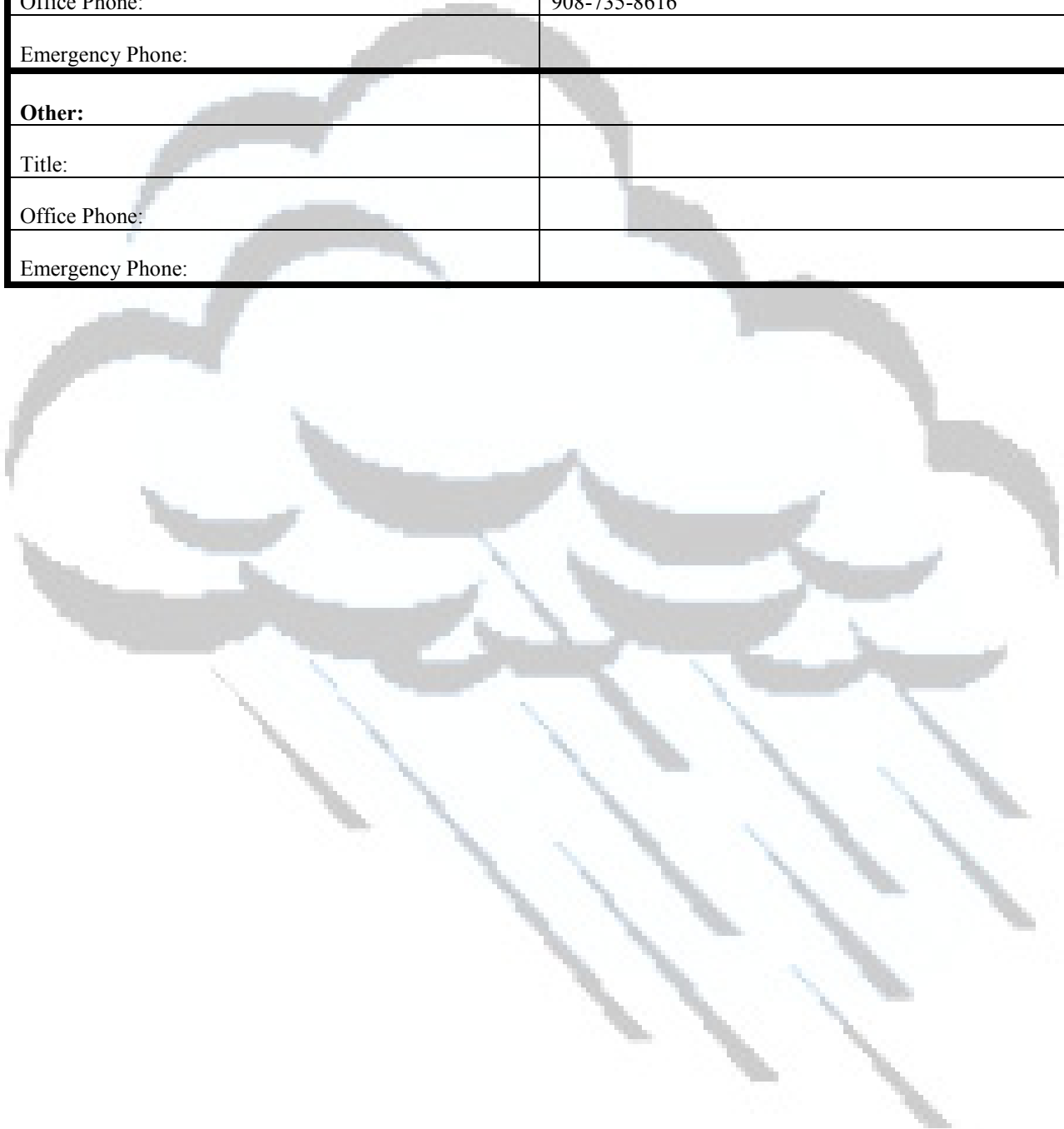


Tier A Municipal Stormwater Regulation Program Stormwater Pollution Prevention Team Members	Completed by: Richard Phelan Title: Business Administrator Date: June 17, 2016 Municipality: Clinton Town County: Hunterdon NJPDES # NJG0148237 PI ID # 171657
Stormwater Program Coordinator:	Richard Phelan
Title:	Business Administrator
Office Phone:	908-735-8616
Emergency Phone:	
Public Notice Coordinator:	Richard Phelan
Title:	Business Administrator
Office Phone:	908-735-8616
Emergency Phone:	
Post-Construction Stormwater Management Coordinator:	Robert Clerico
Title:	Town Engineer
Office Phone:	908-735-9500
Emergency Phone:	
Local Public Education Coordinator:	Richard Phelan
Title:	Business Administrator
Office Phone:	908-735-8616
Emergency Phone:	
Ordinance Coordinator:	Richard Phelan
Title:	Business Administrator
Office Phone:	908-735-8616
Emergency Phone:	
Public Works Coordinator:	Art Dysart
Title:	Assistant Superintendent of Water and Roads
Office Phone:	908-735-2265
Emergency Phone:	

Employee Training Coordinator:	Richard Phelan
Title:	Business Administrator
Office Phone:	908-735-8616
Emergency Phone:	
Other:	
Title:	
Office Phone:	
Emergency Phone:	



SPPP Form 2 - Public Notice

Municipality:	Clinton Town	County:	Hunterdon
NJD PES #	NJG0148237	PI ID #	171657
Team Member/Title:	Richard Phelan, Business Administrator		
Effective Date of Permit Authorization (EDPA):	January 1, 2004		
Date of Completion:	11/1/2009	Date of Most Recent Update:	11/1/2009

Briefly outline the principal ways in which you comply with applicable State and local public notice requirements when providing for public participation in the development and implementation of your stormwater program.

