



TOWN OF CLINTON

INCORPORATED APRIL 5, 1865

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PLANNING BOARD

Minutes of the Town of Clinton Planning Board reorganization meeting and regular meeting held on January 4, 2011 at 7:30pm in the Municipal Building at 43 Leigh Street Clinton, New Jersey 08809

Secretary Allison Witt called the Reorganization meeting to order at 7:30pm and read the "Administrative Statement" and the "Statement of Adequate Notice":

"Meetings are held on the first Tuesday of each month. Applications must be filed at least 21 days prior to the meeting date. In order to ensure that all applications receive complete and thorough consideration of the board, all meetings will adjourn no later than 10:30pm with all items not concluded to be carried over to next month's agenda".

"Adequate notice of this meeting has been provided indicating the time and place of the meeting with the proposed agenda, which notice was posted, made available to the newspapers and filed with the clerk of the Town of Clinton in accordance with Section 3(d) of the Public Laws of 1975".

Attorney Caldwell and Carl Hintz were present

Oaths of Office:

Mr. Matt Perez was sworn in.

ROLL CALL:

Present: Hendricksen, Hetzel, Insel, Maher, McGuire, Perez,

Absent: Gallagher, Rogan, Trepkau

Election of Chairman:

A Motion was made by Mr. Hetzel, seconded by Mr. Hendricksen, to nominate Mr. Gallagher as Chairman for 2011.

All Ayes. Motion Carried.

Election of Vice Chairman:

A Motion was made by Mr. Hendricksen, seconded by Mr. Maher, to nominate Mr. McGuire as Vice Chairman for 2011:

All Ayes. Motion Carried.

Vice Chairman McGuire proceeded to run the meeting.

Appointment of Board Attorney:

A Motion was made by Mr. Hendricksen, seconded by Mr. Maher, to appoint William Caldwell as the Board's Attorney for the 2011 calendar year

All Ayes. Motion Carried

Be it Resolved that William Caldwell, Esq. is hereby appointed to serve as the Planning Board Attorney

for the Town of Clinton and;

Whereas there exists a need for the performance of the statutory legal services for the year 2011 for the Town of Clinton Planning Board and;

Whereas funds are or will be made available for this purpose to be certified by the local finance officer and;

Whereas the contract for Professional Services was awarded pursuant to the Fair and Open Process.

Now Therefore, Be Resolved by the Town of Clinton Planning Board as follows:

The Mayor and Council are hereby authorized and directed to execute an agreement with William Caldwell, Attorney for 2011.

Notice of this action shall be printed once in the Hunterdon Review.

A Motion was made by Mrs. Insel, seconded by Mr. Hetzel, to adopt the Planning Board Professional Resolution for William Caldwell:

Roll Call:

Ayes: Hendricksen, Hetzel, Insel, Maher, McGuire, Perez

Nays:

All Ayes.

Motion Carried.

Appointment of Board Engineer:

A Motion was made by Mrs. Insel, seconded by Mr. Hetzel to appoint Robert Clerico from Van Cleaf Engineering as the Board Engineer for the 2011 Calendar Year:

All Ayes.

Motion Carried.

Be it Resolved that Robert Clerico is hereby appointed to serve as the Planning Board Engineer for the Town of Clinton and;

Whereas there exists a need for the performance of the statutory Engineering services for the year 2011 for the Town of Clinton Planning Board and;

Whereas funds are or will be made available for this purpose to be certified by the local finance officer and;

Whereas the contract for Professional Services was awarded pursuant to the Fair and Open Process.

Now Therefore, Be Resolved by the Town of Clinton Planning Board as follows:

The Mayor and Council are hereby authorized and directed to execute an agreement with Robert Clerico, Engineer for 2011.

Notice of this action shall be printed once in the Hunterdon Review.

A Motion was made by Mrs. Insel, seconded by Mr. Hetzel, to adopt the Planning Board Professional Resolution for Robert Clerico:

Roll Call:

Ayes: Hendricksen, Hetzel, Insel, Maher, McGuire, Perez **All Ayes.** **Motion Carried.**

Appointment of Board Planner:

A Motion was made by Mr. Hendricksen seconded by Mr. Maher, to appoint Carl Hintz from Clarke, Caton & Hintz as the Board Planner for the 2011 Calendar Year:

All Ayes. **Motion Carried.**

Be it Resolved that Carl Hintz from Clarke, Caton & Hintz is hereby appointed to serve as the Planning Board Planner for the Town of Clinton and;

Whereas there exists a need for the performance of the statutory Planner services for the year 2011 for the Town of Clinton Planning Board and;

Whereas funds are or will be made available for this purpose to be certified by the local finance officer and;

Whereas the contract for Professional Services was awarded pursuant to the Fair and Open Process.

