



TOWN OF CLINTON

INCORPORATED APRIL 5, 1865

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Land Use Board Minutes

Minutes of the Town of Clinton Land Use Board reorganization meeting and regular meeting held on January 15, 2019 at 7:00pm in the Municipal Building at 43 Leigh Street Clinton, New Jersey 08809

Members previously sworn in:

Sherry Dineen, Tamara Healy, Jim Smith and Donna Van Weeren

Secretary Allison Witt called the Reorganization meeting to order at 7:00pm and read the "Statement of Adequate Notice" and the "Administrative Statement".

Adequate notice of this meeting has been provided indicating the time and place of the meeting with the proposed agenda, which notice was posted, made available to the newspapers and filed with the clerk of the Town of Clinton in accordance with Section 3(d) of the Public Laws of 1975".

"Meetings are held on the first Tuesday of each month. Applications must be filed at least 21 days prior to the meeting date. In order to ensure that all applications receive complete and thorough consideration of the board, all meetings will adjourn no later than 10:00pm with all items not concluded to be carried over to the next month's agenda".

ROLL CALL:

Present: Ms. Dineen, Mr. Feldmann, Ms. Healy, Mr. Mellick, Mr. Sailer, Mr. Smith,
Ms. Van Weeren, Mr. Viotto

Absent: Mayor Kovach , Mr. Maher

Election of Chairman:

A Motion was made by Mr. Smith, seconded by Ms. Healy, to nominate Mr. Sailer as Chairman for 2019.

All Ayes. Motion Carried.

Chairman Sailer proceeded to run the meeting.

Election of Vice Chairman:

A Motion was made by Mr. Sailer, seconded by Mr. Smith, to nominate Mr. Feldmann as Vice Chairman for 2019:

All Ayes. Motion Carried.

Appointment of Board Attorney- Resolution # 01-19

A Motion was made by Mr. Feldmann, seconded by Mr. Smith, to adopt the Resolution appointing Kathryn Razin as the Board's Attorney for the 2019 calendar year

All Ayes: Motion Carried.

Be it Resolved that Kathryn J. Razin, Esq. from Stickel, Koenig, Sullivan & Drill LLC is hereby appointed to serve as the Land Use Board Attorney for the Town of Clinton and;

Whereas there exists a need for the performance of the statutory legal services for the year 2019 for the

Town of Clinton Land Use Board and;

Whereas funds are or will be made available for this purpose to be certified by the local finance officer and;

Whereas the contract for Professional Services was awarded pursuant to the provisions of N.J.S.A. 10:44A-20.4 or 20.5 as appropriate.

Now Therefore, Be resolved by the Town of Clinton Land Use Board as follows:

The Mayor and Council are hereby authorized and directed to execute an agreement with Kathryn J. Razin Attorney for 2019.

Notice of this action shall be printed once in the Hunterdon Review.

Appointment of Board Engineer: Resolution # 02-19

A Motion was made by Mr. Feldmann, seconded by Viotto adopt the Resolution appointing Robert Clerico from Van Cleef Engineering as the Board Engineer for the 2019 Calendar Year:

All Ayes. Motion Carried.

Be it Resolved that Robert Clerico is hereby appointed to serve as the Land Use Board Engineer for the Town of Clinton and;

Whereas there exists a need for the performance of the statutory Engineering services for the year 2019 for the Town of Clinton Land Use Board and;

Whereas funds are or will be made available for this purpose to be certified by the local finance officer and;

Whereas the contract for Professional Services was awarded pursuant to the provisions of N.J.S.A. 10:44A-20.4 or 20.5 as appropriate.

Now Therefore, Be resolved by the Town of Land Use Board as follows:

The Mayor and Council are hereby authorized and directed to execute an agreement with Robert Clerico, Engineer for 2019.

Notice of this action shall be printed once in the Hunterdon Review.

Appointment of Board Planner: # 03-19

A Motion was made by Ms. Dineen, seconded by Ms. Healy, to adopt the Resolution appointing James Kyle from KyleMcmanus Associates LLC as the Board Planner for the 2019 Calendar Year:

All Ayes. Motion Carried.

Be it Resolved that James Kyle is hereby appointed to serve as the Land Use Board Planner for the Town of Clinton and;

Whereas there exists a need for the performance of the statutory Engineering services for the year 2019 for the Town of Clinton Land Use Board and;

Whereas funds are or will be made available for this purpose to be certified by the local finance officer

Whereas the contract for Professional Services was awarded pursuant to the provisions of N.J.S.A. 10:44A- 20.4 or 20.5 as appropriate.

Now Therefore, Be resolved by the Town of Land Use Board as follows:

The Mayor and Council are hereby authorized and directed to execute an agreement with James Kyle, Planner for 2019.

Notice of this action shall be printed once in the Hunterdon Review.

Committee Appointments:

Site Plan Committee:

Mr. Feldmann, Chairman, Mr. Smith and Mr. Viotto to serve on the Site Plan Committee. The Site Plan Committee will meet on an as needed basis.

Master Plan Committee:

TBD

Designation of Meeting Nights:

The board will continue to meet on the first Tuesday of each month at 7:00pm and the third Tuesday of the month for any carry over items.

All Ayes. Motion Carried.

Designation of the Official Newspaper:

The Hunterdon Review, the Hunterdon Democrat, the Courier News to serve as the official newspapers:

All Ayes. Motion Carried.

Adoption of the Town of Clinton Land Use Board Public Meeting Act Resolution # 04-19:

A Motion was made by Ms. Dineen, seconded by Mr. Viotto to adopt Resolution #04-19:

All Ayes. Motion Carried.

A Motion was made by Mr. Mellick, seconded by Mr. Viotto to adjourn the Reorganization Meeting at 7: 05pm.

All Ayes. Motion Carried.

Regular Meeting of Town of Clinton Called to Order at 7:05pm:

Chairman Sailer wished everyone a Happy New year.

Approval of Minutes:

A Motion was made by Mr. Smith seconded by Mr. Viotto, to approve the December 18, 2018 minutes.

**All Ayes. Motion Carried
Abstain: Healy**

Public Comment:

Mr. Ken Carberry stated it was a pleasure working with the board members and thanked everyone.

Board Discussion:

Mr. Feldmann stated he was sorry to see Ken go. The members discussed the next steps the board should be taking in regards to the Master Plan. Mr. Sailer advised the board members the preference is to break up into small groups that would take sections of the Master Plan to review and then report back to the board. Mr. Sailer will follow up with the Mayor and the Planner on the next steps. The members discussed how to get the public more involved and suggested putting more information including the 2018 Reexamination report on the website.

Voucher Approval:

A Motion was made by Mr. Viotto, seconded by Mr. Feldmann, to approve the vouchers:

All Ayes. Motion Carried

Adjournment:

There being no further business, A Motion was made by Mr. Feldmann, seconded by Mr. Viotto, to adjourn the meeting at 7:30pm

Respectfully submitted

Allison Witt
Land Use Administrator