For meetings where public notice is required under the Open Public Meetings Act ("Sunshine Law," N.J.S.A. 10:4-6 et seq.), The Town of Clinton provides public notice in a manner that complies with the requirements of that Act. Also, in regard to the passage of ordinances, The Town of Clinton provides public notice in a manner that complies with the requirements of N.J.S.A. 40:49-1 et seq. In addition, for municipal actions (e.g., adoption of the municipal stormwater management plan) subject to public notice requirements in the Municipal Land Use Law (N.J.S.A. 40:55D-1 et seq.), The Town of Clinton complies with those requirements.

SPPP Form 3 – New Development and Redevelopment Program

Municipality:	Clinton Town	County:	Hunterdon
NJD PES #	NJG0148237	PI ID #	171657
Team Member/Title:	Robert Clerico, Town Engineer		
Effective Date of Permit Authorization (EDPA):	January 1, 2004		
Date of Completion:	8/2/2005	Date of Most Recent Update:	5/9/2006

Describe in general terms your post-construction stormwater management in new development and redevelopment program (post-construction program), and how it complies with the Tier A Permit minimum standard. This description must address compliance with the Residential Site Improvement Standards for stormwater management; ensuring adequate long-term operation and maintenance of BMPs (including BMPs on property that you own or operate); design of storm drain inlets (including inlets that you install); and preparation, adoption, approval, and implementation of a municipal stormwater management plan and municipal stormwater control ordinance(s). Attach additional pages as necessary. Some additional specific information (mainly about that plan and ordinance(s)) will be provided in your annual reports.

To control stormwater from new development and redevelopment projects throughout the Town of Clinton (including projects we operate) we will do the following:

We are already ensuring that all new residential development and redevelopment projects that are subject to the Residential Site Improvement Standards for stormwater management (including the NJDEP Stormwater Management rules, N.J.A.C. 7:8, referenced in those standards) are in compliance with those standards. Our planning and zoning boards ensure such compliance before issuing preliminary or final subdivision or site plan approvals under the Municipal Land Use Law.

Since the EDPA, the Town of Clinton has not constructed any new development or redevelopment projects on Town-owned property. If we decide to construct such a project before our municipal stormwater control ordinance takes effect, we will ensure adequate long-term operation and maintenance of BMPs for that project by requiring a project maintenance plan similar to the maintenance plan described in our draft of that ordinance, and by requiring and funding the implementation of that plan. We will also require any storm drain inlets that we install to comply with the design standard in Attachment C of our permit. Once that ordinance takes effect, we will ensure such operation and maintenance for any new development or redevelopment projects on our property by complying with the maintenance requirements in that ordinance. In addition, any storm drain inlets we install for such projects will comply with that ordinance's standard for such inlets.

Our planning board and municipal attorney have reviewed the Sample Municipal Stormwater Management Plan and Model Stormwater Control Ordinance in the NJ Stormwater BMP Manual, and have drafted a municipal stormwater management plan and municipal stormwater control ordinance similar to that sample and model. We have also met with county planning agency staff to discuss the draft plan and ordinance. The plan and ordinance will be adopted by our planning board and Town Council, respectively, by the deadlines specified in the permit, and will be submitted to the county planning agency for approval.

Once approved, the ordinance, which will be administered by our planning and zoning boards and code enforcement officer, will control stormwater from non-residential development and redevelopment projects. Where it is necessary to implement the municipal stormwater management plan, the approved ordinance will also control aspects of residential development and redevelopment projects that are not subject to the Residential Site Improvement Standards.

For any BMP that is installed in order to comply with the requirements of our post-construction program, the Town of Clinton will ensure adequate long-term operation as well as preventative and corrective maintenance (including replacement) of BMPs. For BMPs on private property that we do not own or operate, The Town of Clinton intends to do this by adopting and enforcing a provision in the municipal stormwater control ordinance that requires the private entity to perform the operation and maintenance, with penalties if the private entity does not comply. If, for example, the private entity does not perform the required maintenance, the Town can perform the maintenance and charge the private entity.

The Town of Clinton will also enforce, through the municipal stormwater control ordinance, compliance with the design standard in Attachment C of our permit to control passage of solid and floatable materials through storm drain inlets. The Town of Clinton expects that for most projects, such compliance will be achieved either by conveying flows through a trash rack as described in the “Alternative Device Exemptions,” or (for flows not conveyed through such a trash rack), by installation of the NJDOT bicycle safe grate and (if needed) a curb opening with a clear space no bigger than two inches across the smallest dimension.

