_\_\_\_

Tenant's Phone #: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

Date of Occupancy: \_\_\_\_\_ Tenant Signature: \_\_\_\_\_

### **\$100.00 DEPOSIT (to be returned with this form – payable to Town of Clinton)**

Office use: Date Paid \_\_\_\_\_ Received By: \_\_\_\_\_

TOWN OF CLINTON WATER DEPARTMENT

Nancy Burgess, Collector of Water Rents

**WATER ORDINANCE:** Chapter 142-6G Owners of premises shall be held responsible for the cost of water consumed by the tenants, and unpaid water rents shall become a lien on the property.

**DEPOSIT REIMBURSEMENTS:** Refund checks must be approved by Council. The Town of Clinton council meetings are held the 2<sup>nd</sup> and 4<sup>th</sup> Tuesday of every month. Request must be submitted to the finance department from the Water Collector by the Thursday before the council meeting.