Now Therefore, Be Resolved by the Town of Clinton Planning Board as follows:

The Mayor and Council are hereby authorized and directed to execute an agreement with Carl Hintz, Planner for 2011.

Notice of this action shall be printed once in the Hunterdon Review.

A Motion was made by Mrs. Insel, seconded by Mr. Hendricksen, to adopt the Planning Board Professional Resolution for Carl Hintz:

Roll Call:

Ayes: Hendricksen, Hetzel, Insel, Maher, McGuire, Perez

Nays:

All Ayes. **Motion Carried.**

Committee Appointments:

Site Plan Committee:

Mr. McGuire to serve as Chairman, Mr. Hendricksen, Mr. Hetzel to serve on the Site Plan Committee. Mr. Perez to serve as an alternate. The Site Plan Committee will meet on the third Tuesday of each month on an as needed basis.

Master Plan Committee:

Mr. McGuire to serve as Chairman, Mrs. Insel, Mr. Maher, and Mr. Rogan to serve on the Master Plan Committee. Meetings of the Master Plan will be held on the third Tuesday of each month on an as needed basis.

Fair Share Coordinator:

Tabled until the February 2011 meeting.

Designation of the Official Newspaper:

The Hunterdon Review, the Hunterdon Democrat, the Courier News and the Hunterdon County Online News to serve as the official newspapers:

All Ayes. **Motion Carried.**

Designation of Meeting Nights:

The board will continue to meet on the first Tuesday of each month at 7:30pm and the third Tuesday of the month for any carry over items.

All Ayes. Motion Carried.

Adoption of the Town of Clinton Planning Board By Laws:

A Motion was made by Mr. Maher, seconded by Mr. Hetzel to adopt the Town of Clinton Planning Board Bylaws:

All Ayes. Motion Carried.

A Motion was made by Mrs. Insel, seconded by Mr. Hetzel, to adjourn the Reorganization Meeting at 8:00pm.

All Ayes. Motion Carried.

Regular Meeting of Town of Clinton Called to Order at 8:00pm:

Approval of Minutes:

A Motion was made by Mr. Hetzel, seconded by Mr. Hendricksen, to approve the December 7, 2010 minutes with the following correction:

Delete Mrs. Insel from the absent list, Mrs. Insel was present

All Ayes. Motion Carried. Abstain: Hendricksen

A Motion was made by Mr. Maher, seconded by Mr. Hetzel to approve the December 7, 2010 Executive Minutes:

All Ayes. Motion Carried. Abstain: Hendricksen

Proposed COAH Development Fee Ordinance:

Mr. Hintz advised the board the plans and the development fee were filed with COAH in June 2010, COAH has now approved the development fees and therefore, the town can now implement the fees by way of ordinance. Mr. Hintz recommended the board exclude any residential additions, modifications, decks, garages etc. and only implement the fee on new residential homes. The board was in agreement; Mr. Hintz will make the revisions to the proposed ordinance to present to the Governing Body.

A Motion was made by Mr. Hendricksen, seconded by Mr. Perez, to recommended the proposed ordinance with the revised modifications to Council for their approval and adoption.

All Ayes. Motion Carried.

Highlands Update:

Mr. Hintz advised the board the Town of Clinton is on the Highlands schedule for approval on January 20, 2011 and after the Highland's approval there should be a new round of funding to tackle certain problems the town has.

Smart growth Update:

Mrs. Insel advised the board the DEP came out and looked at the Wargo Tract and advised the Committee of several different options available to convert the lot into parking lot. The next phase is for Town Officials to meet with the A&P.

There being no further business a Motion was made by Mr. Hetzel, seconded by Mrs. Insel, to adjourn the meeting at 8:15pm.

All Ayes. Motion Carried.

Respectfully Submitted.

Allison Witt, Land Use Administrator