SPPP Form 4 – Local Public Education

Municipality:	Clinton Town	County:	Hunterdon
NJD PES #	NJG0148237	PI ID #	171657
Team Member/Title:	Richard Phelan, Business Administrator		
Effective Date of Permit Authorization (EDPA):	January 1, 2004		
Date of Completion:	June, 2015	Date of Most Recent Update:	June 2015

Describe your Local Public Education Program. Be specific on how you will distribute your educational information, and how you will conduct your annual event. Attach additional pages with the date(s) of your annual mailing and the date and location of your annual event.

For our annual distribution, we will mail the DEP brochure to our residents and businesses. The brochure will be distributed in our Town newsletter. Extra copies will be available at our county library and at our municipal building.

An event will be held each year. We will make the DEP brochure and other educational materials available at our table.

SPPP Form 5 – Storm Drain Inlet Labeling

Municipality:	Clinton Town	County:	Hunterdon
NJD PES #	NJG0148237	PI ID #	171657
Team Member/Title:	Art Dysart, Assistant Superintendent of Water and Roads		
Effective Date of Permit Authorization (EDPA):	January 1, 2004		
Date of Completion:	Ongoing	Date of Most Recent Update:	Ongoing

Describe your storm drain inlet labeling program, including your labeling schedule, the details of your long-term maintenance plan, and plans on coordinating with watershed groups or other volunteer organizations.

The Town's Public Works department has labeled all storm drain inlets. We have labeled all storm drain inlets that are along municipal streets with sidewalks, and all storm drain inlets within plazas, parking areas, or maintenance yards that are owned by the Town of Clinton. Each label reads "No dumping - Drains to Waterway" with a picture of a fish next to it.

The Town of Clinton is divided into two sections; North and South.

During our annual catch basin inspection/cleaning program, we will be checking these labels to ensure that they are still visible, and if they are not, we will ensure that the labels are replaced immediately.

SPPP Form 6 – MS4 Outfall Pipe Mapping

Municipality:	Clinton Town	County:	Hunterdon
NJD PES #	NJG0148237	PI ID #	171657
Team Member/Title:	Robert Clerico, Town Engineer		
Effective Date of Permit Authorization (EDPA):	January 1, 2004		
Date of Completion:	8/30/2004	Date of Most Recent Update:	8/30/2004

Explain how you will prepare your map (include its type and scale, and the schedule for the mapping process). Who will prepare your map (e.g., municipal employees, a consultant, etc.)?

The Town of Clinton's Municipal Engineer has mapped the location of the end of all outfall pipes operated by the Town.

The Town of Clinton is divided into two sections; North and South.

SPPP Form 7 – Illicit Connection Elimination Program

Municipality:	Clinton Town	County:	Hunterdon
NJD PES #	NJG0148237	PI ID #	171657
Team Member/Title:	Richard Phelan, Business Administrator		
Effective Date of Permit Authorization (EDPA):	January 1, 2004		
Date of Completion:	Ongoing	Date of Most Recent Update:	Ongoing

Describe your Illicit Connection Elimination Program, and explain how you plan on responding to complaints and/or reports of illicit connections (e.g., hotlines, etc.). Attach additional pages as necessary.

During our annual inspections, we will conduct a visual inspection of all of our outfall pipes. Outfall pipes that are found to have a dry weather flow or evidence of an intermittent non-stormwater flow will be rechecked again to locate the illicit connection. If we are able to locate the illicit connection (and the connection is within The Town of Clinton) we will cite the responsible party for being in violation of our Illicit Connection Ordinance, and we will have the collection eliminated immediately. If an illicit connection is found to originate from another public entity, The Town of Clinton will report the illicit connection to the NJDEP.

SPPP Form 8 – Illicit Connection Reports

Municipality: Clinton Town **County:** Hunterdon
NJD PES # NJG0148237 **PI ID #** 171657
Team Member/Title: Richard Phelan, Business Administrator
Effective Date of Permit Authorization (EDPA): January 1, 2004
Date of Completion: Ongoing **Date of Most Recent Update:** Ongoing

January 1, 2015 – December 31, 2015	
Total number of inspections performed this year?	37
Number of outfalls found to have a dry weather flow?	0
Number of outfalls found to have an illicit connection?	0
How many illicit connections were eliminated?	0
Of the illicit connections found, how many remain?	0

January 1, 2014 – December 31, 2014	
Total number of inspections performed this year?	37
Number of outfalls found to have a dry weather flow?	0
Number of outfalls found to have an illicit connection?	0
How many illicit connections were eliminated?	0
Of the illicit connections found, how many remain?	0

January 1, 2013 – December 31, 2013	
Total number of inspections performed this year?	37
Number of outfalls found to have a dry weather flow?	0
Number of outfalls found to have an illicit connection?	0
How many illicit connections were eliminated?	0
Of the illicit connections found, how many remain?	0

January 1, 2012 – December 31, 2012	
Total number of inspections performed this year?	37
Number of outfalls found to have a dry weather flow?	0
Number of outfalls found to have an illicit connection?	0
How many illicit connections were eliminated?	0
Of the illicit connections found, how many remain?	0

SPPP Form 9 – Yard Waste/Collection Program

Municipality:	Clinton Town	County:	Hunterdon
NJD PES #	NJG0148237	PI ID #	171657
Team Member/Title:	Richard Phelan, Business Administrator		
Effective Date of Permit Authorization (EDPA):	January 1, 2004		
Date of Completion:	8/26/2005	Date of Most Recent Update:	8/26/2005

Please describe your yard waste ordinance/collection program. Be sure to include the collection schedule and how you will notify the residents and businesses of this schedule. Attach additional pages as necessary.

