PLEASE BE ADVISED THAT THE NOTICE IN THE NEWSPAPER MUST APPEAR AT LEAST 10 DAYS PRIOR TO YOUR SCHEDULED PUBLIC HEARING. ALL NOTICES TO THE 200-FOOT LIST AND PUBLIC UTILITIES MUST BE SENT AT LEAST 10 DAYS PRIOR TO YOUR SCHEDULED PUBLIC HEARING.

## Items to be delivered to the office by the Friday before the Monday Meeting:

- 1). Copy of notice sent to all public utilities, residences & businesses on the 200 foot notice that was supplied by the Town Clerk.
- 2). Original Affidavit signed and notarized
- 3). Copy of notice sent to the newspaper and the notarized form from the newspaper.
- 4). Copy of the 200-foot list supplied by the Town Clerk
- 5). Original white certified receipts and all returned green certified receipts.

If you have any questions please contact the Board Secretary Allison McGinley at 908-735-2275.