The Town of Clinton allows residents to place containerized yard waste at the curb for weekly collection by the trash hauler, in accordance with our ordinance.

We will be conducting monthly collections of leaves during the months of October, November, and December, plus one collection in the spring. During the remainder of the year, the Town of Clinton may hold additional yard waste collections, but no schedule has been determined for these. During the months when we are having collections, we will post our collection schedule and our ordinance requirements in our annual recycling/trash collection schedule that is mailed to all residents in January.

SPPP Form 10 – Ordinances

Municipality:	Clinton Town	County:	Hunterdon
NJD PES #	NJG0148237	PI ID #	171657
Team Member/Title:	Richard Phelan, Business Administrator		
Effective Date of Permit Authorization (EDPA):	January 1, 2004		
Date of Completion:	Various Years	Date of Most Recent Update:	Ongoing

For each ordinance, give the date of adoption. If not yet adopted, explain the development status.

Pet Waste:	May 11, 1993
Litter:	July 23, 1993
Improper Waste Disposal:	July 23, 1985
Wildlife Feeding:	September 14, 1993
Containerized Yard Waste/Yard Waste Collection:	August 26, 2005
Illicit Connections:	April 26, 2005
Refuse Container/Dumpster :	November 24, 2009
Private Storm Drain Inlet Retrofitting	November 24, 2009

How will these ordinances be enforced?

Our code enforcement officers and local police officers will enforce these ordinances as applicable. If someone is found to be in violation of an ordinance, they will be issued a written warning for first time offenses, and penalties will be issued for subsequent offenses.

SPPP Form 1 1 – Storm Drain Inlet Retrofitting Ordinances

Municipality: Clinton Town **County:** Hunterdon
NJD PES # NJG0148237 **PI ID #** 171657
Team Member/Title: Robert Clerico, Town Engineer
Effective Date of Permit Authorization (EDPA): January 1, 2004
Date of Completion: Ongoing **Date of Most Recent Update:** Ongoing

What type of storm drain inlet design will generally be used for retrofitting?

For most projects the Town of Clinton will use the NJDOT bicycle safe grate style and (if needed) a curb opening with a clear space no bigger than two inches across the smallest dimension.

Repaving, repairing, reconstruction or alteration project name	Projected start date	Start date	Date of completion	# of storm drain inlets	# of storm drains w/ hydraulic exemptions
Main Street/Lower Center Street/East Main Street		4/2012	6/2012	10	0
Leigh Street		6/2014	6/2014	6	0
Halstead Street		7/2015	8/2015	8	0

Are you claiming any alternative device exemptions or historic place exemptions for any of the above projects? Please explain:

The Town of Clinton does not operate any alternative devices within the municipality. At this time we do not plan on installing any such devices for repaving, repairing, reconstruction or alteration projects.

SPPP Form 12 – Street Sweeping and Road Erosion Control Maintenance

Municipality:	Clinton Town	County:	Hunterdon
NJD PES #	NJG0148237	PI ID #	171657
Team Member/Title:	Robert Clerico, Town Engineer		
Effective Date of Permit Authorization (EDPA):	January 1, 2004		
Date of Completion:	Ongoing	Date of Most Recent Update:	Ongoing

Please describe the street sweeping schedule that you will maintain.

The Town of Clinton has all municipally-owned roads swept on a monthly basis. We utilize the services of an outside contractor to provide this service.

Describe your Road Erosion Control Maintenance Program, including inspection schedules. A list of all sites of roadside erosion and the repair technique(s) you will be using for each site should be attached to this form.

The Town of Clinton will use the Public Works Department to monitor all their roads and streets for erosion problems during normal patrols. All identified road erosion problems will be reported to the applicable supervisor, and the Town Engineer as applicable. Routine patching/repairs are made in-house. For larger road projects, the Town consults with their Engineer to develop a road replacement plan. Any roads that are repaved/reconstructed will be included in the Annual Report and Recertification.

SPPP Form 13 – Stormwater Facility Maintenance

Municipality:	Clinton Town	County:	Hunterdon
NJD PES #	NJG0148237	PI ID #	171657
Team Member/Title:	Art Dysart, Assistant Superintendent of Water and Roads		
Effective Date of Permit Authorization (EDPA):	January 1, 2004		
Date of Completion:	Ongoing	Date of Most Recent Update:	Ongoing

Please describe your annual catch basin cleaning program and schedule.

The Town of Clinton has implemented an annual catch basin cleaning program to maintain catch basin function and efficiency. All catch basins will be inspected once each year. If, at the time of inspection, no sediment, trash or debris is observed in the catch basin, then that catch basin will not be cleaned. All catch basins will be inspected yearly, even if they were found to be “clean” the previous year. At the time of cleaning, the catch basins will also be inspected for proper function.

Please describe your stormwater facility maintenance program for cleaning and maintenance of all stormwater facilities operated by the municipality. Attach additional pages as necessary

The Town of Clinton will implement a stormwater facility maintenance program to ensure that all stormwater facilities operated by the Town function properly. The Town of Clinton operates the following:

- Catch basins
- Storm drains
- Retention basins

These stormwater facilities will be inspected annually to insure that they are functioning properly. In high risk areas, preventative maintenance will be performed on all stormwater facilities to ensure that they do not begin to fail.

SPPP Form 14 – Outfall Pipe Stream Scouring Remediation

Municipality:	Clinton Town	County:	Hunterdon
NJD PES #	NJG0148237	PI ID #	171657
Team Member/Title:	Robert Clerico, Town Engineer		
Effective Date of Permit Authorization (EDPA):	January 1, 2004		
Date of Completion:	N/A	Date of Most Recent Update:	N/A

Describe your stormwater outfall pipe scouring detection, remediation and maintenance program to detect and control active, localized stream and stream bank scouring. Attach additional pages as necessary.

Not applicable. The Town of Clinton does not conduct outfall pipe scouring.



SPPP Form 15 – De-icing Material and Sand Storage

Municipality:	Clinton Town	County:	Hunterdon
NJD PES #	NJG0148237	PI ID #	171657
Team Member/Title:	Art Dysart, Assistant Superintendent of Water and Roads		
Effective Date of Permit Authorization (EDPA):	January 1, 2004		
Date of Completion:	Ongoing	Date of Most Recent Update:	Ongoing

Describe how you currently store your municipality’s de-icing materials, and describe your inspection schedule for the storage area. If your current storage practices do not meet the de-icing material storage SBR describe your construction schedule and your seasonal tarping interim measures. If you plan on sharing a storage structure, please include its location, as well as a complete list of all concerned public entities. If you store sand outdoors, describe how it meets the minimum standard.

The Town of Clinton currently stores its de-icing salt in stockpiles at its public works facility. The storage location is closed off to the outside elements via doors, and is not exposed to the outside.

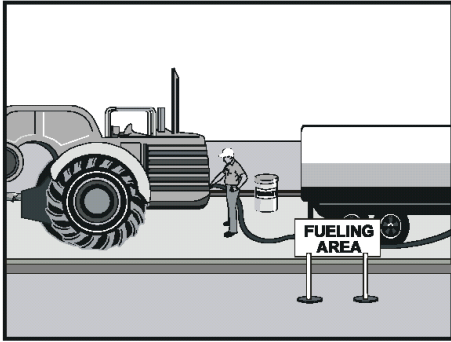
SPPP Form 16 – Standard Operating Procedures

Municipality: Clinton Town **County:** Hunterdon
NJD PES # NJG0148237 **PI ID #** 171657
Team Member/Title: Art Dysart, Assistant Superintendent of Water and Roads
Effective Date of Permit Authorization (EDPA): January 1, 2004
Date of Completion: Ongoing **Date of Most Recent Update:** Ongoing

BMP	Date SOP went into effect	Describe Inspection Schedule
Fueling Operations (including the required practices listed in Attachment D of the permit)	January 1, 2005	Monthly inspections of the 2 fueling locations on municipal property
Vehicle Maintenance (including the required practices listed in Attachment D of the permit)	January 1, 2005	Monthly inspections will be held to ensure that the SOP is being met.
Good Housekeeping Practices (including the required practices listed in Attachment D of the permit)	January 1, 2005	Monthly inspections of all municipal maintenance yards and ancillary operations will be held.

Town of Clinton Standard Operating Procedures

Vehicle and Equipment Fueling



Fueling Locations

43 Leigh Street (Diesel)

2 Ramsey Road (Gasoline)

Introduction and Purpose

Vehicle and equipment fueling procedures and practices are designed to minimize surface or ground waters. Understanding the procedures for delivering fuel into vehicles, mobile fuel tanks, and storage tanks is critical for this purpose. Safety is always the priority.

Scope

These procedures are to be implemented at all maintenance yards with fueling. Including mobile fueling operations.

Standards and Specifications for Vehicle and Equipment Fueling

- Shut the engine off
- Ensure that the fuel is the proper type of fuel
- Absorbent spill clean-up materials and spill kits shall be available in fueling areas and on mobile fueling vehicles and shall be disposed of properly after use.
- Nozzles used in vehicle and equipment fueling shall be equipped with an automatic shut-off to prevent overfill.
- Fuel tanks shall not be “topped off”.
- Mobile fueling shall be minimized. Whenever practical, vehicles and equipment shall be transported to the designated fueling area in the maintenance yard.
- Clearly post, in a prominent area of the facility, instructions for safe operation of fueling equipment, and appropriate contact information for the person(s) responsible for spill response.

Standards and Specifications for bulk fueling

- Drip pans or absorbent pads shall be used under all hose and pipe connections and other leak-prone areas during bulk fueling.
- Block storm sewer inlets, or contain tank trucks used for bulk transfer, with temporary berms or temporary absorbent booms during the transfer process. If temporary berms are being used instead of blocking the storm sewer inlets, all hose connection points associated with the transfer of fuel must be within the temporary berms during the loading/unloading of bulk fuels.
- Protect fueling areas with berms and/or dikes to prevent run-

on, runoff, and to contain spills.

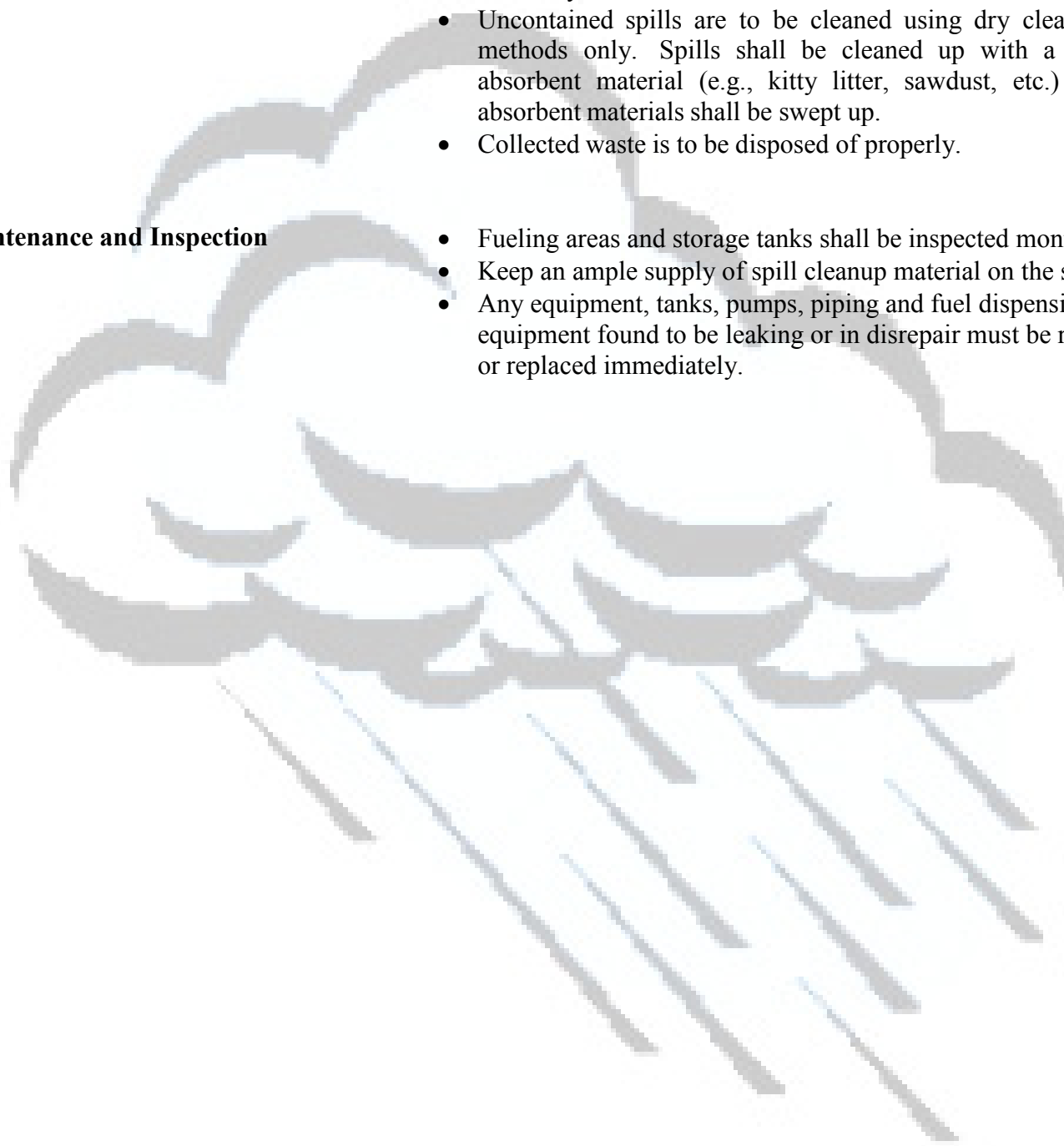
- A trained employee must always be present to supervise during bulk transfer.

Spill Response

- Conduct cleanups of any fuel spills immediately after discovery.
- Uncontained spills are to be cleaned using dry cleaning methods only. Spills shall be cleaned up with a dry, absorbent material (e.g., kitty litter, sawdust, etc.) and absorbent materials shall be swept up.
- Collected waste is to be disposed of properly.

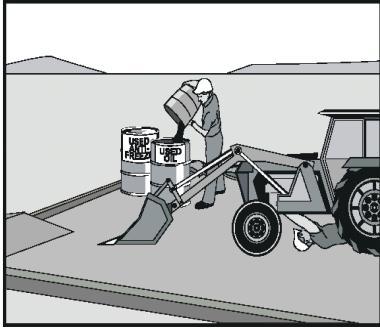
Maintenance and Inspection

- Fueling areas and storage tanks shall be inspected monthly.
- Keep an ample supply of spill cleanup material on the site.
- Any equipment, tanks, pumps, piping and fuel dispensing equipment found to be leaking or in disrepair must be repaired or replaced immediately.



Town of Clinton Standard Operating Procedures

Vehicle Maintenance



Town of Clinton BMP Objectives

- Waste Management
- Spill Prevention, Containment and Countermeasures
- Pollution Control

Introduction and Purpose

This SOP contains the basic practices of vehicle maintenance to be implemented at all maintenance yards including maintenance activities at ancillary operations in the Town of Clinton. The purpose of this SOP is to provide a set of guidelines for the Town of Clinton vehicle maintenance yards including maintenance activities at ancillary operations.

Scope

This SOP applies to all maintenance yards including maintenance activities at ancillary operations within the Town of Clinton.

Standards and Specifications

- Conduct vehicle maintenance operation only in designated areas.
- When possible, perform all vehicle and equipment maintenance at an indoor location with a paved floor
- Always use drip pans.
- Absorbent spill clean-up materials shall be available in maintenance areas and shall be disposed of properly after use.
- Maintenance areas shall be protected from stormwater run-on and runoff, and shall be located at least 50 feet downstream drainage facilities and watercourses.
- Use portable tents or construct a roofing-device over long-term maintenance areas and for projects that must be performed outdoors.
- Do not dump or dispose oils, grease, fluids, and lubricants onto the ground.
- Do not dump or dispose batteries, used oils, antifreeze and other toxic fluids into a storm drain or watercourse.
- Do not bury tires.
- Collect waste fluids in properly labeled containers and dispose properly.

Spill Response and Reporting

- Provide spill containment dikes or secondary containment around stored oils and other fluid storage drum(s).
- Conduct cleanups of any fuel spills immediately after discovery.

- Spills are to be cleaned using dry cleaning methods only. Spills shall be cleaned up with a dry, absorbent material (e.g., kitty litter, sawdust, etc.) and the rest of the area is to be swept.
- Collected waste is to be disposed of properly.

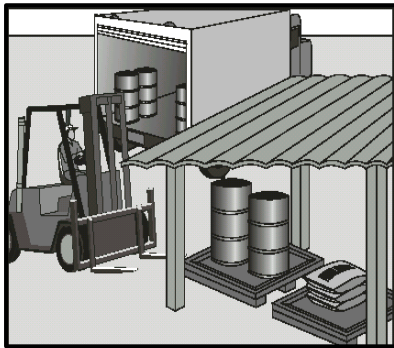
Maintenance and Inspection

- Periodically check for leaks and damaged equipment and make repairs as necessary.



Town of Clinton Standard Operating Procedures

Good Housekeeping



Town of Clinton Good Housekeeping Goals

- Proper recycling
- Proper Waste Disposal
- Pollution Prevention

Introduction and Purpose

This SOP contains the basic practices of good housekeeping to be implemented at maintenance yards including maintenance activities at ancillary operations in the Town of Clinton. The purpose of this SOP is to provide a set of guidelines for the employees of the Town of Clinton for Good Housekeeping Practices at their maintenance yards including maintenance yards at ancillary operations.

Scope

This SOP applies to all maintenance yards including maintenance activities at ancillary operations in the Town of Clinton.

Standards and Specifications (General)

- All containers should be properly labeled and marked, and the labels must remain clean and visible.
- All containers must be kept in good condition and tightly closed when not in use.
- When practical, chemicals, fluids and supplies should be kept indoors.
- If containers are stored outside, they must be covered and placed on spill platforms.
- Keep storage areas clean and well organized.
- Spill kits and drip pans must be kept near any liquid transfer areas, protected from rainfall.
- Absorbent spill clean-up materials must be available in maintenance areas and shall be disposed of properly after use.
- Place trash, dirt and other debris in the dumpster.
- Collect waste fluids in properly labeled containers and dispose of them properly.
- Establish and maintain a recycling program by disposing, papers, cans, bottles and trash in designated bins.

Standards and Specifications (Salt and De-Icing Material handling)

- During loading and unloading of salt and de-icing materials, prevent and/or minimize spills. If salt or de-icing materials are spilled, remove the materials using dry cleaning methods. All collected materials shall be either reused or properly discarded.

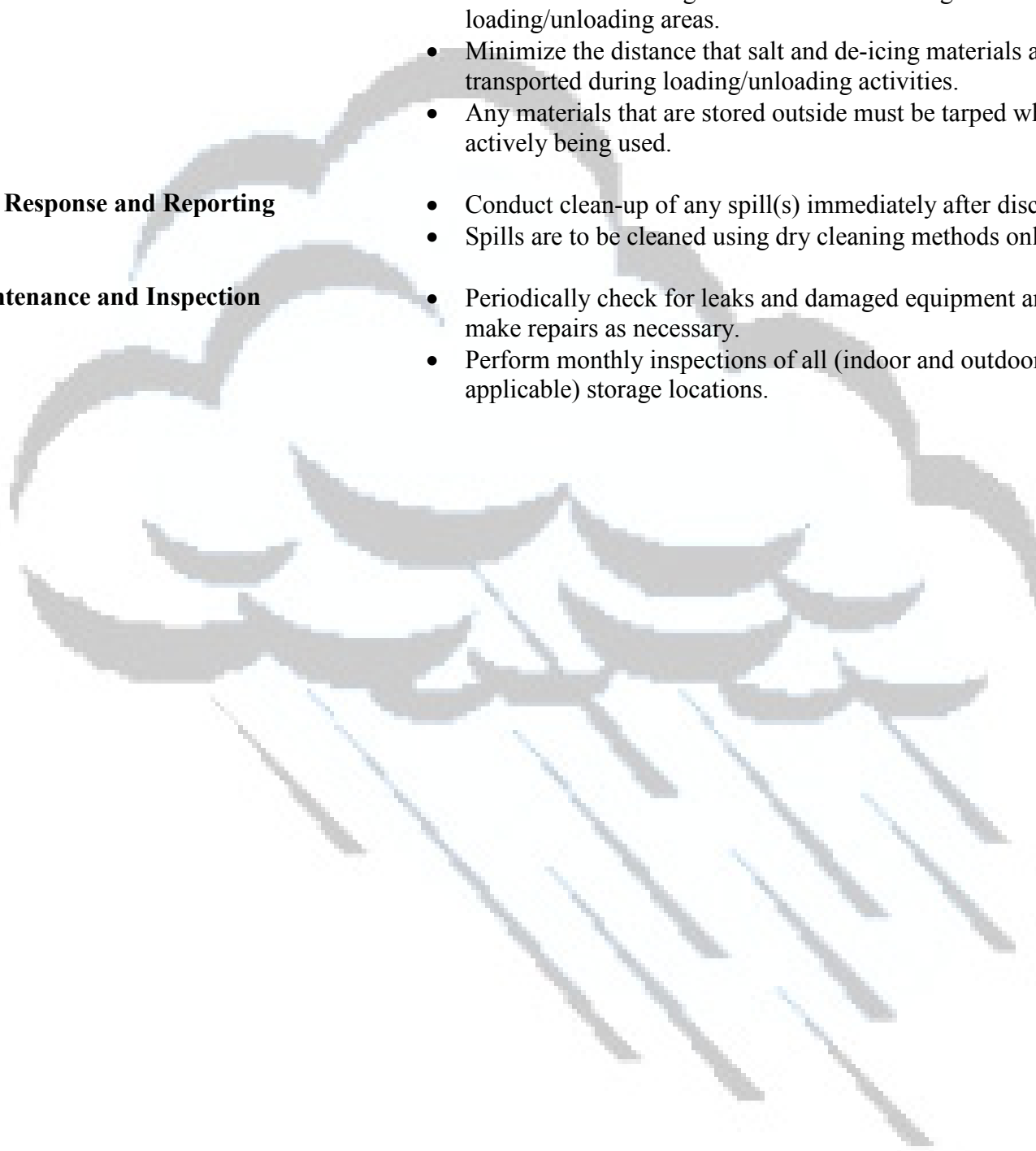
- Sweeping should be conducted once a week to get rid of dirt and other debris. Sweeping should also be conducted immediately following loading/unloading activities, when practical.
- Minimize the tracking of materials from storage and loading/unloading areas.
- Minimize the distance that salt and de-icing materials are transported during loading/unloading activities.
- Any materials that are stored outside must be tarped when not actively being used.

Spill Response and Reporting

- Conduct clean-up of any spill(s) immediately after discovery.
- Spills are to be cleaned using dry cleaning methods only.

Maintenance and Inspection

- Periodically check for leaks and damaged equipment and make repairs as necessary.
- Perform monthly inspections of all (indoor and outdoor if applicable) storage locations.



SPPP Form 17 – Employee Training

Municipality:	Clinton Town	County:	Hunterdon
NJD PES #	NJG0148237	PI ID #	171657
Team Member/Title:	Richard Phelan, Business Administrator		
Effective Date of Permit Authorization (EDPA):	January 1, 2004		
Date of Completion:	Ongoing	Date of Most Recent Update:	Ongoing

Describe your employee training program. For each required topic, list the employees that will receive training on that topic, and the date the training will be held. Attach additional pages as necessary.

As needed, the training on the following subjects will be conducted and attended by applicable staff:

- Waste Disposal Education
- Municipal Ordinances
- Yard Waste Collection Program
- Street Sweeping
- Stormwater Facility Maintenance
- Road Erosion Control
- Outfall Pipe Stream Scouring Remediation
- Construction Activity/Post Construction Stormwater Management in New Development and Redevelopment (for municipally owned projects)

Dates for the above training programs are yet to be determined.

Created and approved by:



Richard D. Phelan
Business Administrator

June 20, 2016

Date